





LAB Dept MEETING – Huddles

Date of Meeting: November 8, 2018

Attendees: Jocelyn Ybarra, Juliet Garlejo, Lourdes Maniago, Maria Villafuerte, Neil Lim, Michelle Trammell, Mark Gomez, Elliott Faure, Melanie Magee, Juanita Fernandez, Vanessa Cardenas, Patricia Chea, Marissa Calilung, Marie Rutledge

Topic	Details	Action Item, responsible person, date due, or informational only
KUDOS SAFETY TIP	<ul style="list-style-type: none"> • Do not stop on the doorway. We have a habit of stopping right at the doorway sometimes bec we are looking at our cellphones or talking to another person. Doorways are heavy traffic areas and better to stay clear. • Be safe outside, it gets dark early now. • Statewide Disaster Drill- November 15,2018 	Informational
Adopt a Family Project	In partnership with Moreno Valley Unified School District we have adopted the De Jesus Raya Family and the giving list is posted for voluntary sign up and was also emailed. Please put your name next to the item(s) you are willing to give.	ALL STAFF
BD Citrated Tube	Continue to check for blood volume on blue top tube. BD has recall on some tubes that are either over filling or under filing.	ALL STAFF
New CLS	Please welcome AJ Tolentino as our new CLS PT. He is  replacing Rizza, who replaced Eric...	ALL STAFF
Reminders	<ul style="list-style-type: none"> • Always follow the lab process when submitting TORT requests on finalized schedules. Make sure to notify all managers through e-mail as soon as request is submitted. This will help in timely response. This was discussed and been included in several huddles. Please adhere to this process. • There is a lab manager until 2100 M-F. For call-offs before 2100, call the manager in the lab first. If not available, then call the on-call manager. Call or page the on-call manager first on weekends and off hours for any issue or concern. 	ALL STAFF
Free Flu shot Mask starts Nov 1, 2018 	<ul style="list-style-type: none"> • Flu shot available for free. For you, your family, and co-worker's protection • As always, if you don't have flu shot, we are required to wear mask by November 1, 2018 • Mask is mandatory in-patient care areas such as lobby, waiting rooms, hallways, etc • Per HR, non- compliance can lead to disciplinary action that may include unpaid suspension up to termination. 	ALL STAFF

	 <p>509FluVacSCAL.pdf</p> <p>5.3.4 The definition applied to patient care or clinic areas includes the physical or recognized borders of hospital and clinic areas where patients are present, evaluated, and treated; including waiting rooms, reception/waiting areas and hallways used for patient care transport. Patient care areas also include those areas where home health services are provided to members.</p> <p>5.3.5 The masking requirement does not apply in non-patient care locations such as: the cafeteria, non-patient restrooms, break rooms, staff lounges, meeting rooms, lab testing area, areas where there is no member/patient contact, and administrative suites/offices.</p>	
Centrifuge Safety	 <p>Centrifuges Buckets.pptx</p>	ALL STAFF
RPR STAT	<ul style="list-style-type: none"> • New Public Health requirement to have RPR test be completed STAT. • This topic is being discussed on a regional level because we all know that RPR is a send out test. 	Phlebotomist
Sending specimens with dry ice	<ul style="list-style-type: none"> • Process for sending specimens with dry ice...see below. • We will order UN1845 labels. 	Phlebotomist
Pathology specimens	<ul style="list-style-type: none"> • Place all pathology specimens in the red bin, NOT in Refrigerator, we kept missing the specimens in the ref causing delay in results. It has formalin as preservative, no need to refrigerate the specimen 	Phlebotomist

<p>Quiet at Night Week 1 Nov 5 – 11</p> <ul style="list-style-type: none"> • dB Monitoring app. Ave 50-60 • Hush Tag • Quiet signage on the floor 	<p style="text-align: center;">5 WEEK ACTION PLAN</p> <div style="border: 1px solid blue; padding: 10px; margin: 10px auto; width: 80%;"> <p style="background-color: #4a90e2; color: white; padding: 5px;">Week 1: Nov 5 - 11 Awareness</p> <p>Utilize huddles and visual boards to communicate the importance of a quiet environment, how sleep contributes to healing, and share ways we can all contribute to a healing environment</p> <ul style="list-style-type: none"> • Share Quiet Huddle Message • Review unit Quiet signage • Participate in the Take 5 Sound Check Activity, using a dB monitoring app to measure noise <p>Introduce the Quiet Code Word: HUSH Tag Helping Us Support Healing</p> </div>	<p>Phlebotomist</p>
<p>Annual Quiz Answer Key</p>	<p>See UBT Board</p>	<p>Phlebotomist</p>

How to send specimens with dry ice

Sending Specimens with Dry Ice

Phlebotomist

- **How to get dry ice**

- ✓ Order from Regional Lab. Use their order form. May take 2-3 weeks
- ✓ Buy outside (like Albertsons) if urgent
- ✓ Order from LifeStream

- **How to pack**

- ✓ Use corrugated cardboard. DO NOT completely seal box
- ✓ Use Styrofoam inside. DO NOT seal Styrofoam
- ✓ Maximum dry ice is 200 kg.
- ✓ Protect specimen, do not let it touch dry ice directly.



