

LAB Dept MEETING – Huddles

Date of Meeting: 10-12-17

Attendees: Raquel Lecaro, Lourdes Maniago, Alan Dandridge, Jocelyn Ybarra, Mhae Villafuerte, Michelle Trammell, Greg Johnson, Bill Craig, Mark Gomez, Janet Gerges, Melanie Magee, Vanessa Cardenas, Marie Rutledge, Marissa Calilung, Nancy Boyd

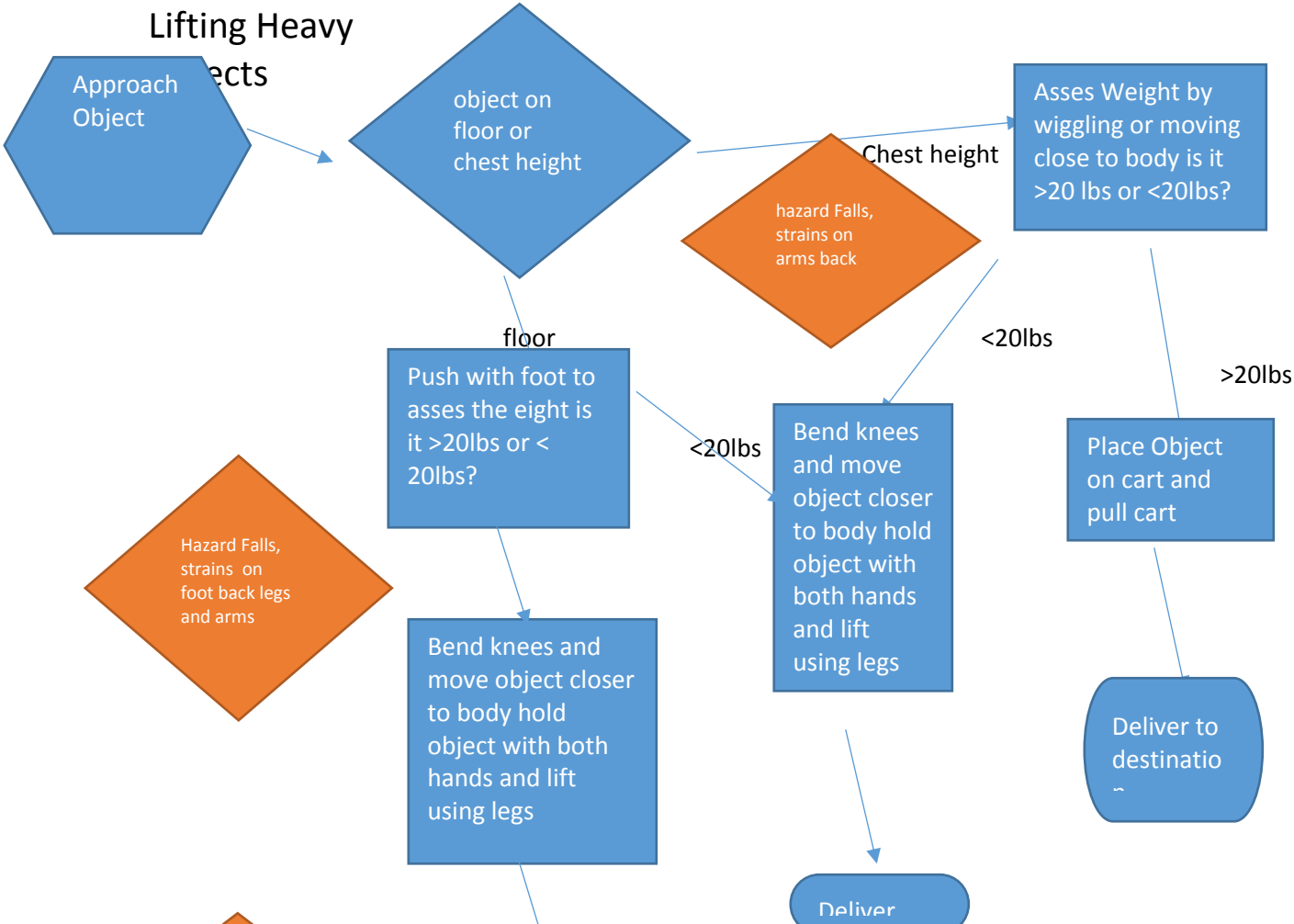
Topic	Details	Action Item, responsible person, date due, or informational only
KUDOS SAFETY TIP	<ul style="list-style-type: none"> • Congratulations to the Patient Experience Week Winners. <ul style="list-style-type: none"> ✓ Lourdes Maniago ✓ Mark Gomez • Safety: Spill hazard- Do not overfill urine UDS buckets. Rotate and replace as needed (2 rows only – ideal) 	Informational
	<ul style="list-style-type: none"> • MVMC Lab Task Standardization. Also on the board. • Flu shot now available. For those who does not have flu shot, mask will be required starting November 1, 2017 until March 31, 2018, unless extended by the state. • We can now call nursing directly using the number they provide to us daily. However, during am labs, until we receive the phone list, we have to call the floors first. • Juanita accepted the PT D shift position. A limited PT C position will open. • ISED is live now @1100, 10/12/17. Only EDTA tubes for sed rate now. 	ALL STAFF
	<ul style="list-style-type: none"> • Start of lunch by the 10th hour: Oct 16, 2017 New Guidelines for Breaks and Lunch posted • A2 CLS to perform C. Difficile effective October 16, 2017 • A4 CLS to perform C Diff, Flu, RSV, IMM, and UA • UA daily maintenance and QC will be done by A3 CLS starting October 10, 2017 @ 6 am ± 30 mins. • Ortho Vision Go Live October 16, 2017 • Quest orders for 24 hr urine tests – urine total volume is required. Write on the label and the manual requisition (if there is one). This is for all Quest 24 hr urine tests except STONE RISK when a Quest container is used. See LabNet if you need more information. • Friendly reminder for B shift– extra specimens in plastic bags are only kept for 1 week also. Discard with specimens in rack when starting a new day. 	CLS

