CBOC Only – All Other locations skip to “TYPE **FAST** FROM ANY MAIN PROMPT”

Select Laboratory Menu Option: **^CHANGE**

 1 Change instrument run mode. [LA LRLL/AC SWITCH]

 2 Change Load/Work list type. [LRLL TYPE]

 3 Change to new division [LRUCHGDIV]

 4 Changes in verified lab data [LRUER]

 **5 Change my Division [XUSER DIV CHG]**

 6 Change/Delete Later'd Messages [XMLATER-EDIT]

 7 Change Existing Transaction Number [PRCSANTN]

 Type '^' to stop, or choose a number from 1 to 7**: PICK 5 Change to new division**

Select DIVISION:

 Answer with DIVISION, or NUMBER

 Choose from:

 420 CRAWFORD COUNTY CBOC

 421 ASHTABULA COUNTY CBOC

 562 ERIE VAMC

 10777 VENANGO COUNTY CLINIC

 10778 WARREN COUNTY CLINIC

 **PICK YOUR CBOC HERE**

 EXAMPLE: CRAWFORD COUNTY CBOC PA CBOC 562GA

 Division is now set to [ 562GA CRAWFORD COUNTY CBOC ]

***TYPE ^FAST FROM ANY MAIN PROMPT***

Select Lab Ward Menu Option: ^FAST

 1 Fast Bypass Data Entry/Verify [LRFASTS]

 2 Fast lab test order (ROUTINE) [LROW ROUTINE]

 3 Fast lab test order (SEND PATIENT) [LROW SEND PAT]

 4 Fast lab test order (WARD COLLECT) [LROW WARD COL]

***SELECT Fast Bypass Data Entry/Verify [LRFASTS]***

Type '^' to stop, or choose a number from 1 to 4 :1 Fast Bypass Data Entry/Veri

fy

***Select the default of YES by hitting enter***

Do you want to review the data before and after you edit? YES//

***Should be your clinic location***

Select Performing Laboratory: CRAWFORD COUNTY CBOC// PA CBOC 562GA

***Select the default of Y for yes to enter collection times by hitting enter***

WANT TO ENTER COLLECTION TIMES? Y//

***Select ACESSION TEST GROUP by typing COVID and Enter. There should be a choice of 3 displayed***

Select ACCESSION TEST GROUP:

1. COVID DIAG BINAX
2. COVID SCREEN BINAX

***Enter patient information by typing in the 1st initial of last name and the last 4 of the social security number and hit enter.***

Select Patient Name: V7333

Select one of the following:

 LC LAB COLLECT(INPATIENTS-MORN. DRAW)

 SP SEND PATIENT

 WC WARD COLLECT

 I Immed COLLECT

***Select the default of SEND PATIENT (SP) by hitting enter***

Specimen collected how ? : SP// SEND PATIENT

***Select the PATIENT LOCATION. For patient testing: choose patient location (i.e.*** **CRA PACT 3 NP*) For employee testing: enter EMP and select Employee Health Provider-X***

PATIENT LOCATION: Emp

 1 EMPLOYEE HEALTH FLU-X CORRELL,SHARON M

 2 EMPLOYEE HEALTH NURSE-X CORRELL,SHARON M

 3 EMPLOYEE HEALTH PROVIDER-X

 4 EMPLOYEE-MAIN

 5 EMPLOYE EMP HEALTH NP-X ROUSSOS,JULIA A

CHOOSE 1-5: 3 EMPLOYEE HEALTH PROVIDER-X

***Select the provider who entered written order in CPRS*** ***and hit enter. Dr. Barac should be entered for all employee testing.***

PROVIDER: KHERA,RITU// Murray,Gregory

***A lab order number will automatically generate***

LAB Order number: 118352

***Enter the default of N for “No to other tests” by hitting the enter key.***

Other tests? N//

***Nature of the Order will always be W and enter for written test. Make sure you have a written text order in CPRS.***

Nature of Order/Change: WRITTEN W

You have just selected the following tests for ZZVETERAN,RED 000-00-7333

 entry no. Test Sample

 1 COVID-19 DIAG PANEL (POC BINAX) DRY SWAB-BINAXNOW NASAL

CAVITY

***Hit enter to take the default of YES for all satisfactory if the correct test is ordered***

All satisfactory? Yes// (Yes)

LAB Order number: 118352

***Enter the correct collection date and time (example T@1020 for a specimen collected today at 1020 am)***

 Collection Date@Time: NOW// (OCT 14, 2021@13:31:27)

***Enter HOME for label printer. A lab label printer will not be set up so if you enter HOME, it will not generate a label.***

Print labels on: LABLABEL// HOME Linux Telnet/SSH

***Please place label on result log.***

ACCESSION: POC 1014 1 <5012870001>

COVID-19 COVID-19 DIAG PANEL (POC BINAX)DRY SWAB-BINAXNOW NASAL CAVITY

***Enter the WORK LOAD Area as POINT OF CARE and hit enter.***

Work Load Area: POINT OF CARE

***Patient information will come up. Double check the full name and social security is correct before entering the result.***

ZZVETERAN,RED 000-00-7333 LOC:EMPL

Sample: DRY SWAB-BINAXNOW

Specimen: NASAL CAVITY

1 COVID-19 DIAG PANEL (POC BINAX)

ZZVETERAN,RED SSN: 000-00-7333 LOC: EMPL

Pat Info: Sex: MALE Age: 48yr as of Oct 14, 2021

Provider: BARAC,RANKO Voice pager:

 Phone: Digital pager: 274

ACCESSION: AT 0923 18 AT 1014 1 [5012870001]

 9/23 12:26d 10/14 13:31d

COVID-19 UEMP ANTIGEN (POC BINAX) //P POSITIVE CRITICAL HIGH!!

COVID-19 AG BINAX INT QC //A Acceptable

Enter information for each line and then hit enter. When you get to Select Comment: type the word BINAX in all caps and hit enter. It will bring you back to Select COMMENT and hit ENTER again

COVID-19 ANTIGEN TEST LOT NUMBER //123456

COVID-19 ANTIGEN TEST EXP DATE //12/31/21

Select COMMENT:BINAX

***If you need to change anything before releasing, type E and enter. This will allow you to change any previously entered results. If finished, hit enter.***

SELECT ('E' to Edit, 'C' for Comments, 'W' Workload):

***Enter your verifying initials and hit enter***

Approve for release by entering your initials: ELS

***When released VISTA will prompt you to enter a new patient result.***

Select Patient Name: