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Applicability Dearborn, Taylor,
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Specimen Processing Entering 24 Hour Urine Volume, Collection Hours, and Number of Containers Received

Document Type: Procedure

I. PURPOSE AND OBJECTIVE:

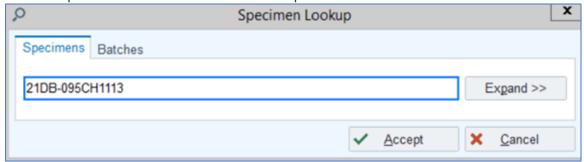
The purpose of this document is to provide non-technical staff instruction for how to enter 24 hour urine volume and the number of containers in "Result Entry and Verification".

II. PURPOSE:

A. Search for the "Result Entry and Verification" in the search box located from the Epic down arrow.

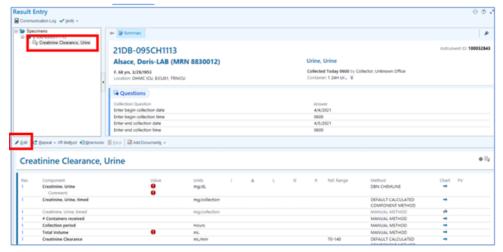


B. Scan the specimen label barcode and Click Accept.

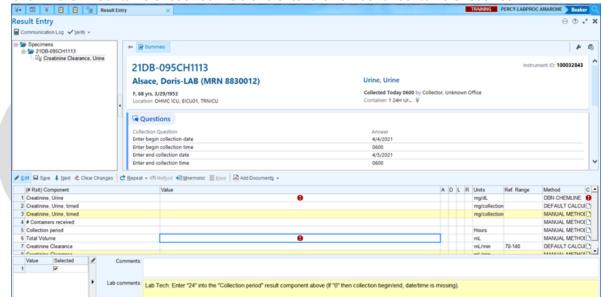


C. Double click on the specimen to bring it into the "Result Entry" screen. Click on the 24 hour test that

needs the volume and containers entered.



D. Click in the "# Containers received" field and enter the number of containers received.



- E. Click in the "Total Volume" field and enter the total volume.
- F. Click in the "Collection Period" field and enter the collection hours. Example: 24 as indicated in the Lab Comments:
 - Lab Tech: Enter "24" into the "Collection period" result component above (If "0" then collection begin/end, date/time is missing).
- G. Click "Save"
- H. Close the patient window.

Attachments

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Approval Signatures

| Step Description | Approver | Date |
|---|--|-----------|
| CLIA Medical Directors | Jeremy Powers: Chief, Pathology | 7/21/2023 |
| CLIA Medical Directors | Muhammad Arshad: Chief, Pathology | 7/19/2023 |
| Policy and Forms Steering Committee Approval (if needed) | Kimberly Cole: Lab Quality Coord | 7/19/2023 |
| | Kimberly Geck: Dir, Lab Operations B | 7/19/2023 |
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| | Helen Anonick: Supv, Lab Processing | 7/5/2023 |
| | Kristie Chennault: Supv, Lab Processing | 7/5/2023 |
| | Marie Borg: Supv, Lab Processing | 6/20/2023 |
| | Kimberly Cole: Lab Quality Coord | 6/20/2023 |