

LAB Dept MEETING – Huddles

Date of Meeting: April 25, 2019

Attendees: Jocelyn Ybarra, Alan Dandridge, Juliet Garlejo, Lourdes Maniago, Alejandro Tolentino, Greg Johnson, Michelle Trammell, Mark Gomez, Elliott Faure, Melanie Magee, Vanessa Cardenas, Patricia Chea, Marissa Calilung, Marie Rutledge, Theda Bryant

Topic	Details	Action Item, responsible person, date due, or informational only
Lab Week	<ul style="list-style-type: none"> • April 21-27 • Jeans OK, No Denim • The ABORh Dbl Ck test is now available for use to qualify patients for computer crossmatch • 2019 Code Stroke Inspection window is April-July. Please make sure you know acronym BEFAST, what to do when a code is called, TAT for stroke specimens from door to verify 45 minutes. 	Informational
KUDOS	<ul style="list-style-type: none"> • Shout out to Mark, still #1 for March starting AM draws at 445 in March. Huge jump by Tessa from last month to #2...great work. • Thanks to the staff that have spoken up about concerns in the lab. We are working diligently to make changes in a timely manner. • Special thank you to all the phlebotomists and CLSs who help cover with short staffing, giving up their day off, coming in early and working even they already made plans just to help their co-workers. You know who you are- what you do is very much appreciated. Thank you very much! • Happy Admin Day to Theda !!! 	Informational

SAFETY TIP	<ul style="list-style-type: none"> There is no smaller BB saline available that can replace the 10 L cube. Please ask if you need assistance in lifting heavy objects. 	Informational
<p>2019 Lab Goals</p> <p>People Pulse Question: Do you know your goals?</p>	<p>CLS</p> <ul style="list-style-type: none"> ED in-lab to verify TAT- CBC (15 mins), Elec (20 mins), Trop (35 mins), Lact (20 mins)- 10/12 months CLS competency completion before Oct 1, 2019-100% CLS to print and review pending- 95% compliance <ul style="list-style-type: none"> ✓ A shift: 1700 ✓ B shift: 0500 <p>Phleb</p> <ul style="list-style-type: none"> Blood culture sent on the first available courier- 95% IP/ED samples sent on the first available courier- 75% IP Non AM draws (from order to draw, except 0515 am)- \pm 1.5 hours 95% IP Timing critical (order to draw)- \pm 15 mins- 50% <p><i>Managers will post monthly updates on the UBT board</i></p> <p>Our goals need teamwork:</p> <p>Phlebs to deliver ED and STAT specimens to specific department right away including BB tubes, esp the four tests CBC, Lytes, Trop, and Lactic Acid.</p> <p>CLS to cancel tests as requested by Phlebs right away.</p>	ALL STAFF
<p>Corrected Report Form---NEW Start May 1, 2019</p> <p>Life Stream reports</p>	<p>MVMC Process:</p> <ol style="list-style-type: none"> CLS who made correction to initiate the form Email to all managers at the end of their shift using email address Corrected Report Form #35 CLS to file in the binder Managers to address their own department and complete the bottom of the form Completed forms stay in the binder <ul style="list-style-type: none"> Remember to always wait to receive the Life Stream reports before completing testing and selecting units on a patient. Recommendations could be missed that the patient needs to be selected for. Always escalate to Marie and Dr. Taira if all 	CLS

	<p>the requirements and recommendations for a patient cannot be met.</p> <ul style="list-style-type: none"> • Please read any documents I have placed on the middle desk for you to read. Remember if a patient has a clinically significant antibody this needs to be added to the requirements. e.g. A patient has an c antibody please put patient needs c negative units for the requirements, additionally, if the phenotype for E is negative? Then you have to also add give E negative units for the same patient. Conversations to follow one on one. 	
Running QC	<ul style="list-style-type: none"> • Effective May 1,2019, CLSs need to follow attached schedule in running QC. • DXC 600 in use and backup still need to be ran by B shift. Checklist will be created and implemented as proof of running and reviewing QC. • Access 2 backup QC and daily maintenance will be ran by A shift 	CLS
Body Fluid Cell Count	<ul style="list-style-type: none"> • Effective Wednesday, April 24,2019, the Clinical laboratory will report all Body Fluid Cell Counts with both the Total Nucleated Cells (TNC) and White Blood Cells (WBC) counts. Technical Bulletin attached to this huddle and posted by Hematology. 	CLS
Advantus daily maintenance	<ul style="list-style-type: none"> • Always make sure to perform daily maintenance. By your check mark or initial, it means you had performed the task. Do not check or initial if you haven't done the maintenance task. 	CLS
H Op	<ul style="list-style-type: none"> • If you are working in SPA during H shift, you are also required to perform daily PM. 	Phlebotomist
Patient with Central Lines	<ul style="list-style-type: none"> • Reminder, orders that are placed as Phleb draw whether the patient has a line or none is our responsibility 	Phlebotomist
UBT	<ul style="list-style-type: none"> • Working on three projects <ul style="list-style-type: none"> ✓ Hand hygiene ✓ Adopt or spread project ✓ People Pulse Action Plan <p>People Pulse Question: are you part of the Lab UBT? Yes, we all are</p>	

This concludes the Minutes of the __4/25/19_____ Lab Staff Meeting.

Prepared by: _Patricia Chea, Marissa Calilung, Marie Rutledge Date: 4/30/19

LAB WEEK

April 21- 27, 2019

MONDAY

FAT TUESDAY MARDI GRAS

Wear green, purple and gold

Activity: Guess who's that baby?

