

# KPNW PPMP OBGYN Competency Assessment



Employee Name (print): KATE ROBINSON

Signature of Employee: [Handwritten Signature]

Date of Assessment: 9/20/2024 Assessment Facility:  SMC  WMC

**!!Employee MUST also complete Knowledge Test: [www.medtraining.org](http://www.medtraining.org) → login=email@kp.org password=changeme**

- Instructions to Observer:
- Select previously analyzed specimens or samples with known results for the employee to demonstrate the procedure.
  - Directly observe the employee perform each step of the procedure.
  - Test the employee's problem-solving skills with a question or observe the employee resolving a problem.
  - If the procedure is followed correctly, mark as satisfactory.
    - If there are steps that are not followed, then mark unsatisfactory and perform necessary action during observation session to obtain a satisfactory rating. Describe actions taken in comments section.
  - Record your name and the date of observation below on the 'Direct Observation/Assessment' line.
  - Ask the employee to sign and date the form.
  - Make a photocopy of this form for the department record, send one copy via email to [terri.l.steinbauer@kp.org](mailto:terri.l.steinbauer@kp.org) or interoffice mail → Attn: Terri Steinbauer, AWL Admin (Airport Way Laboratory)

Microscopy Procedure (cross out if NOT Performed):	FERNING	T&Y
<b>Assessment of Specimen Handling</b> -proper specimen collection -specimen and SLIDE are labeled appropriately -specimen properly prepared for testing (centrifuged/in saline etc.)	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
<b>Assessment of Test performance</b> -microscope properly adjusted and clean -known result obtained	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
<b>Assessment of Quality Control/Maintenance</b> -verify proper storage of reagents and supplies -reagents in date/labeled appropriately -microscope maintenance complete	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
<b>Assessment of Result entry into KPHC</b> -Correct patient selected -Result Section filled out completely	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
<b>Assessment of Problem Solving skills</b> -Troubleshooting issues with Microscope	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory

Direct Observation/Assessment by: PETER MIKSOUSKY Date: 9/20/24

Comments: \_\_\_\_\_