


## LAB Dept MEETING – Huddles

**Date of Meeting:** January 14, 2020

**Attendees:** Myrna Ocab, Priscila Dar, Quang Trinh, Rizza Alcorido, Robert Oda, Teresita Strickland, Mark Gomez, Melanie Magee, Vanessa Cardenas, Grisel Stott, Patricia Chea, Marissa Calilung, Marie Rutledge, Theda Bryant

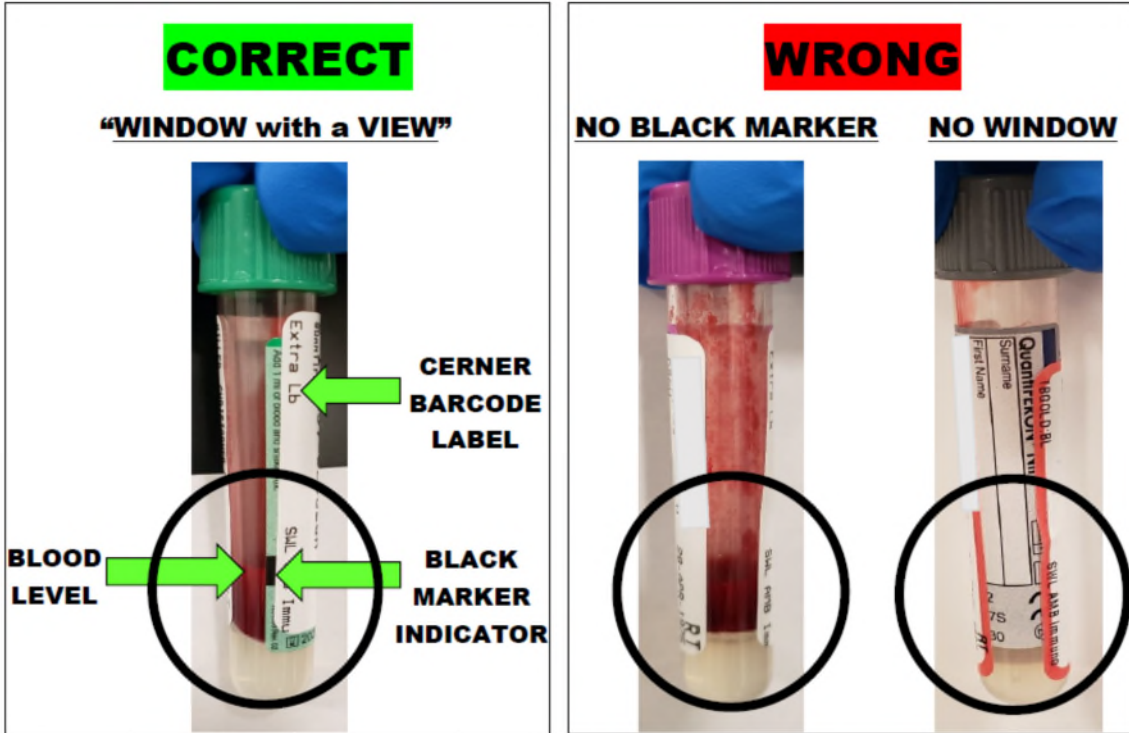
Topic	Details	Action Item, responsible person, date due, or informational only
SAFETY TIP 	<ul style="list-style-type: none"> <li>✓ Stay Healthy. Use mask in patient care areas if you do not have a flu shot.</li> <li>✓ Use mask if you want to be protected or not feeling well.</li> <li>✓ Trash with lip lid on the floor- none found</li> <li>✓ Lots of boxes everywhere. Try to avoid and watch your step.</li> </ul>	Informational
KUDOS	Welcome two new phlebs to replace PM and Night Limited PT. They will start February.	
Vacation Bidding	On going. We are doing the calendar method per staff consensus.	ALL STAFF
Quantiferon Labeling	Black indicator on the tube must be visible. See picture	Phlebotomist
QUIET Time	<p>Starting February 2020, we want to give our patients better healing experience.</p> <p>We are expanding our QUIET time to 24/7.</p> <p>We expect our staff to be at library level noise while on the floors.</p> <p>During AM draws, continue to alert patients before turning on lights so they will not get startled. Use the softest light possible like restroom or headboard. Communication with patients is the key.</p>	Phlebotomist

<p>FLU/RSV Reminders</p>	<p>Warnings and Precautions</p> <ul style="list-style-type: none"> <li>• <b>To avoid error and sample cross contamination, change gloves between samples and work on one sample at a time. DO NOT add multiple samples into multiple assay tubes at the same time.</b></li> <li>• Due to the high sensitivity of the assays run on the Analyzer, contamination of the work area with previous positive samples may cause false positive results. Clean instruments and surrounding surfaces according to instructions provided in the cleaning section of the instrument User Manual</li> <li>• For <i>in vivo</i> diagnostic use only.</li> <li>• Treat all biological specimens as if capable of transmitting infectious agents. Follow department and hospital safety procedures for working with chemicals and handling biological samples.</li> <li>• Do not use a damaged assay tube. Do not use an assay tube that has been dropped after removal from its foil pouch.</li> <li>• Do not open individual assay tube packaging until you are ready to perform testing.</li> <li>• Do not reuse a spent assay tube. If assay tube is not housed in a sleeve, or if the assay tube sample compartment already contains liquid, this assay tube has been spent; do NOT use such assay tubes.</li> <li>• Do not open the cap of the assay tubes during or after the run on the Analyzer.</li> <li>• Dispose of a used assay tube, pipette and specimen tubes according to department safety guidelines for hazardous material.</li> <li>• Inadequate or inappropriate sample collection, storage, and transport may yield false test results</li> <li>• Use only the transfer pipettes provided. Use of alternative transfer pipettes may lead to invalid results.</li> <li>• Follow proper collection, transport, processing and storage to prevent specimen loss, alteration, or contamination.</li> </ul>	<p>CLS</p>
	<ul style="list-style-type: none"> <li>• MLK project: Collection Jan 6-17 (10:00), 2020. Hygiene kit drive for charity. Let any UBT rep know if you are interested. They will pack on Jan 18. Refer on the list and must be full-size items</li> <li>• People Pulse Jan 15-30, 2020</li> <li>• 2019 People Pulse result is out. We are working on getting the result for our department</li> </ul>	<p>ALL STAFF</p>

This concludes the Minutes of the \_01/14/2020 \_ Lab Staff Meeting.

Prepared by: Patricia Chea, Marissa Calilung, Marie Rutledge, Kompan Hallman Date: 1/15/2020

**PROPER LABELING OF  
QUANTIFERON-TB GOLD PLUS SPECIMENS**



## ***Laboratory Care Delivery System Regional Reference Laboratory System***

To ensure patient safety, reduce the possibility of contamination, and prevent test cancellations.

CT/GC Genprobe Aptima collection tubes (urine/swab) will be placed on blue Labotix racks for transportation to the Regional Labs, in place of using biohazard bags currently in use. Please view example below



### INSTRUCTIONS:

- Place CT/GC Genprobe Aptima collection tubes with blood tubes and urine Grenier tubes on the same blue Labotix rack
- Transport may either be ambient or refrigerated but not frozen



REGION REFERENCE LABORATORIES  
CHINO HILLS/SHERMAN WAY  
Ancillary Departments  
1-888-4LAB NFO, or tie line 397-7077