

Beaumont

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Applicability All Beaumont Hospitals

Laboratory Add-on Orders for Inpatients

Document Type: Procedure

I. PURPOSE AND OBJECTIVE:

To describe the process for adding a test to a previously submitted specimen for hospital inpatients.

II. PROCEDURE:

- A. A physician or authorized person adds an order for a blood test in Epic on a patient shortly after a suitable laboratory specimen was obtained by hospital staff.
- B. If a specimen has been collected and received in the lab, subsequent orders that are placed for the patient will flag for add on only if:
 - 1. The add on order being placed is on the list of 67 lab approved orders.
 - 2. The add on order frequency is not timed.
 - 3. The add on order specimen type matches the specimen type of the existing specimen.
 - 4. The existing specimen is not a microbiology or point of care specimen.
 - 5. The existing specimen has not been marked for redraw.
 - 6. The add on order would not be close to expiring if added onto the existing specimen.
 - 7. The existing specimen does not have any tests that have been canceled due to specimen integrity issues (broken, clotted, QNS, hemolyzed and improperly collected).
- C. The order will always default to Use Existing Specimen with a light yellow box if all other logic passes for the existing specimen and the patient is located in the Emergency Center (EC). For all other inpatient locations, the order will default to New Collection and highlight to alert the

provider that the order could be added to an existing specimen if all other logic passes for the existing specimen.

- D. Once the provider selects to Use Existing Specimen and signs the order it generates an In Basket message to the laboratory. The lab can see the comment from the provider and information about the specimen flagged for add on.
- E. The laboratory monitors the In Basket and evaluates specimen acceptability for the add on.
 - 1. Once the lab confirms the specimen suggested for add on is viable and selects it in the system, the provider can see that the order is now In Progress.
 - 2. If the add on order is rejected, it will change to a Needs to be Collected status.
 - a. The order will flow onto the Rover device for the phlebotomist to collect if the draw status is Lab Collect.
 - b. The order will flow back to the nursing Work List or Trackboard if the draw status is Unit Collect.
 - 3. If a provider has signed an order with “use existing specimen” selected, and the lab has not yet confirmed an order is viable for add on, the order has a Pending Add On status.
- F. All laboratory orders entered into EPIC by the staff on the nursing units are considered written orders for testing based on hospital policy and practice.

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Approval Signatures

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