


LAB Dept MEETING – Huddles

Date of Meeting: March 13, 2019

Attendees:

Topic	Details	Action Item, responsible person, date due, or informational only
<p>KUDOS SAFETY TIP</p>	<p>PSP payout this Friday March 15. Congratulations to all.</p> <p>February rounding recognition posted on UBT board. Check out your names and see what your co-workers is saying about you.</p> <p>Kudos to Michelle for always helping!</p> <p>Reminder: We have 2 separate waste containers for batteries, one for lithium and one for alkaline. Please segregate accordingly. We can be fined if 2 types of batteries are found in one container. These containers are located under the center desk in testing area. For lithium batteries, put each battery in plastic bag provided before disposing. If you're not sure of proper disposal, please ask.</p>	<p>Informational</p>
<p>APTT Heparin Therapeutic</p> <p>D-Dimer unit change</p> <p>ABO/Rh double check and computer cross match</p>	<p>Great news...we can now run our APTT Heparin Therapeutic.</p>  <p>D-Dimer unit change go-live has been extended to March 26, 2019.</p> <p>All staff continue to order ABO/Rh test instead of double check issue has still not been resolved. I will inform all when issue has been corrected.</p>	<p>ALL STAFF</p>
<p>TORT</p>	<p>Per contractual language under 1018</p> <ul style="list-style-type: none"> • Supervisor shall respond to an ETO request submitted after March 1 within (10) days <p>Manager will respond as either approve, denied, return, or hold. Continue to follow the process of notifying all managers if the schedule is finalized.</p> <p>Some TORT were already denied, if you still want it, please resubmit.</p>	<p>ALL STAFF</p>

Inventory and Ordering of Supplies	<p>Team: Michelle, Myrna, Theda, and Tricia</p> <p>Agreement:</p> <ol style="list-style-type: none"> 1. Staff to write supply orders when they opened the last box or low volume 2. Use the correct form. There will be three forms <ul style="list-style-type: none"> ✓ For CLS ✓ For Phlebs ✓ For Office Supplies 3. Staff who receive the delivery must sign with date and time. 4. Staff must put away delivery before the end of their shift. Check each item on the packing list. This includes Chemistry metered orders. Sign and date/Time. Make sure to rotate the items when putting in shelves, to move older supplies in the front 5. Leave the checked packing list on designated folder. Check with Myrna and Michelle. 	ALL STAFF
Hematology Reminders	<ul style="list-style-type: none"> • For hematology waste, make sure to put yellow hazardous waste label when you start a new bottle. Fill in appropriately. • Review all QC runs and acknowledge that you had done so. There were some QC runs with No Review. • For new lot QC, always run with current lot when performing parallel runs. 	CLS
Chemistry Reminders	<ul style="list-style-type: none"> • We had some new lot reagents with no New Lot Reagent Parallel done. Make sure to perform New Lot Reagent Parallel on all new lots. You can ask your co-worker's help and endorse this to next shift if you cannot do it for some reason. This is better than leaving it undone. • When opening a new lot reagent, be sure to log in new lot reagent log sheet. 	CLS
Blood Bank reminders	<ul style="list-style-type: none"> • Multiple myeloma patients starting CD38 (daratumabab), Sickle Cell Anemia, and Thalassemia patients require molecular testing for a full phenotype. • Remember to print flexible specimen report 1 day back and correct if you see MV patients on the list. • Final Life Stream reports need to be placed on Marie's desk for review do not file away. • Ortho Vision waste cap too tight after weekly maint. and disposal of waste causes instrument to get wet and not be operational. • Mandatory there must be 4 O neg PRBC's pre-tagged with 1 form with units listed. Even if there is only 4 units available if O neg ordering is hindered please consult with Marie and Dr. Taira for escalation. • Remember when you have a positive E antibody you must put in the requirement give E neg, and little c neg. remember they are on the same allele. Vice versa if you 	CLS

