

## LAB Dept MEETING – Huddles

**Date of Meeting:** 4-11-17

**Attendees:** Marie Gonzalez, Mark Gomez, Melanie Magee, Myrna Ocab, Priscila Dar, Jocelyn Ybarra, Elliott Faure, Janet Gerges, Mhae Villafuerte, Neil Lim, Anna Raymond, Patricia Jasper, Nancy Boyd

Topic	Details	Action Item, responsible person, date due, or informational only
KUDOS SAFETY TIP	<ul style="list-style-type: none"> <li>• Thank you to Marietes, Michelle, Letty, Stephanie, Greg, Erin. We had staffing issues for 3 days they helped us cover gaps in the schedule and was able to provide continued care for our patients.</li> </ul>	Informational
Service Champion	<ul style="list-style-type: none"> <li>• Service Champion nomination due April 21</li> </ul>	ALL STAFF Due 4/21/17
Lab Huddle Board	<ul style="list-style-type: none"> <li>• We are encouraging everybody to use the lab huddle board. Especially for recognition. Feel free to give co-worker recognition.</li> </ul>	Informational
Cancelled - Mock Code Stroke	<ul style="list-style-type: none"> <li>• Mock Code Stroke scheduled for April 12, 2017 has been cancelled and will be rescheduled.</li> </ul>	Informational
New Vacation sign up process	<ul style="list-style-type: none"> <li>• New Vacation sign up process – on board next to schedule               <ul style="list-style-type: none"> <li>✓ ALL staff must indicate if they want to work or NOT work the holiday</li> <li>✓ Minor holidays will have sign up form up during scheduling process</li> <li>✓ Major holiday will have sign up for all 3 together (Thanksgiving, Christmas, and New Year)</li> </ul> </li> </ul>	ALL STAFF Due 4/17
Waste Disposal Training	<ul style="list-style-type: none"> <li>• Waste Disposal Training Due April 21, 2017. Check your emails.</li> </ul>	ALL STAFF Due 4/21/17
Pre OP BB	<ul style="list-style-type: none"> <li>• Pre OP BB 30 day sample started April 3, 2017               <ul style="list-style-type: none"> <li>✓ Continue to read notes in the BB area</li> <li>✓ Reach out to Myrna for A shift and Tammy for B shift if you have question or suggestion about the process.</li> <li>✓ CLS will try to get double check done before surgery. Follow the process for collecting double check.</li> </ul> </li> </ul>	CLS
DXH 800 and SMS weekly maintenance	<ul style="list-style-type: none"> <li>• DXH 800 and SMS weekly maintenance every <b>WEDNESDAY</b>. Big visible sign in front of SMS.</li> </ul>	CLS
Annual Competency	<ul style="list-style-type: none"> <li>• Annual Competency Quiz due April 14, 2017</li> </ul>	Phlebotomist Due 4/14/17

Code Stroke Process	<ul style="list-style-type: none"> <li>• Code Stroke Process <ul style="list-style-type: none"> <li>✓ Phleb to wait until we get blood drawn or until cleared to leave patient side. CT scan should take less than 10 mins. Report to manager if they are taking longer.</li> <li>✓ New Phleb responsibility (7/1 vote) Phleb processing: ALL first floor Phleb draws: The rest of the hospital</li> </ul> </li> </ul>	Phlebotomist
Incubator Tote	<ul style="list-style-type: none"> <li>• Three reported incident of incubator tote sent, but not turned on. Make sure to turn it on while waiting pick up.</li> <li>• Maintain one black cable next to the fax machine for the incubator tote. We want to prevent staff from using the wrong charger that can destroy the incubator tote.</li> </ul>	Phlebotomist

This concludes the Minutes of the \_\_\_4-11-17\_\_\_ Lab Staff Meeting.

Prepared by: \_\_\_Nancy\_\_\_\_\_ Date: \_\_\_4-11-17\_\_\_\_\_

# Lab Informatics Announcement

SCPMG Laboratory System –Lab Informatics Department

## Additional Quest Tests Migrating to Cerner RLN

**Effective Date:** April 4th, 2017

**Announcement** Effective 04/04/2017, twenty-eight (28) additional Quest performed tests will be migrating over to Cerner Millennium. This will allow the appropriate result data to be electronically transmitted through the Cerner interface to KPHC directly and is consistent with our current laboratory processes. System interface changes are being done behind the scene.

- There are NO changes in the KPHC order entry workflow for the providers.
- There are NO changes in the transferring/tracking of outside reference laboratory specimens for the medical center laboratories. Follow existing SOPs.

