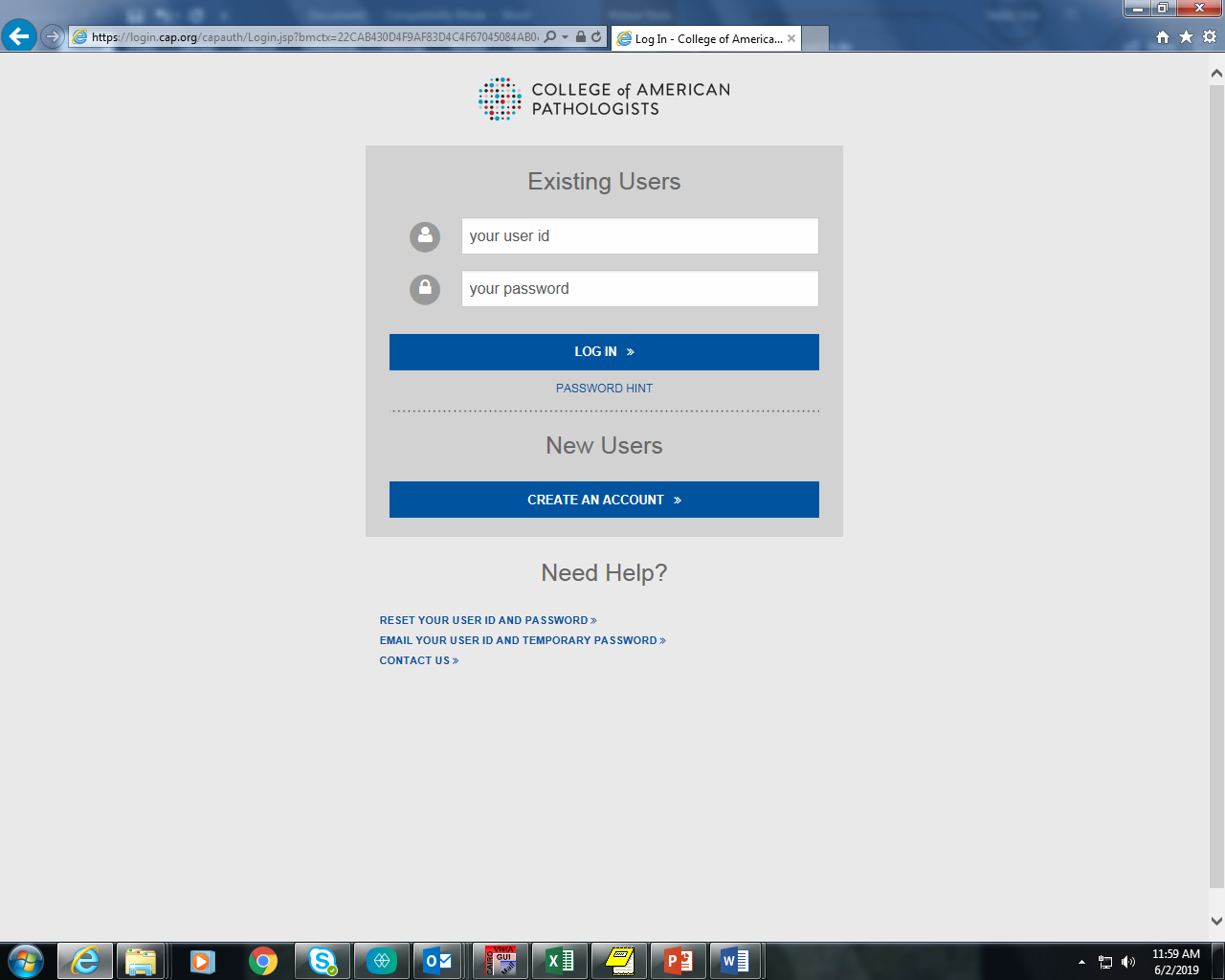