	have a positive C antibody in the blood bank requirement you must select give C neg, and little e neg.	
New position	H shift limited PT phlebotomist has been approved <ul style="list-style-type: none"> To complete our core staffing To help cover for vacations and call offs 	Phlebotomist
Line Draw Process	<ul style="list-style-type: none"> Lab is responsible for lab orders even if patient has a line. <ul style="list-style-type: none"> ✓ Phleb to perform venipuncture ✓ If patient or family member expressed that they want to be drawn from the line...get the nurse and have them explain to our members. ✓ If patient still refuse, ask nurse to draw, or follow cancellation process. 	Phlebotomist
Regional Courier Log	<ul style="list-style-type: none"> See RRL Courier Log sample When couriers come with the form, make sure the number of totes/incubator is correct Do not forget to sign and write your NUID 	Phlebotomist
Incubator Tote	<ul style="list-style-type: none"> Acceptable temp is 33-37 C Need to preheat 1 hour before sending See courier schedule if you want to know what time you need to preheat 	Phlebotomist
UBT		

This concludes the Minutes of the _____ Lab Staff Meeting.

Prepared by: _____ Date: _____

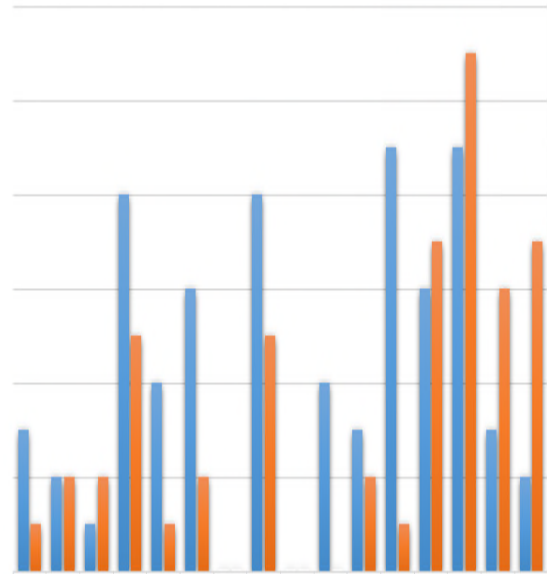
2019 Cancelled Low Volume Urine Cultures

FACILITY	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	2019 THRU JAN	2018 THRU JAN	% Change 2018 Vs 2019	2017 THRU JAN
	ANA	3												3	1	200%
AV	2												2	2	0%	1
BAK	1												1	2	-50%	4
BP	8												8	5	60%	18
DOW	4												4	1	300%	8
FON	6												6	2	200%	7
IRV	0												0	0	-	1
LAMC	8												8	5	60%	9
MV	0												0	0	-	2
ONT	4												4	0	100%	2
PC	3												3	2	50%	3
RIV	9												9	1	800%	1
SD	6												6	7	-14%	7
SB	9												9	11	-18%	14
WLA	3												3	6	-50%	5
WH	2												2	7	-71%	13
TOTAL	68												68	52	31%	95

INFORMATION WILL BE UPDATED MONTHLY

CANCELLED LOW VOLUME URINE CULTURES 2019 YTD

LOW URINE



	ANA	AV	BAK	BP	DOW	FON	IRV	LAMC	MV	ONT	PC	RIV	SD	SB	WLA	WH
2019 THRU JAN	3	2	1	8	4	6	0	8	0	4	3	9	6	9	3	2
2018 THRU JAN	1	2	2	5	1	2	0	5	0	0	2	1	7	11	6	7

