

Deferral Slip: Providing Donor with Deferral Information

Purpose Donors who are deferred during an attempt to donate blood or blood components are given the option to have the reason for deferral provided in writing.

- Policy**
- All donors who are deferred at the time of donation are given the option if they would like a written slip stating the reason for the deferral.
 - The Kaiser Permanente Blood Donor (KP DC) staff will provide the Deferral slip to the donor with the information concerning the deferral.
 - The donor will be given the opportunity to ask question about the deferral
 - The KP DC staff will document informing the donor about the deferral on the DHQ/IDR (comment section) or/and in SafeTrace under memorandum or deferral memo.

Procedure

The following steps describe how to provide the donor with their deferral information.		
Step	Action	
1	When a donor is being deferred, ask them if they would like to have the reason for the deferral in writing. If they would like the Deferral slip, complete it and provide it for the donor.	
	If the reason for the deferral is..	Then...
	Hemoglobin/hematocrit	<ul style="list-style-type: none"> • check the appropriate box.

Continued on next page

Deferral Slip: Providing Donor with Deferral Information, Continued

Procedure

The following steps describe how to provide the donor with their deferral information.

Cont'd

Step	Action	
	If the reason for the deferral is..	Then...
	other than hgb/hct,	<ul style="list-style-type: none"> Enter the reason in the "Other" line. You may also want to enter the normal range and the length of the deferral as applicable. In some situations it may not be appropriate or accurate to give a duration (during a blood drive when all information may not be available), but the donor should be given the opportunity to obtain the duration of deferral at a later time.
	other than hgb/hct, but the donor does not want the deferral slip	Proceed to the next step
	<p>Note: The Deferral slip <u>must</u> be given to the donor for the following circumstances:</p> <ul style="list-style-type: none"> The donor is deferred for a low hct/hgb (below 33%/11 gm/dl) The donor is deferred for high hct/hgb (above 58%/18.5 gm/dl) The donor has been deferred for two low hct/hgb within the past 12 months. 	
2	Document on the DHQ or IDR and/or in SafeTrace under memorandum or deferral memo, to indicate that the donor was given the deferral information.	

Continued on next page

Deferral Slip: Providing Donor with Deferral Information, Continued

Authors: Cecilia Militante, CLS Carmen Flores, CLS
Nora Manuel RN, MN Angela Varela, MT(ASCP)
Jocelyn Guillermo, RN Howard Ammerman, MT(ASCP)
Lynn Douglas Lourdes Ramos, RN
Virginia Vengelen-Tyler, MBA, MT(ASCP)SBB

Distribution All SCPMG Blood Donor Centers

MasterControl History of Change:		
Change type: new, major, minor etc.	Version #	Description of Change
New	1	Needed to describe how to use the Donor Deferral Information form.