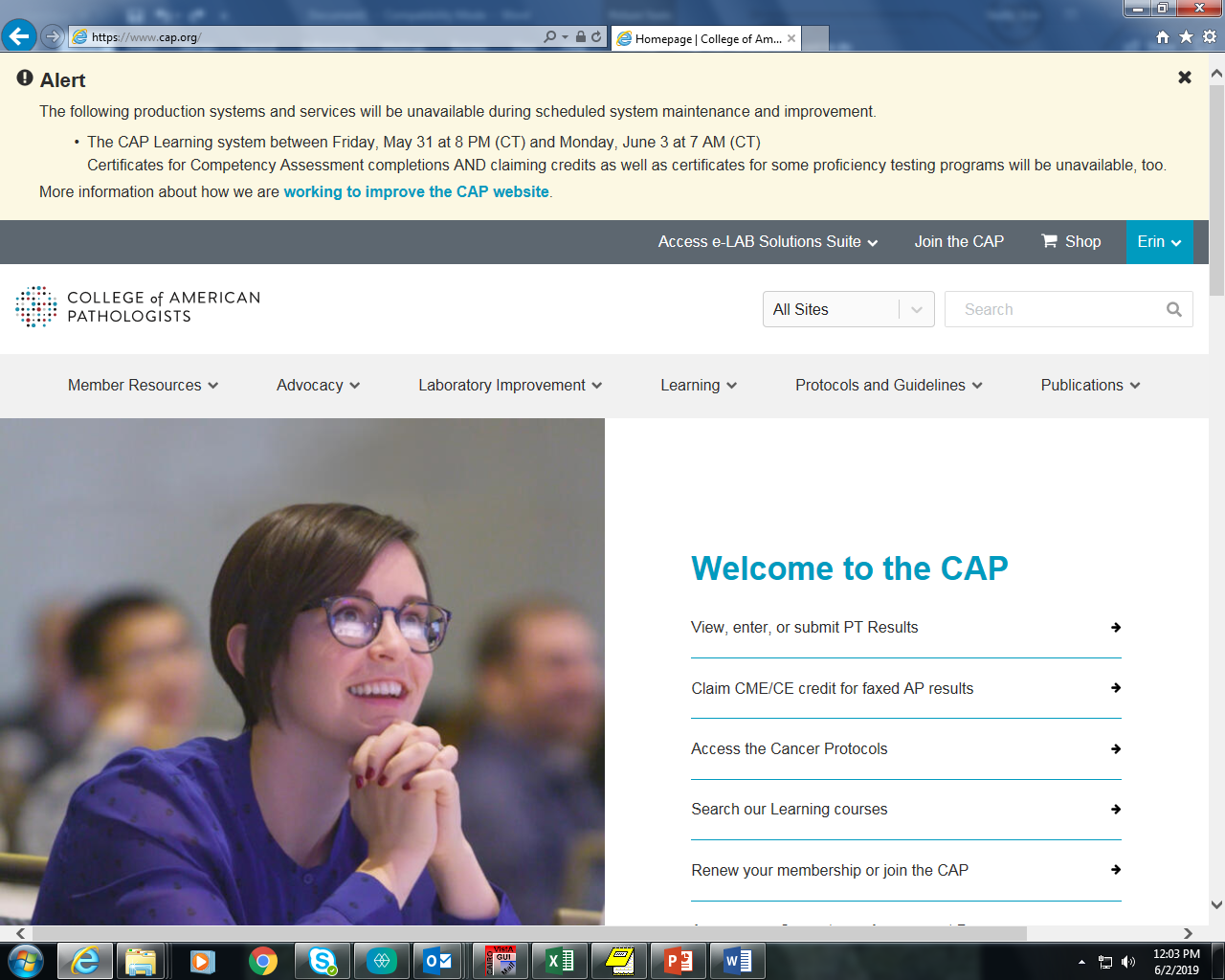


