



VETERANS ADMINISTRATION MARYLAND HEALTH CARE SYSTEM  
BALTIMORE DIVISION  
10 NORTH GREENE STREET  
BALTIMORE, MD 21201

GEN00002.3

*PATHOLOGY & LABORATORY MEDICINE SERVICE*

**Semi-Annual Documentation of Analytes Not Covered by CAP version 3.0  
General Procedure # GEN00002**

**Effective Date:** April 09, 2007

**Principle:** All analytes tested by the laboratory which are not currently covered by CAP surveys must have their accuracy documented at least semi-annually.

**Scope:** All Laboratory and Pathology Sections

**Procedure:**

1. Decide on method which best suits the particular analyte.
  - a. Blind test of specimen using a known reference value or control.
  - b. Exchange of specimen with another laboratory,
  - c. Specimen sent to reference lab.
  - d. Blind test of specimen provided by alternate to CAP.
2. Arrange to have testing done.
3. Evaluate the results.
4. Complete the documentation sheet
5. Document any corrective action, if necessary.
6. Have documentation reviewed by the laboratory director.



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DATE ADOPTED	Author of Procedure/Policy	Chief of Service
04/09/07	Paul Gruver, MT	Signature: Dong H. Lee M.D.

Policy/Procedure(s) Retired:	Date retired:
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Review Date	Version Number	Signature of reviewer
10/12/17	3	

**REVISION HISTORY**

Date revised	Revision #	Changes made	Signature
09/30/15	2	Added list of Microbiology tests not covered by CAP.	
9/22/17	3	Removed list of Microbiology PT order	