

Beaumont

Origination 12/16/2021
 Last Approved 11/1/2022
 Effective 11/1/2022
 Last Revised 11/1/2022
 Next Review 10/31/2024

Document Contact Jessica Czinder: Mgr, Division Laboratory
 Area Laboratory-Point of Care
 Applicability All Beaumont Hospitals

Point of Care - Mapping Departments in QML

Document Type: Procedure

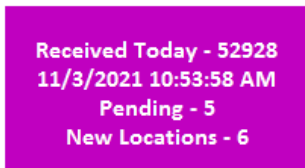
I. PURPOSE AND OBJECTIVE:

This document describes the steps for point of care (POC) staff to add a new device testing location in Telcor QML (QML) to match the new testing location configuration in Epic.

II. PROCEDURE:

- A. POC staff will be notified of "New Locations" upon logging in to QML. Review the tiles on the main screen on a daily basis. If a number greater than zero appears under "New Locations" in the "ADT Interface" tile, click on the "ADT Interface" tile.

ADT Interface



- B. The "Configuration Summary-ADT Locations" page will display. Sort by the "Last Updated" column to view the recent additions to the configuration summary list. The new locations will have no information in multiple columns. Review the "Received Locations" (corresponds with Epic department abbreviation) that are not marked as "Enabled" where testing was performed and determine if they fall under the POC location's oversight.

Configuration Summary - ADT Locations							
Host	Received Facility	Stored Facility /	Receive...	My Locations	Note(s)	Last Updated	NovaNet
5400	01	Royal Oak	1NTR0		Add	10/18/2021 12:41:29 AM	Enabled
5400	01	Royal Oak	1NTRG		Add	10/18/2021 12:41:29 AM	
5400	01	Royal Oak	1NW		Add	10/18/2021 12:41:29 AM	Enabled
5400	01	Royal Oak	1STMPR		Add	10/18/2021 12:41:29 AM	Enabled

1. The facilities listed under "Received Facilities" are listed below:
 - a. 10020: Canton/Wayne
 - b. 10010: Dearborn
 - c. 705: Farmington Hills
 - d. 405: Grosse Pointe (also includes the QML RO-GP subsite)
 - e. 105: Royal Oak
 - f. 10050: Taylor
 - g. 10070: Trenton
 - h. 205: Troy

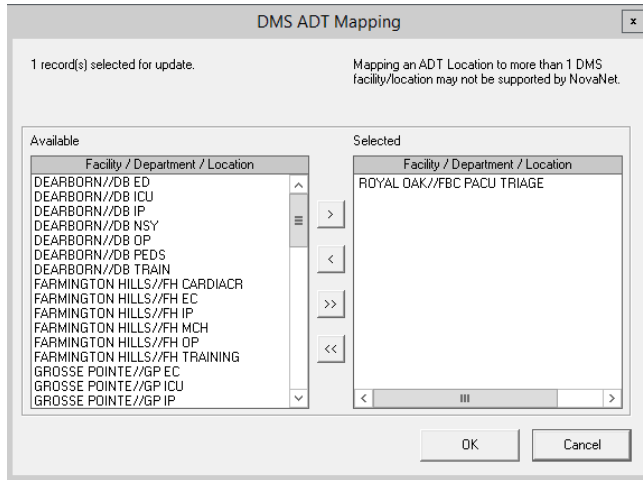
C. Highlight any applicable lines. Right click on the line(s) and select "Assign to My Locations".

1. Note: Not all locations need to be configured. It is up to the discretion of each POC department to determine if a received location is one that requires mapping in QML. POC staff may "Assign to My Locations" to remove the alert in QML on the tiles page and will allow POC staff to determine if action is needed at a later time. POC staff may also highlight the location, right click on the location, then select "Inactivate".

D. The "Assign My Locations-Facility" pop-up will appear. Highlight the correct location then press "OK". A new note will appear in the "Note(s)" column to indicate that the the assignment was successful.

Configuration Summary - ADT Locations					
Host	Received Facility	Stored Facility	Received Location	My Locations	Note(s)
5400	01	Royal Oak	1NTRSG	Royal Oak	Edit My Locations from to Royal Oak.
5400	01	Royal Oak	1NW		Add

- E. Confirm the new location has remained highlighted and press the "Edit" button at the top of the page then choose "Enabled" next to "NovaNet". The "Note(s)" column will now indicate the DMS/Device Type configuration change.
- F. Press the "DMS ADT" button at the top of the page.
- G. The "DMS ADT Mapping" pop-up will appear. Highlight "NovaNet" then press "OK".
- H. The "Configuration Summary-DMS ADT Mapping-NovaNet" page will display.
 - I. Scroll to the location to map. To quickly find the location, sort using the "My Locations" column to find the location(s) that were enabled previously. Highlight the location.
 - J. Press the "Edit" button at the top of the page.
 - K. The "DMS ADT Mapping" pop-up will appear. Scroll through list to find the desired "Facility/ Department/Location" option. Highlight the option and use the arrow keys to toggle the location to the right then press "OK".



- L. The finished edits will display the Epic department abbreviation with the NovaNet location. This will enable the glucometer(s) in this location to receive positive patient identification (PPID).

Approval Signatures

Step Description

Approver

Date

CLIA Medical Directors	Muhammad Arshad: Physician	11/1/2022
CLIA Medical Directors	Jeremy Powers: Chief, Pathology	10/24/2022
CLIA Medical Directors	Vaishali Pansare: Chief, Pathology	10/20/2022
CLIA Medical Directors	Ryan Johnson: OUWB Clinical Faculty	10/20/2022
CLIA Medical Directors	John Pui: Chief, Pathology	10/19/2022
Policy and Forms Steering Committee Approval (if needed)	Jessica Czinder: Mgr, Division Laboratory	10/19/2022
Policy and Forms Steering Committee Approval (if needed)	Gail Juleff: Project Mgr Policy	10/19/2022
CP System Medical Director	Ann Marie Blenc: System Med Dir, Hematopath	10/18/2022
	Caitlin Schein: Staff Physician	10/18/2022

Technical Director	Nga Yeung Tang: Tech Dir, Clin Chemistry, Path	10/5/2022
POC Best Practices	Jessica Czinder: Mgr, Division Laboratory	10/5/2022
	Jessica Czinder: Mgr, Division Laboratory	10/5/2022

Applicability

Dearborn, Farmington Hills, Grosse Pointe, Royal Oak, Taylor, Trenton, Troy, Wayne

COPY