Click on Login to sign onto to site.

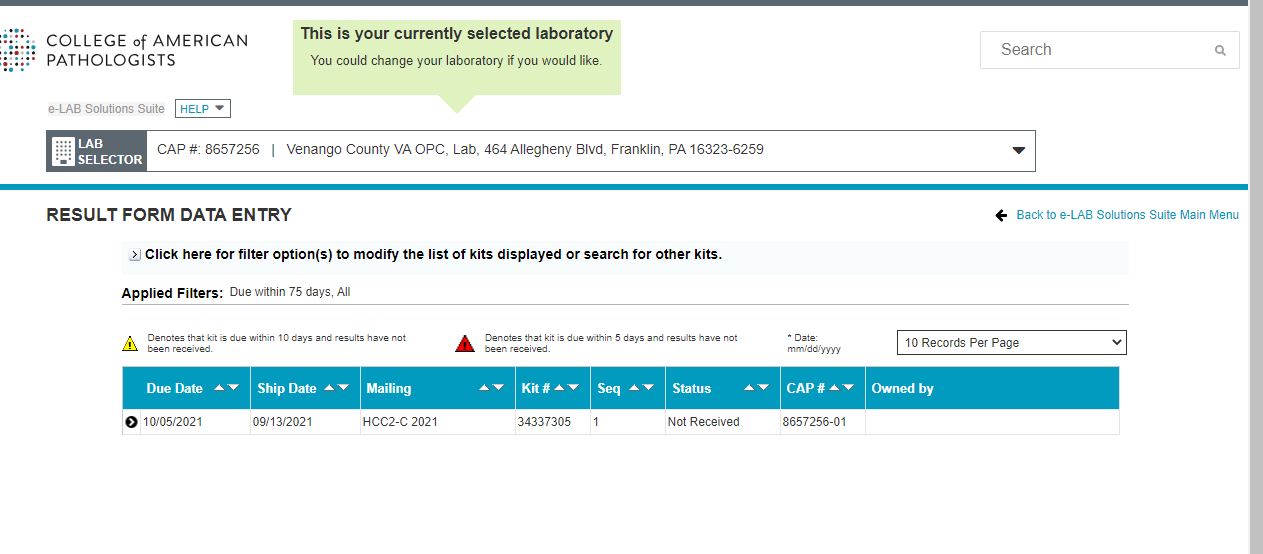


Sign in either using existing user name and password or click on CREATE AN ACCOUNT if new user.



