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| TC52 Job AID | |
| Step 1Open Application  1. Double Tap Medicopia Icon |  |
| Step 2Login with credentials  1. Enter username 2. Enter password 3. Click “Login” |  |
| STep 3Link Printer  1. Scan printer barcode 2. Click “OK” |  |
| STep 4Select facility If user is active in more than 1 facility   1. Tap on current facility   (handheld will default to last facility) |  |
| STep 5Select unit(S)  1. Tap on Individuals units (or) 2. Tap on Hospital Abbreviation to select all units 3. Click on “Get Orders” |  |
| STep 6 SELECT PATIENT IN UNIT   1. Click on patient to view list of orders 2. Click on “Play” icon to validate patient |  |
| STep 7Validate patient  1. Scan Armband FIN 2. Click “Patient Identify Confirmed” box |  |
| STep 8Select orders which were collected  1. Tap orders collected |  |
| STep 9select collection method and specimen source  1. Select Method 2. Select Source   Follow local protocol for documentation of specimen source. |  |
| STep 10Print labels  1. Click Print 2. Place label on specimen |  |