	<ul style="list-style-type: none"> Welcome Vanessa Cardenas- new PT Phleb. Phlebotomist in the specimen processing area to resolve issue indicated on the specimen problem log. This must be done during your shift. Document troubleshooting performed then file. See attached sample form. 	Phlebotomist
UBT		

This concludes the Minutes of the ____10-12-17____ Lab Staff Meeting.

Prepared by: _____ Date: _____

Lab Task Standardization





ONE Riverside Colleagues,

We're now officially in the last quarter of 2017! Our ONE Riverside team has done so much to better the lives of our members and the communities we serve. You have rallied behind worthy causes that have enriched and educated people about health and how they can #thrive. You have walked for the American Heart Association, raised funds, educated, donated time, money and goods to "Stuff the Bus" and so much more. Your efforts and dedication to KP'S mission, vision and values are evident every day!

A few things to note...

Employee Health is Moving

Employee Health is moving to our new office building located at 10895 Magnolia Ave, Riverside effective *October 17, 2017*. Their hours of operation will not be changing. They are open through lunch on Mondays and Tuesdays, closed for lunch Wednesdays through Fridays.

Town Hall

Our upcoming town hall will be held on *Wednesday, October 18 from 7:30-8:45* in the auditorium. Please remember our expectation of managers to please send front-line staff representatives from your department. We are asking you to backfill as necessary to allow the staff to attend. Light breakfast will be served.

Reflecting on Patient Experience Week

A special thanks to all of you who participated in **patient experience week**. This was a new way to be able to recognize and take the time to appreciate our members for trusting us with their health care needs. So many of our employees also participated in the many activities we had planned – and it was a success! It was great to see how innovative the departments were in the poster contest. Great job and thanks for your participation!

NEW Medical Office Building - Murrieta

Our new medical office building in Murrieta will be opening on Tuesday, November 7th. Several communications have already been sent to our members informing them of any changes or physician moves.

Flu Season

If you haven't yet received your **flu shot**, please do so. We always strive for 100% participation from our physicians and staff. As you know, this is a great way to ensure the health of you and your families as well as our members.

Best in the Inland Empire

Our very own Riverside Medical Center was recently awarded the Best Hospital and Best Urgent Care/Emergency Room in the Inland Empire by Press Enterprise Reader. Congratulations to you, ONE Riverside, on this accomplishment!

LMP 20th Anniversary

October 2017 MCAT Message – FINAL

This year our Labor Management Partnership is celebrating its 20th year! We plan to mark the occasion by hosting 2 celebrations at our Moreno Valley and Riverside Medical Centers. Moreno Valley will host a celebration on Wednesday, October 25th from 11-1. Riverside will host a celebration during the Performance Improvement Showcase on Thursday, October 26th from 8-5pm. Everyone is welcome to attend and celebrate our LMP's 20th anniversary!

