






LAB Dept MEETING – Huddles

Date of Meeting: 4/9/2020

Attendees: Juliet Garlejo, Priscila Dar, Raquel Lecaro, Mey Phiri, Yetunde Kosoko, Michelle Trammell, Mark Gomez, Juanita Fernandez, Vanessa Cardenas, Mariela Mora, Patricia Chea, Marissa Calilung, Marie Rutledge, Kompan Hallman, Theda Bryant

Topic	Details	Action Item, responsible person, date due, or informational only
KUDOS SAFETY TIP	<ul style="list-style-type: none">• From Mariela- thank you to Marie R, doctors were ordering from COVID patients, she emailed them and address the issue. • From Tricia<ul style="list-style-type: none">✓ Thank you to all Phlebs for their hard work and being here taking care of our members. As front liners, I want to give KUDOS for your resilience.✓ Thank you to all CLS for being here. As we move forward testing, I appreciate your teamwork and cooperation to better serve our members.✓ Thank you to Theda, she has been a great support to me and to all of us; ordering supplies as needed, taking the initiative to order scrubs, and so many more.✓ Thank you to all the managers, lots of long hours and hard work even on weekends. Thank you for leaning in and making sure that our staff is being supported.	Informational

<p>Abbott ID Now COVID-19</p>	<ul style="list-style-type: none"> Abbott ID Now COVID-19 went live on 4/8/2020. Please see technical bulletin attached. QC will be run new lot, new shipment, and monthly. There's a wipe test once a month same as Liat machines. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  04.07.20 Technical Bulletin - Rapid Molec </div> <div style="text-align: center;">  RAPID KP COVID-19 Test version 2.pptx </div> </div> <ul style="list-style-type: none"> As of 4 PM 4/8/20, the Cerner Label container has been updated from UTM to Swab (see below) <div style="text-align: center; margin-top: 20px;">  </div>	<p>ALL STAFF</p>
<p>Body Fluid Chemistry</p>	<ul style="list-style-type: none"> This is done at MVMC lab now for both inpatients and ambulatory The list of tests emailed to all on 4/7/2020 includes albumin, glucose, LDH, creatinine, total protein for peritoneal fluid and albumin, glucose, LDH, total protein for pleural fluid. Phlebotomists, aliquot in plain red top tube and centrifuge. 	<p>ALL STAFF</p>
<p>iFOBT</p>	<p>Submitted to Medical Centers</p> <p>In the event any ifobt envelopes and/or samples are returned to your Medical Center or MOB/Clinic laboratories, please kindly follow the instructions below. Please feel free to contact us anytime, if you have any questions.</p> <ul style="list-style-type: none"> Do not open the ifobt envelopes Do not accession the ifobt samples Do not troubleshoot problem samples Place the ifobt samples (without envelopes) in a biohazard bag Forward all ifobt envelopes/samples to Regional Lab, via Regional courier 	<div style="text-align: center;">  IFOBT Workflow, Previous vs Current, a </div>

Formalin pour off	<ul style="list-style-type: none"> • This is done in Pathology room now. Be sure to press the “Blower” before performing this task. • If a pathologist is present in the room, pour formalin under the Chemical fume hood in the testing area. 	Phlebotomist
QUEST Pending	<p>Common reason for Quest pendings</p> <ul style="list-style-type: none"> • Not logging under Quest SO • Not transferring to Quest when sending out. 	Phlebotomist
Code STEMI	<p>Update on the process</p> <ul style="list-style-type: none"> • Phleb response only as needed, RN will call • 	Phlebotomist
<p>New Incubator Tote temp</p> 	<p>Please acknowledge the document control form.</p> <p>New incubator tote temp is 34- <38C</p> <p>To check current process: use of chargers (black vs green), when to log, when to turn it on.—in progress</p> <ul style="list-style-type: none"> • 	Phlebotomist
Chemistry Cerner Auto verification	<ul style="list-style-type: none"> • The Chemistry operator manual time log will not yet be used at this time. Daily CLS assignments will be used for this purpose. • Reminder to check all specimen integrity (hemolysis, fibrin, etc.), labels especially specimens with more than one label, before loading in any analyzer. This is part of our basic workflow so please adhere to this. • When covering for CLS chemistry, set aside the specimens you loaded. CLS chemistry will then check all those specimens before storing. • If you need to put a comment on a specific specimen, turn off AV on that particular accession # before loading on the analyzer. 	CLS
Lab Coats	<p>We are switching to disposable lab coats</p> <ul style="list-style-type: none"> • Required to use non-permeable lab coats • Old lab coat is non-compliant, it is not considered as true PPE • Disposable lab coats can be reused several times. • Use hanger with your name. We will discard if unknown. • Received request to order colored? We will check pricing. • 	ALL STAFF
Perfect attendance reward	<p>Amazing prizes awaits to amazing staff who has perfect attendance.</p> <p>See attached flyer</p> <ul style="list-style-type: none"> • 	ALL STAFF

CAP inspection window	April 30, 2020 to July 28, 2020	ALL STAFF
Mod Q Score	Live Sputum Culture order has been removed from HC Order must be placed as Modified Q score then CLS will decide acceptability for culture	

This concludes the Minutes of the 4/9/2020 Lab Staff Meeting.