Click here

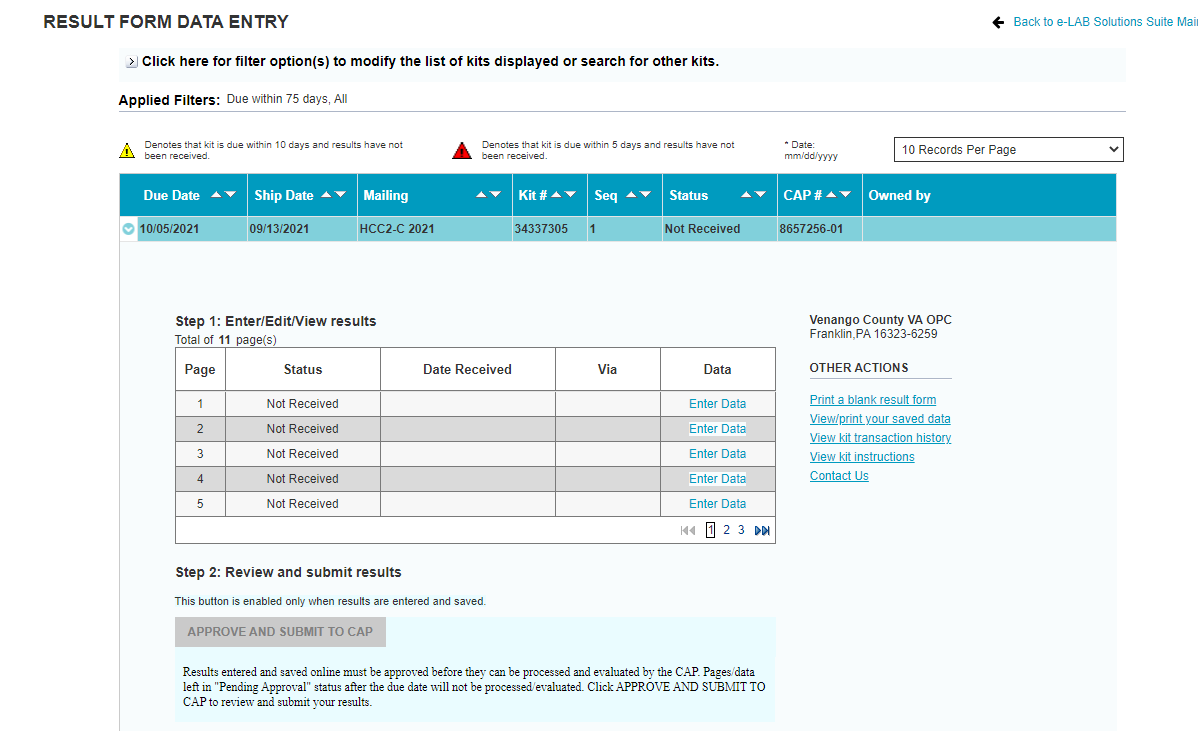
+



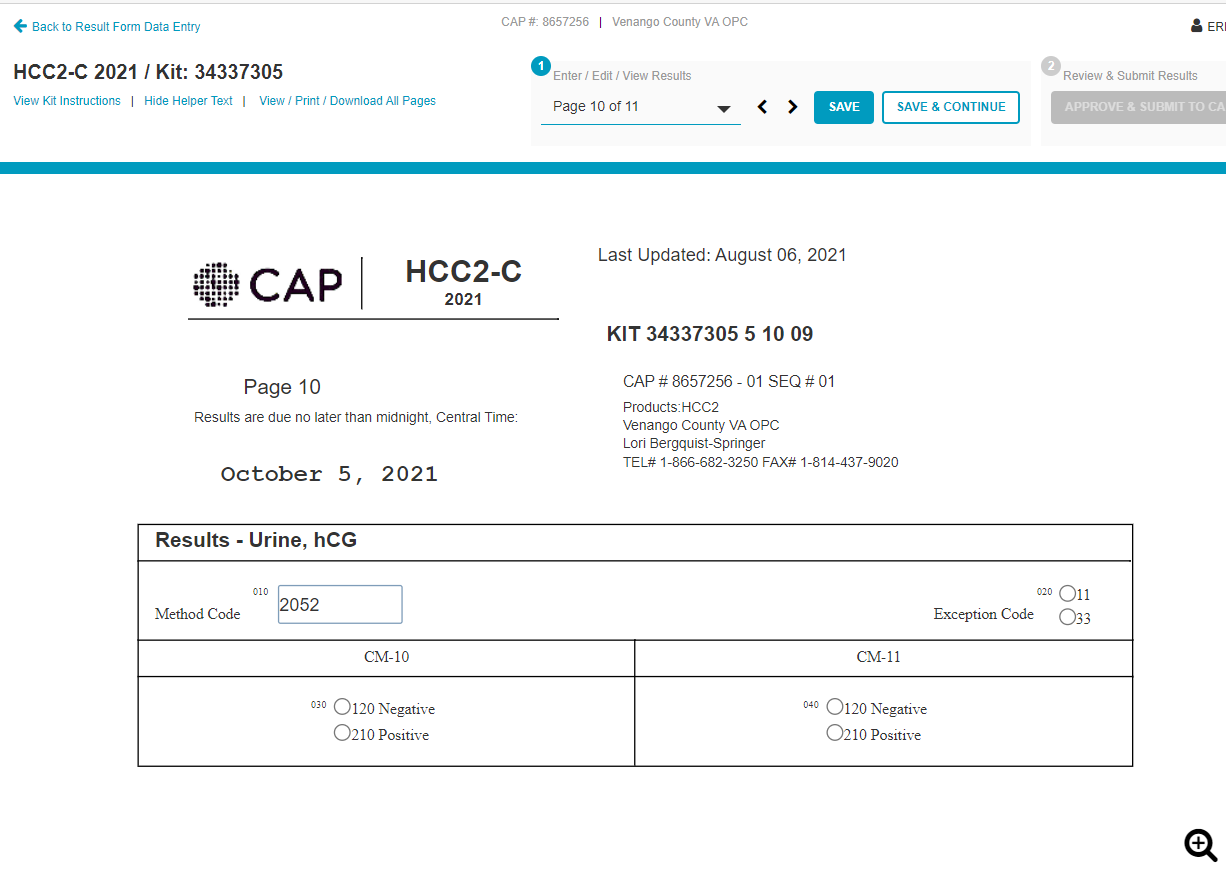
Verify that current selected laboratory is correct.

Click on the mailing name to begin entering survey results (ex. HCC2-C 2021)