Thanks again for everything you do ONE Riverside! We appreciate the care and concern you show to each other, our members and communities. In the meantime, if you have any questions for us, please feel free to send them kpriverside@kp.org.

Your One Riverside MCAT Team,



Robert Blair
Chief Administrative Officer
SCPMG



Frank Flowers, MD
Area Medical Director
SCPMG



Vita Willett
Sr. Vice President, Area Manager
KHPR/H



October is Breast Cancer Awareness Month

Early Detection Saves lives

In celebration of National Breast Cancer
Awareness Month
Kaiser Permanente Service area encourages
you to have your mammogram.

If you are due for your mammogram go to the
Radiology department and ask about a same
day appointment or call (951) 353-4449 to
schedule a future appointment



Patient Experience Week Winners

Lourdes Maniago

Mark Gomez



Flu Shot Information

6. If an employee chooses not to be vaccinated, when do they have to begin wearing a mask, and how long will they need to wear it?

The mask requirement will be in place for the duration of the influenza season which begins November 1, 2017 and ends March 31, 2018, unless the season is extended by a county or state health department or regulatory agency.

7. Where are masks required for those not vaccinated?

Those individuals without a sticker on their badge and who are required to wear a surgical mask, must wear it in all patient care areas. Masks must cover both the nose and mouth at all times when an employee is in a patient care area.

The definition applied to patient care or clinic areas includes the physical or recognized borders of hospital and clinic areas where patients are present, evaluated, or treated — including waiting rooms, reception/waiting areas, and hallways used for patient care transport. Patient care areas also include those spaces where home health services are provided to members. Areas where the requirement does not apply include cafeterias, non-patient restrooms, break-rooms, staff lounges, meeting rooms, lab testing areas, zones where there is no member/patient contact, and administrative suites/offices.

Sample of Specimen Problem Form .

Please give this to the Phlebotomist in the specimen processing area.

2017-10-11 04:07 SCAL REG LAB SPECPRC

818 503 6947 >> LAB PROCES11056 P 1/1

E Kaiser Permanente
Medical Care Program
California Division - South

1414

SCPMG Laboratory System
Specimen Processing
Record

SPECIMEN PROBLEM FORM

To: SUPERVISOR Facility: MORENO VALLEY
 From: **REGIONAL SPECIMEN PROCESSING** Phone: **(TIE LINE) 397-6808** Fax: **(TIE LINE) 397-6947**
 OR: **(TIE LINE) 397-6928** OR: **(TIE LINE) 397-7014**

Patient Name: HERNANDEZ, HERBERT ST
 16478366 M 22-SEP-1962
 DSCM
 18-OCT-2017 16:46 RNC
 Accession #: 2-17-283-047556A Medical Record #: _____ Physician: _____
 Location: CT/GC Sw Time of Collection: _____ @ _____
SWL AMB V4 Time of Receipt: _____ @ _____

Specimen Received: Whole Blood [specify anticoagulant: _____] Serum Fluid [specify: _____] IVD Digene
 Clotted Blood [specify: SST/GLD Non-SST Spun Unspun] BD E-Swab
 Universal Transport Media CT/GC Transporter Stool [Specify: _____] BD Vacutainer (gray top)
 Plated media [specify: _____]
 Other [specify: _____]

Test(s) Ordered: _____

- ACCESSIONING ERROR**
- Wrong Gender
 - Wrong anatomical data
 - Wrong medical record number/name
 - Wrong test accessioned
 - Different name [AKA]
 - Not of File
 - Barcode of specimen; not accessioned [NOF]
 - No barcode on specimen [NBC]
 - Accessioned for wrong performing

- ADDITIONAL INFORMATION REQUIRED**
- Provider not specified; please indicate _____
 - Test not specified; please indicate test(s) Requested: _____
 - Please specify source/body site: _____
 - Total volume _____ mL

- UNABLE TO PERFORM TEST PLEASE RESUBMIT**
- Mismatch [name on specimen does not Match name on slip/collection label]
 - QNS [quantity not sufficient]
 - Unacceptable specimen
 - Uninoculated media
 - Incorrect media
 - Other: WRONG SAMPLE
 - Specimen received in biohazardous