FACILITY

DATE: _____

Regional Courier Dispatch: 818-503-6900 / tie line 8-397-6900

Keep for 30 days after initial date entry

ROUTE: _____

RED BINS (AP) and RED TOTES SHOULD NEVER BE DELIVERED TO REGIONAL LAB

MEDICAL CENTER COURIER LOG

PICKUP/DELIVERY TIME	TYPE	TOTES	INCUBATOR	MISC.	FACILITY	LAB or ANCILLARY STAFF		RRL-COURIER	
						SIGNATURE	NUID	SIGNATURE	NUID
LAB PICKUP TIME (Circle AM/PM)	Barcode Label	2	1			Mickey mouse	212345		
	No Barcode								
AM PM	Empties								
LAB PICKUP TIME (Circle AM/PM)	Barcode Label								
	No Barcode								
AM PM	Empties								
LAB PICKUP TIME (Circle AM/PM)	Barcode Label								
	No Barcode								
AM PM	Empties								
LAB PICKUP TIME (Circle AM/PM)	Barcode Label								
	No Barcode								
AM PM	Empties								
RRL DELIVERY TIME (Circle AM/PM)	Barcode Label								
	No Barcode								
AM PM	Empties								

Lab Manager or designee to scan and send at end of day
For Lab Schedules Please Visit LabNet and click on the Smartship Link

RED BINS (API) and RED TOTES SHOULD NEVER BE DELIVERED TO REGIONAL LAB

RRL-CH Ancillary Services Dept.
Telephone: (909) 902-2845

Technical Bulletin

Laboratory Care Delivery System

RESUMPTION OF METHOTREXATE TESTING AT CHINO HILLS RRL

Due to technical reasons, **METHOTREXATE LEVEL, IMMUNOASSAY [80299AFL]** was temporarily relocated from Chino Hills to our North Hollywood Regional Reference Laboratories (RRL). This affected samples from the Anaheim, Baldwin Park, Downey, Fontana, Irvine, Moreno Valley, Ontario, and Riverside Medical Service Areas. We have now resumed testing at the Chino Hills RRL. We regret any inconvenience to you and your patients.

QUESTIONS?

- Your local laboratory
- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- Chongbae Lee, Director of Operations, SCPMG Regional Reference Core Laboratories: 909-902-2823, tie line: 263
- Darryl E. Palmer-Toy, MD, PhD, Physician Director, SCPMG Regional Reference Core Laboratories: 818-503-7028, tie-line 397

Technical Bulletin

Laboratory Care Delivery System

D-DIMER REPORTING UNIT DECREASES BY FACTOR OF 1000

Effective **March 20, 2019**, the D-Dimer reporting units from the Lab Care Delivery System will be updated from "FEU ng/mL" to "FEU mcg/mL".

The numeric test values will be lower by a factor of 1000 (e.g., from 500 FEU ng/mL to 0.50 FEU mcg/mL). The reporting unit of "FEU mcg/mL" is native to the laboratory's testing instruments and will align us to national laboratory compliance guidelines.

There are no other changes to the test orders, sample type, or results. The current reference ranges used for each D-dimer orderable will be automatically converted to the new units.

TEST INFORMATION

Test Name [KPHC Order Code]	Reference Range in New Units
D-DIMER FOR DIC, QUANTITATIVE [85379E]	<0.50 FEU mcg/mL
D-DIMER FOR DVT, QUANTITATIVE [85379B]	<0.50 FEU mcg/mL
D-DIMER FOR PULMONARY EMBOLISM, QUANTITATIVE [85379C]	<50 years old: < 0.50 FEU mcg/mL 51 - 79 years old: < (Age / 100) FEU mcg/mL 80 years old: < 0.80 FEU mcg/mL

QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- JiYeon Kim, MD, MPH; Physician Director, Esoteric Chemistry & Immunology, Special Coagulation: 818-503-6710 or tie line 8-397-6710
- Hedyeh Shafi, MD; Medical Director, Clinical Laboratory, Kaiser Permanente – LAMC; Chair – Quality Subcommittee, Lab Operations SCPMG; Phone: 323-783-5822
- Vincent Dizon; Director of Operations, Chemistry: 818-503-7050 or tie line 8-397-7050
- Timothy Cotroneo; San Bernardino County Laboratory Operations Director: 909-302-8075 or tie line 8-332-8075

Technical Bulletin

Laboratory Care Delivery System

D-DIMER REPORTING UNIT DECREASES BY FACTOR OF 1000

Effective **March 20, 2019**, the D-Dimer reporting units from the Lab Care Delivery System will be updated from "FEU ng/mL" to "FEU mcg/mL".

