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Beaumont

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Area: Laboratory-Point of Care

Applicability: All Beaumont Hospitals

Point of Care Epic Beaker Outstanding List Retrieval and Resolution

Document Type: Procedure

I. PURPOSE AND OBJECTIVE:

This document describes the steps for Point of Care (POC) staff to review and resolve pending patient tests on the Epic Beaker outstanding list.

II. DEFINITIONS:

A. Epic: Hospital information system where nursing staff and clinicians view laboratory results, among other items.

B. Epic Beaker (Beaker): Laboratory information system where laboratory staff orders, enters, and results laboratory tests. Only laboratory staff have access to Beaker.

III. PROCEDURE:

A. Log in to Epic and select the appropriate "Job" and "Department", when prompted. Laboratory staff will be automatically directed to the Beaker home screen.

B. Type "Outstanding List" in the Beaker search field on the upper right of the screen.

C. Scroll to the appropriate report (e.g. "RYO POINT OF CARE") on the left side of the screen under "Available Reports".

D. Highlight the desired report and press the "Run" button.

E. This report will include any pending POC results for the lab location selected that are not verified. This may occur for multiple reasons and the resolution is dependent on the situation that caused the result to appear on the list.

1. POC staff manually resulted a POC test but did not select "Final Verify" to allow the result to post in Epic.

    a. Select the row for the pending result from the outstanding list.

    b. Review the result(s) to determine if any result components are missing. Verify that the "Performed By" field has an operator's name.

    c. Complete the missing field(s) with information obtained from Telcor QML for the POC result(s).

    d. Select "Final Verify" to allow the test result(s) to be available for clinicians in Epic. The order will be automatically removed from the outstanding list.

2. POC staff completes a result correction on a verified test but failed to remove the test comment or "Performed By" from the result that was corrected. Result corrections can occur for various reasons including, but not limited to, specimen integrity issues, wrong specimen type selected, the test was repeated and the result in question was erroneous, or the wrong patient CSN (contact serial number) was used for testing.

    a. POC staff will follow the steps outline in the [Laboratory Procedure for Canceling Orders and Results on Unacceptable Specimens](#) to remove any erroneous results from Beaker.

    b. Select "Edit" and remove any POC test comments or "Performed By" from the panel components.

    c. Add a "Lab Comment' with the reason for the cancellation.

    d. Select "Final Verify".

F. Complete the actions listed above until the outstanding list for the site has no results listed and the message "There are no entries" displays in the body of the outstanding list.

Approval Signatures

Step Description	Approver	Date
CLIA Medical Directors	Vaishali Pansare: Chief, Pathology	11/2/2023
CLIA Medical Directors	Jeremy Powers: Chief, Pathology	11/1/2023
CLIA Medical Directors	Ryan Johnson: OUWB Clinical Faculty	10/31/2023
CLIA Medical Directors	Muhammad Arshad: Chief, Pathology	10/31/2023
CLIA Medical Directors	John Pui: Chief, Pathology	10/27/2023

Policy and Forms Steering Committee Approval (if needed)	Jessica Czinder: Mgr, Division Laboratory	10/27/2023
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POC Best Practices	Jessica Czinder: Mgr, Division Laboratory	8/28/2023
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Applicability

Dearborn, Farmington Hills, Grosse Pointe, Royal Oak, Taylor, Trenton, Troy, Wayne