Click Enter Data



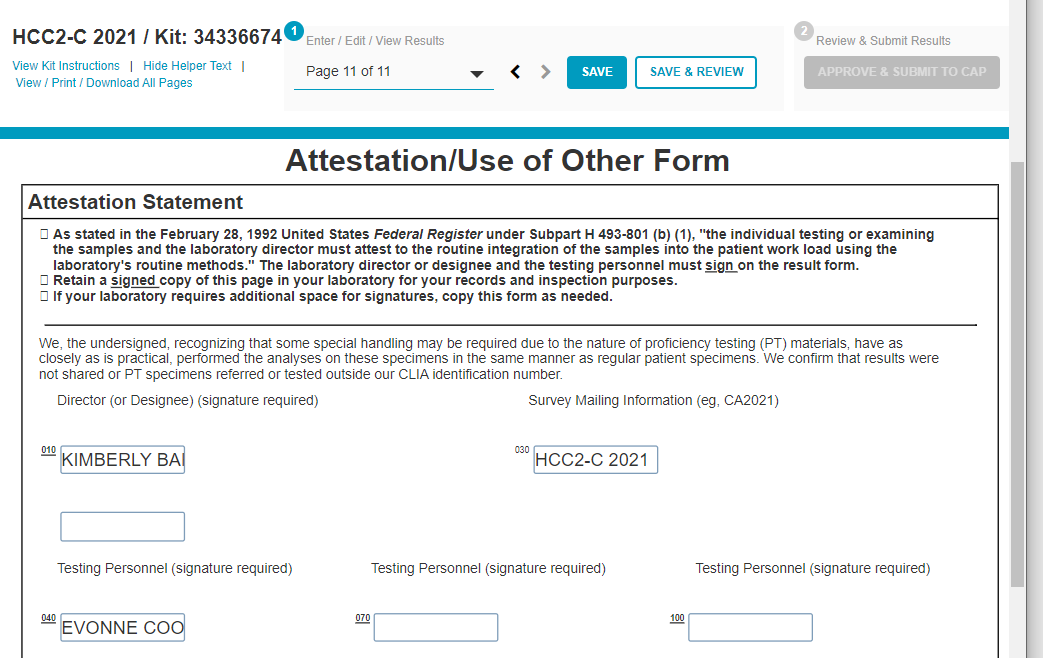
Click on Enter Data to begin entering results.



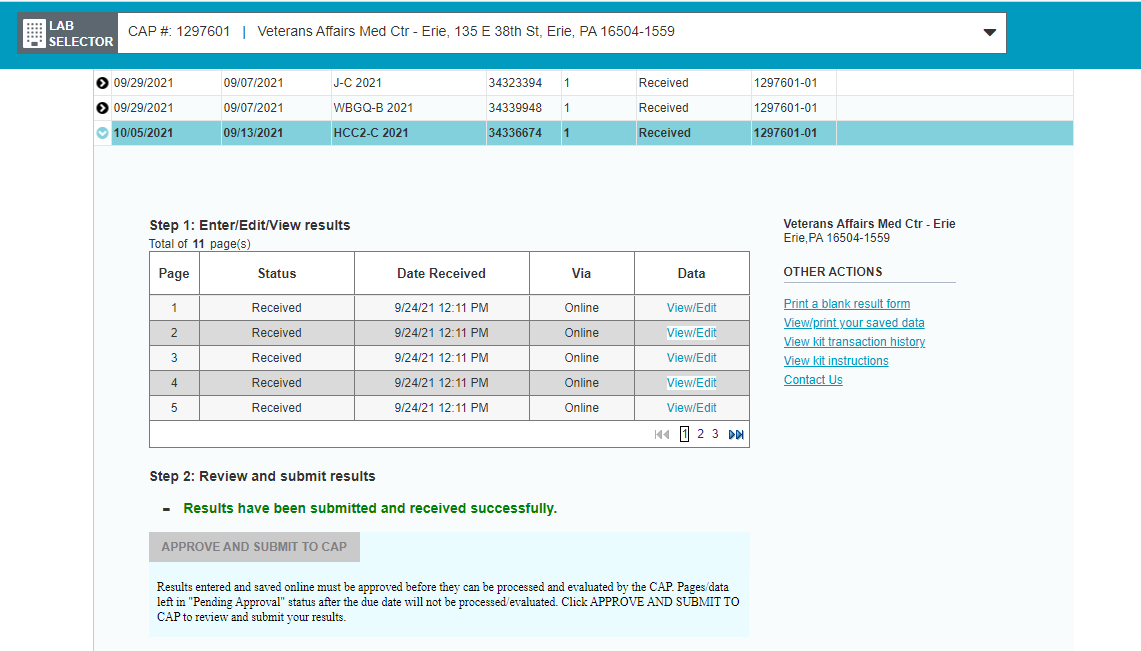
Enter all information for each page and click SAVE & CONTINUE for each subsequent page. If testing is not performed on survey you will NOT enter any information but will hit SAVE & CONTINUE for each page.

Each analyte reported must have a method code and/or instrument code entered for peer group evaluation. It should default to the correct code. Codes can be verified on the last pages of the testing booklet.

At Attestation/Use of Other Form enter the nurse manager as “Director” and all testing personnel’s full name under “Testing Personnel (signature required)”.



When all data is entered click “Save & Review”. A document will display to print. Print this document to review and save for you records. Once reviewed, click APPROVE & SUBMIT TO CAP.



Once results are submitted, print this page and save with submitted results. The Status should say “Received”.