(Submit photos by April 15)

REVENGE OF THE NERDS DAY

Dress like a Nerd/ Lab Shirt

Breakfast Bagels

Activity: Mini "Lab Themed" photo booth at each location

TUESDAY

WEDNESDAY

SPORTS DAY

Wear your favorite sports Jersey

Tail gate potluck

Activity: Catch that bacteria

WESTERN HOEDOWN

BBQ Potluck

Activity: Pea in the cup game

THURSDAY

FRIDAY

SUPER HERO DAY

Dress like your favorite superhero or favorite super hero shirt

Pizza Party

Activity: Pop that cell

People Pulse Page

Lab UBT Level 5

“Teamwork makes the Dreamwork”



Accomplished



Pending



Future



No Go

Date	What's Happening	Stoplight Report	For Follow UP
9/10 to 9/28	2018 People Pulse		
	50% People Pulse response rate as off 9/18/18. Goal is min 75%		
	73% People Pulse response rate as off 9/25/18. Goal is min 75%		
1/2019	Presented to Lab UBT		
3/2019	Managers to discuss result to employees		
4/2019	UBT to work on action plan (3) I would feel comfortable raising an ethical concern or compliance-related issue to my immediate supervisor or someone else in management		Creating survey monkey

Technical Bulletin

Laboratory Care Delivery System

ORDER CHANGES TO BODY FLUID CELL COUNT DIFFERENTIALS

The Laboratory Care Delivery System is pleased to announce that, effective **April 24, 2019**, the Clinical Laboratory will report all Body Fluid Cell Counts with both the **Total Nucleated Cells (TNC)** and **White Blood Cell (WBC)** count.

The **TNC** will include all nucleated cells including: white blood cells, nucleated red blood cells, lining cells, and other non-hematopoietic nucleated cells. The **WBC** count will include all WBCs lines. A manual differential will be performed to differentiate all nucleated cells and will be reported in percentage of the **Total Nucleated Cell** count.

The intent of this change is to provide automated WBC counts and prevent errors that can be made during manual calculations of WBCs performed by providers.

TEST INFORMATION

KPHC Order Code	Order Display Name	Component Name (New)	CID (New)	Base Name (new)
89051A	CELL COUNT W DIFF, CSF	NEUTROPHILS %, CSF, QN, MAN	12011971	NEUTCFSF
		MONOCYTES+MACROPHAGES/ 100 WBC, CSF, MANUAL	12117563	MONOMACCSF
		OTHER CELLS, CSF	12123451	
		WBC'S, CSF	1203282	WBCCSF
		WBC COUNT, CSF, QN, AUTO	12015388	WBCCSF
89051B	CELL COUNT AND DIFFERENTIAL, BODY FLUID	NEUTROPHILS %, BODY FLUID	1202180	NEUTBF
		MONOCYTES+MACROPHAGES/100 WBC, BODY FLUID	12117561	MONOMACBF
		OTHER CELLS, BODY FLUID, MANUAL COUNT	12428095	
		WBC'S, BODY FLUID	1203281	WBCBDFLD
		WBC, BODY FLUID	12118565	WBCBDFLD
89051E	CELL COUNT AND DIFFERENTIAL, PLEURAL FLUID	NEUTROPHILS %, PF, QN, MAN	12011975	NEUTPF
		MONOCYTES+MACROPHAGES/100 WBC, PLEURAL FLUID, MANUAL	12117566	MONOMACPF
		OTHER CELLS, PLEURAL FLUID, MANUAL COUNT	12428096	
		WBC'S, BODY FLUID	1203281	WBCBDFLD
		WBC, BODY FLUID	12118565	WBCBDFLD
89051R	CELL COUNT AND DIFFERENTIAL, SYNOVIAL FLUID	NEUTROPHILS, SYNOVIAL FLUID	12117696	NEUTSF
		MONOCYTES+MACROPHAGES/100 WBC, SYNOVIAL FLUID	12117567	MONOMACSF
		MESOTHELIAL CELLS %, BODY FLUID	1202017	MESOTHELBF
		WBC COUNT, SYNOVIAL FLUID	1201880	WBCSF
		WBC COUNT, SF, QN, AUTO	12015396	WBCSF

QUESTIONS?

- Hedyeh Shafi, MD; Medical Director, Clinical Laboratory; Kaiser Permanente-LAMC; phone: 323-783-5822
- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077

Technical Bulletins are archived on **LABNET** for your convenience.
<http://kpnet.kp.org:81/california/scpmg/labnet/index.htm>



Starting May 1, 2019

MVMC QC Schedule

Quality Control	A shift	B shift
Chemistry (DXC 600 and Access 2)	Back Up Access 2 @ 0600 \pm 30 mins	In-Use DXC 600 @ 12 Midnight and Back Up DXC 600
Urinalysis (Monthly rotation)	Even months @0530 \pm 30 mins	Odd months @ 0530 \pm 30 mins
MedTox (Monthly rotation)	Even months @0530 \pm 30 mins on analyzer in use	Odd months @ 0530 \pm 30 mins on analyzer in use
BB (Vision) (Monthly rotation)	Even months @0700	Odd months @12 Midnight (including 1st day of even month)
iSED (Monthly rotation)	Even months @0530 \pm 30 mins on analyzer in use	Odd months @ 0530 \pm 30 mins on analyzer in use
Hematology (DxH 800) including BF Cell Count	Every 8 hours (0400, 1200, 2000) \pm 30 mins	
Coagulation (Stago)	Every 8 hours (0400, 1200, 2000) \pm 20 mins	
Micro (gram stain and wetmount)	Daily patient run	