- **How to label**

- ✓ Need UN1845 label with amount of dry ice use
- ✓ Need shippers address
- ✓ Need recipient address

- **How to send**

- ✓ Call FedEx for pick up
- ✓ Document tracking number on "Phleb Communication"
- ✓ Next shift to follow up if not picked up

Note: this process is only for non dangerous goods (routine lab test specimens that may be infectious like ebola...it will have a different process)

11/07/18 PSC

Supplies	<ul style="list-style-type: none"> Make sure to rotate reagents when you're putting away supplies. Put new supplies at the back and old ones at the front. 	CLS
UBT	<ul style="list-style-type: none"> 	

This concludes the Minutes of the _11/8/2018_____ Lab Staff Meeting.

Prepared by: Patricia Chea, Marissa Calilung, Marie Rutledge Date:11/13/18

People Pulse Page

Lab UBT Level 5

"Teamwork makes the Dreamwork"



Accomplished



Pending



Future



No Go

Date	What's Happening	Stoplight Report	For Follow UP
9/10 to 9/28	2018 People Pulse		
	50% People Pulse response rate as off 9/18/18. Goal is min 75%		
	73% People Pulse response rate as off 9/25/18. Goal is min 75%		

Note: Lab UBT is now Level 5...Hooray!!!

Lab Information Announcement

EFFECTIVE 11/21/2018

KPHC Order Updates

Announcement: Four (4) orders will be inactivated due to test discontinuation by Quest Diagnostics.

Changes: Below is the list of KPHC Orders impacted and the reason for change.

KPHC Order Code INACTIVATION		
Order to be Inactivated	Alternate Replacement Order	Reason for Change
MEPROBAMATE [80369B]	None available	Test discontinued by Outside Lab
ENCAINIDE AND METABOLITES LEVEL [80299ADZ]	None available	Test discontinued by Outside Lab
COBALT, BLOOD, DEPUY ASR RECALL [83018H]	COBALT, BLOOD [83018I]	Test discontinued by Outside Lab
CYTOMEGALOVIRUS (CMV) IGM, CSF [86645B]	CMV DNA, QUANTITATIVE, PCR [87497A]	Test discontinued by Outside Lab

**Distributed
by:** Laboratory Informatics Department
11668 Sherman Way, North Hollywood, CA 91605
Phone: (818) 503-6894 or Tie Line: 8-397-6894

Issue Date: November 2, 2018

Received 11/7/18 - PS C

BD Life Sciences-Preanalytical Systems
1 Becton Drive
Franklin Lakes, NJ 07417
USA
bd.com



MEDICAL DEVICE PRODUCT CORRECTION UPDATE

October 1, 2018

Product Name	Catalog (Ref) No.	Lot No.	Expiration Date
TUBE CIT PLH 13X75 2.7 PLBL L/BL .109	363083	All Lots within Expiry	
TUBE CIT PLH 13X75 2.7 SLBLCE .109	364305		
TUBE CIT PLH 13X75 2.7 PLBL L/BL .109 BC	366560		

For the Attention of: Medical Device Safety Officer, Lab Manager, Lab Director, Phlebotomy Department

In April 2018, BD previously communicated to customers regarding an issue concerning the BD Vacutainer™ Plus Plastic Citrate Blood Collection Tubes (2.7ml), noting that a small percentage of tubes could exhibit over fill draw volumes from ~11-14%. The most common use of these tubes is in the evaluation of all aspects of the coagulation cascade. As per BDs Instructions for Use (IFU), the over-filling or under-filling of tubes could result in an incorrect blood-to-additive ratio and may lead to incorrect analytic results or poor product performance.

BD would like to inform you that the root cause of the draw volume overfilling issue was identified, corrective actions were implemented and all product now entering circulation should not exhibit draw volume overfilling.

Please take the following actions:


- Share this notification with all users of the product within your facility to ensure they are aware. **Return of product is NOT required.**


Contact Information

If you require further assistance, please contact 1-888-237-2762 Opt 3, Opt 4 between 8AM and 5PM CT Monday through Friday.

BD is committed to advancing the world of health. Our primary objectives are patient and user safety and providing you with quality products.

Sincerely,


Aparna Anuja, MD
WW Vice President, Medical Affairs
BD Life Sciences - Preanalytical Systems


Gail Griffiths
Sr. Director Regulatory Compliance
US Region

PAS-18-1196-FA
Page 1 of 1

Advancing the world of health

QUIET AT NIGHT

5-Week Action Plan Overview for Ancillary and Support Services Department

