Definition:

**Blood Borne Pathogen Exposure –** Direct contact between eye, mouth, mucous membrane, skin cut, or abrasion with blood or any other potentially infectious material i.e. contaminated needle stick.

***Employee should be seen within 2 hours of exposure.***

What to do:

**LEAD CLS**

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| STEP | ACTION |
| 1 | Employee should stop all patient care activity as soon as it is safe for the patient. |
| 2 | Employee should cleanse the exposed area thoroughly and quickly notify manager or **Lead CLS**.* Source patients’ blood should be drawn, if known.
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| 3 | *Immediately* send the employee to **Employee Health** (Mon-Fri 0730 to 1530) during business hours. After hours, send employee to Urgent Care during operating hours, 0800 to 2200 or Emergency Department if Urgent Care is closed.* ***Employee should be seen within 2 hours of exposure***.
* Employee should inform the check-in staff that he/she had a Blood Borne Pathogen exposure and must be seen within this time.
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| 4 | Contact the manager on-call . The manager on-call assignment *will be posted*.* **Weekend** (Friday night after 2230 to Sunday 2230) – The on-call manager is the assigned manager for the weekend.
* **Holiday** – The on-call manager is assigned for the specified holiday.
* **Weekday, Non-Holiday** – Lead CLS to contact shift manager or designated “backup”manager if the manager has time off.
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| 5 | Reassign staffing to cover the vacated work assignment and coordinate break/meal coverage as needed. |
| 6 | Follow up with the employee at the treatment site, Urgent Care or Emergency Dept . to make sure care is provided within two hours of exposure. |
| 7 | Provide information to the on-call manager. Information may include the following:* Name of exposed employee
* Identity of the source patient, if known.
* Date, Time, Location of exposure
* What was the employee doing when exposed
* What instrument or equipment was used that caused the exposure.
* Witnesses of the exposure
* Date, Time, Location when employee received care and treatment.
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| 8 | Manager to complete SFR form and investigation. |