SPECIMEN REJECTION PROCESS

Purpose   To illustrate the process of rejecting specimens in the Clinical Laboratory.

Policy   All rejected specimens must be accessioned prior to rejection in order to capture and reflect the overall number of specimen rejections.

For "ALL" in-patient, including specimens from Skilled Nursing Facilities (SNFs) specimens regardless of testing priority, rejected specimens must be called and documented with the appropriate specimen rejection code, full name of the person called, full name of the person calling and date and time of call.

For "ALL" out-patient STAT specimens, rejected specimens must be called and documented with the appropriate specimen rejection code, full name of the person called, full name of the person calling and date and time of call.

Specimen rejection data are generated by the Regional Laboratory and are distributed to all medical centers. These are utilized at the Quality Management Committee to determine any opportunities for improvement.
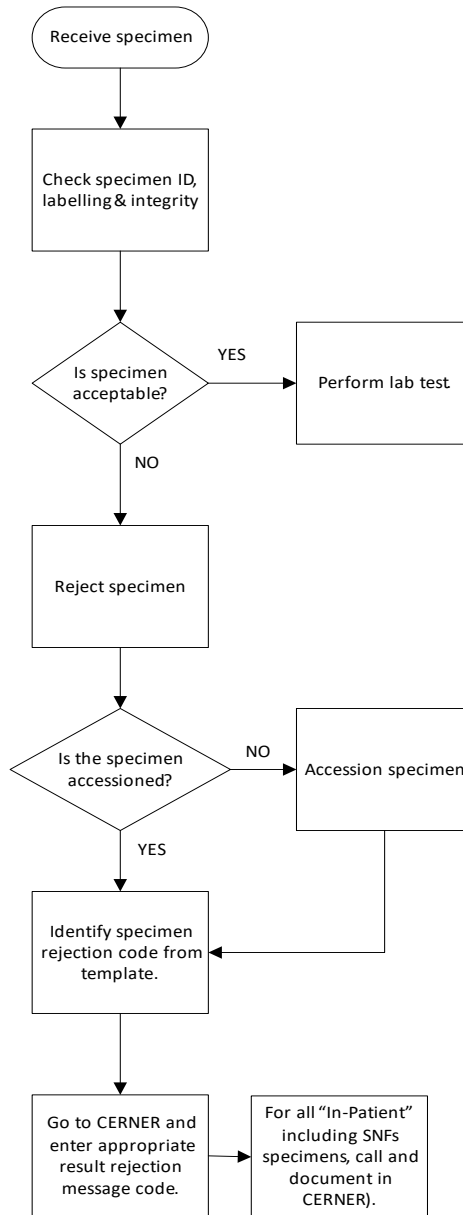
Controlled Documents

Document Number	Document Name
LAMC-PPP-0032	Handling Unacceptable Specimens
SCPMG-LIS-0044	Procedure_Cancelling Test Orders

Process   The flowchart below illustrates the specimen rejection process.

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Kaiser Permanente
Medical Care Program
California Division – South - Los Angeles Medical Center

SCPMG Laboratory System
Process Control
Process

SPECIMEN REJECTION PROCESS, Continued

Receive specimen

Check specimen ID, labelling & integrity

Is specimen acceptable?
— YES → Perform lab test.
— NO ↓

Reject specimen

Is the specimen accessioned?
— NO → Accession specimen
— YES ↓

Identify specimen rejection code from template.

Go to CERNER and enter appropriate result rejection message code.
→ For all "In-Patient" including SNFs specimens, call and document in CERNER).

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