### Additional Quest Tests Migrating to Cerner RLN

KRMS		HealthConnect	
KRMS Procedure Code	KRMS Procedure Description	Z-PROC_NAME	100-PROC_CODE
8649810	PARVOVIRUS SEROLOGY	PARVOVIRUS B19 IGG AND IGM	207162
8268600	ERYTHROPOIETIN	ERYTHROPOIETIN	826688
8228255	ANTIHLADIN ANTIBODY PANEL	SLIADIN IGG AND IGA	206510
8228285	DENGUE FEVER AB	DENGUE VIRUS ANTIBODY	200471
8314681	CATECHOLAMINES PLASMA	CATECHOLAMINES FRACTIONATION, PLASMA	823844
8001790	BILE ACIDS FRACTIONATED	BILE ACIDS, FRACTIONATED AND TOTAL, LC/MS/MS	825424N
8378995	BILE ACIDS-PREGNANCY	BILE ACID, FRACTIONATED AND TOTAL, PREGNANCY, LC/MS/MS	825424O
8258500	CRYOFIBRINOGEN & CRYOGLOBULIN	CRYOGLOBULIN & CRYOFIBRINOGEN	220844
8228215	TETANUS ANTIBODY TITER	TETANUS ANTIBODY	867740
8605400	PARIETAL CELL ANTIBODY	PARIETAL CELL ANTIBODY, QUALITATIVE	83516V
8426000	SEROTONIN, SERUM	SEROTONIN	84260C
8649000	BLASTOMYCES ANTIBODY	BLASTOMYCES DERMATITIDIS ANTIBODY	86612B
8228255	HISTONE AB	HISTONE ANTIBODIES, EIA	83516AX
8003000	DHEA- UNCONJUGATED	DEHYDROEPIANDOSTERONE	82626B
8544001	T3, REVERSE	REVERSE T3	84482A
8000300	ACETYLCHOLINE-RECEPTOR AB	ACETYLCHOLINE RECEPTOR BINDING ANTIBODY, IIA	83519AJ
8649617	ROTAVIRUS TEST	ROTAVIRUS ANTIGEN	87425B
8217202	LIPOPROTEIN (A)	LIPOPROTEIN (A)	83995A
8459700	VITAMIN K1	VITAMIN K	84597B
8352010	ASIALO-GM-1 AB (IGM)	ASIALO GM1 IGM, EIA	83520Y
8458800	ARGININE VASOPRESSIN	ANTIDIURETIC HORMONE	84588B
8219010	ELECTROLYTES-FECAL	ELECTROLYTE PANEL (NA, K, CL), STOOL	14948B
8649580	STRONGYLOIDES IGG	STRONGYLOIDES IGG, IIA	86082I
8228211	SELENIUM, SERUM	SELENIUM BLOOD	84235A
8215002	AMYLASE ISOENZYMES	AMYLASE TOTAL, PANCREATIC AND CALCULATED SALIVARY ISOENZYMES	294687
8625510	MAG IGM ANTIBODY	MYELIN ASSOCIATED GLYCOPROTEIN IGM, EIA	83520DAF
8426590	SEROTONIN, URINE	5-HIAA/CREATININE RATIO, RND, URINE	213015
8408000	AK, Proc. Isoenzyme	ALKALINE PHOSPHATASE, TOTAL AND ISOENZYME	207179

**Reference Document** For detail workflow instructions on transferring/tracking outside reference laboratory specimens, refer to the regional SOP and workflow diagram – [Transferring/Tracking Outside Reference Laboratory Specimens](#).

**Distributed By:** Laboratory Informatics Department  
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**Issued Date:** March 30<sup>th</sup>, 2017



**\*\*\*ATTENTION All KP Employees: Immediate Attention Required\*\*\***

Kaiser Permanente has become aware of issues associated with the disposal of waste generated from our operations across California.

KP is committed to strictly following the law and our own established policies when it comes to proper disposal of regulated waste.

The **Waste Disposal Training** details the required waste management process for PHI waste, medical waste, hazardous waste and universal waste.

- PHI Waste
- Medical Waste
- Hazardous Waste
- Universal Waste

The local deadline to complete this required training is **4/21/17**.

The training can be accessed by clicking directly on the link below or following the steps under “to Access the training in KP Learn”.

### **KP Learn Steps**

**Course Name:** Waste Disposal

**Course ID:** CPL:NCAL WSTE DISPOSAL

**Offering ID:** 00755826

**Deep Link to the course:**

<https://kplearn.kp.org/Saba/Web/KaiserPermanente/goto/RegisterLaunchCatalog?offeringId=dowbt000000000043794>

**To access the training in KP Learn:**

1. Open Internet Explorer Web browser
2. Copy the following URL and paste it into the browser's address

field: [https://kplearn.kp.org/Saba/Web/KaiserPermanente/goto/RegisterLaunchCatalog?offerin  
gId=dowbt000000000043794](https://kplearn.kp.org/Saba/Web/KaiserPermanente/goto/RegisterLaunchCatalog?offerin<br/>gId=dowbt000000000043794)

**Note:** Do not click the link from Lotus Notes email.

3. Log in with your NUID and password. (Single Sign-on)
4. Click the Waste Disposal or Launch link

If you have any questions, please reach out to your Manager.