Prepared by: Patricia Chea, Opal Hallman, Marissa G Calilung, Marie Rutledge Date: 4/9/2020

Technical Bulletin

Laboratory Care Delivery System

RAPID MOLECULAR SARS-CoV-2 TEST AVAILABLE LOCALLY FOR SELECT PATIENTS

The Laboratory Care Delivery System is pleased to announce that, effective Wednesday, **April 8, 2020**, a new, rapid (turnaround time < 2 hours) molecular test for the detection of SARS-CoV-2 will be available at each local medical center laboratory via the following electronic order: **COVID-19 (SARS-COV-2), (RESTRICTED) PCR KP LAB RAPID [87635P]**. At this time reagents are limited, so testing will be reserved for patients who meet the following guidelines and in order of priority. Please note the **Ordering Instructions / Operations** section to the right which specifically details how test kits will be deployed to providers on a case-by-case basis. (Protocol may vary after-hours. Please check with local leadership.)

Guidelines for COVID-19 Testing with Abbott SARS-CoV-2 Rapid Assay

(As this is a limited resource, the guidance below is provided to define prioritization. Local reprioritization may occur in times of Surge.)

Clinical Prioritization Criteria

Priority 1

Pregnant women coming into L&D for admission with expected delivery within 24 hours

Priority 2

ICU/SDU admissions of low and/or moderate suspicion COVID PUIs

Priority 3

Patients requiring emergency (within 24hrs) Airway and/or Intestinal surgery

Ordering Instructions / Operations:

- Tests will be shipped to the Regional Reference Lab and distributed to Local Command Centers according to medical center scale; will monitor supply/demand on a regular basis and shift allocations accordingly
- Any provider can place an order for this test in KPHC; clinical prioritization criteria will be provided in the order set as guidance to the provider (no click req'd)
- Approval process will be accomplished by order review at the point of kit pick-up from the Local Command Center
- If test was not ordered appropriately, ordering provider will be directed to place an alternative COVID-19 testing order
- Each local command center will monitor orders, noting the ordering provider and clinical indication
- A small batch of tests will also be kept on reserve at the Regional Lab for emergencies and will be distributed (via A-Line) upon request by the Local Command Center

Available to order on
Wednesday, April 8th, 2020

April 5, 2020



Acceptable specimens include direct throat or throat / nasopharyngeal (NP) combo swabs without the use of transport media. **Please use the specific swab provided in the test kit by Local Command Center** -- per **Ordering Instructions / Operations** above -- for optimal test performance. **Alternative swabs will not be accepted for testing.**

***See Sample Collection Instructions & KPHC Test Information on page 2**

Technical Bulletins are archived on **LABNET** for your convenience.
<http://kpnet.kp.org:81/california/scpmg/labnet/index.htm>



SAMPLE COLLECTION INSTRUCTIONS	
a. Throat Swab	<i>Observe Enhanced Droplet Precautions. Collect patient specimen by swabbing the posterior pharynx, tonsils and other inflamed areas. Avoid touching the tongue, cheeks and teeth with the swab. See Specimen Stability section below.</i>
b. Throat / Nasopharyngeal (NP) Combination Swab (1 swab – 2 sites – NO vial)	<i>Observe Enhanced Droplet Precautions. If tolerated, a single swab can be used to collect from both throat (1) and nasopharyngeal (2) sites to improve test sensitivity. (1) Swab the posterior pharynx, avoiding tongue, then (2) place swab into the nostril parallel to the palate. Swab should reach depth equal to distance from nostrils to outer opening of the ear. Leave swab in place for several seconds to absorb secretions. Slowly remove swab while rotating. See Specimen Stability section below.</i>

TEST INFORMATION	
KPHC Order Display Name [Code] (In Chart Review)	SARS-COV-2, (COVID-19), RNA, QUALITATIVE RT-NAA [87635P]
KPHC Order Display Name [Code] (Preference List)	COVID-19 (SARS-COV-2), (RESTRICTED) PCR KP LAB RAPID [87635P]
KRMS Procedure Name [Code]	SARS-COV2 (RAPID) [8763504]
Test Location	Local Medical Center Laboratories
CPT Code	87635
Specimen Requirements	Direct throat or throat / nasopharyngeal combo swab (no transport media). As indicated above, only the SPECIFIC SWAB provided in the test kit, obtained from your Local Command Center, will be accepted for testing. See pictorial guide here for more details.
Transport Temperature	Ambient preferred. See Specimen Stability section below.
Specimen Stability	Test as soon as possible after collection. If immediate testing is not possible, the throat or throat / NP combo swab can be held in its original package at room temp (15-30°C) for up to 2 hours prior to testing. If swab will be held longer than 2 hours, it must be refrigerated (2-8°C) and tested within 24 hours from the time of sample collection.
Turnaround Time	< 2 hours
Collection Label Test Mnemonic	COVID_Rapd
Rejection Criteria	Received at room temperature more than 2 hours after collection, or refrigerated after 24 hours of collection • Received with name or identification discrepancies • Unlabeled specimen • Received in biohazardous condition

QUESTIONS?
<ul style="list-style-type: none"> • Your local medical center laboratory • Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077 • Jonathan C. Gullett, MD, Physician Director of Microbiology, jonathan.c.gullett@kp.org • Ken Van Horn, PhD, D (ABMM), Technical Directory of Microbiology, ken.van-horn@kp.org

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