The numeric test values will be lower by a factor of 1000 (e.g., from 500 FEU ng/mL to 0.50 FEU mcg/mL). The reporting unit of "FEU mcg/mL" is native to the laboratory's testing instruments and will align us to national laboratory compliance guidelines.

There are no other changes to the test orders, sample type, or results. The current reference ranges used for each D-dimer orderable will be automatically converted to the new units.

TEST INFORMATION

Test Name [KPHC Order Code]	Reference Range in New Units
D-DIMER FOR DIC, QUANTITATIVE [85379E]	<0.50 FEU mcg/mL
D-DIMER FOR DVT, QUANTITATIVE [85379B]	<0.50 FEU mcg/mL
D-DIMER FOR PULMONARY EMBOLISM, QUANTITATIVE [85379C]	<50 years old: < 0.50 FEU mcg/mL 51 - 79 years old: < (Age / 100) FEU mcg/mL 80 years old: < 0.80 FEU mcg/mL

QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- JiYeon Kim, MD, MPH; Physician Director, Esoteric Chemistry & Immunology, Special Coagulation: 818-503-6710 or tie line 8-397-6710
- Hedyeh Shafi, MD; Medical Director, Clinical Laboratory, Kaiser Permanente – LAMC; Chair – Quality Subcommittee, Lab Operations SCPMG; Phone: 323-783-5822
- Vincent Dizon; Director of Operations, Chemistry: 818-503-7050 or tie line 8-397-7050
- Timothy Cotroneo; San Bernardino County Laboratory Operations Director: 909-302-8075 or tie line 8-332-8075

Technical Bulletin

Laboratory Care Delivery System

D-DIMER REPORTING UNIT DECREASES BY FACTOR OF 1000

Effective **March 20, 2019**, the D-Dimer reporting units from the Lab Care Delivery System will be updated from "FEU ng/mL" to "FEU mcg/mL".

The numeric test values will be lower by a factor of 1000 (e.g., from 500 FEU ng/mL to 0.50 FEU mcg/mL). The reporting unit of "FEU mcg/mL" is native to the laboratory's testing instruments and will align us to national laboratory compliance guidelines.

There are no other changes to the test orders, sample type, or results. The current reference ranges used for each D-dimer orderable will be automatically converted to the new units.

TEST INFORMATION

Test Name [KPHC Order Code]	Reference Range in New Units
D-DIMER FOR DIC, QUANTITATIVE [85379E]	<0.50 FEU mcg/mL
D-DIMER FOR DVT, QUANTITATIVE [85379B]	<0.50 FEU mcg/mL
D-DIMER FOR PULMONARY EMBOLISM, QUANTITATIVE [85379C]	<50 years old: < 0.50 FEU mcg/mL 51 - 79 years old: < (Age / 100) FEU mcg/mL 80 years old: < 0.80 FEU mcg/mL

QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- JiYeon Kim, MD, MPH; Physician Director, Esoteric Chemistry & Immunology, Special Coagulation: 818-503-6710 or tie line 8-397-6710
- Hedyeh Shafi, MD; Medical Director, Clinical Laboratory, Kaiser Permanente – LAMC; Chair – Quality Subcommittee, Lab Operations SCPMG; Phone: 323-783-5822
- Vincent Dizon; Director of Operations, Chemistry: 818-503-7050 or tie line 8-397-7050
- Timothy Cotroneo; San Bernardino County Laboratory Operations Director: 909-302-8075 or tie line 8-332-8075