

KPNW PPMP OBGYN Competency Assessment



KAISER
PERMANENTE®

Employee Name (print): Emily West

Signature of Employee: [Signature]

Date of Assessment: 7-18-24 Assessment Facility: SMC WMC

!!Employee MUST also complete Knowledge Test: www.medtraining.org → login=email@kp.org password=changeme

Instructions to Observer:

- Select previously analyzed specimens or samples with known results for the employee to demonstrate the procedure.
- Directly observe the employee perform each step of the procedure.
- Test the employee's problem-solving skills with a question or observe the employee resolving a problem.
- If the procedure is followed correctly, mark as satisfactory.
 - If there are steps that are not followed, then mark unsatisfactory and perform necessary action during observation session to obtain a satisfactory rating. Describe actions taken in comments section.
- Record your name and the date of observation below on the 'Direct Observation/Assessment' line.
- Ask the employee to sign and date the form.
- Make a photocopy of this form for the department record, send one copy via email to terri.l.steinbauer@kp.org or interoffice mail → Attn: Terri Steinbauer, AWL Admin (Airport Way Laboratory)

Microscopy Procedure (cross out if NOT Performed):	FERNING	T&Y
Assessment of Specimen Handling -proper specimen collection -specimen and SLIDE are labeled appropriately -specimen properly prepared for testing (centrifuged/in saline etc.)	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Assessment of Test performance -microscope properly adjusted and clean -known result obtained	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Assessment of Quality Control/Maintenance -verify proper storage of reagents and supplies -reagents in date/labeled appropriately -microscope maintenance complete	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Assessment of Result entry into KPHC -Correct patient selected -Result Section filled out completely	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Assessment of Problem Solving skills -Troubleshooting issues with Microscope	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	<input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory

Direct Observation/Assessment by: Michele Bergmann, M.D. Date: 7/18/2024

Comments: _____