


**LAB Dept MEETING – Huddles
Read Minutes and Acknowledge**

Date of Meeting: 6/2/2020

Attendees: Myrna Ocab, Priscila Dar, Quang Trinh, Dennis Burguillos, Tessa Strickland, Letty Fajardo, Mark Gomez, Juanita Fernandez, Mariela Mora, Sandy Burciaga, Patricia Chea, Marissa Calilung, Marie Rutledge

Topic		Action Item, responsible person, date due, or informational only
SAFETY TIP	<ul style="list-style-type: none"> • Don't rush, take your time to prevent injury or errors • ICU IV lines- do not jump over or crawl under- ask nurse for help if needed • Bring your badge at all times, use this for emergency if you get pulled over during curfew while driving to and from work 	All Staff
KUDOS	<p>KUDOS to all staff for your hard work and helping each other.</p> <p>Thank you to Priscila and Myrna working hard and being a team player.</p> <p>Thank you Marissa for helping CLS when they are busy</p>	All Staff
COVID Huddle	<p>New schedule for COVID Huddle</p> <p>Monday and Wednesday (no more Friday)</p> <ul style="list-style-type: none"> • 0930 • 1245 • 2100 	All Staff
Timekeeping	<p>Reminder to use phone for clocking in and out. Use of manual time log should be rare.</p>	All Staff
PUI/COVID Bed Huddle	<p>Please support our new process. Our goal is to get the most updated PUI/COVID info from nurses during their bed huddle. We are adding 15 mins to give enough time for nurses to discuss.</p> <ul style="list-style-type: none"> • Phleb floors to attend bed huddle at 0415, 0800, 1045, 1645, and 2245. • Use the log form 	Phlebotomist

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	<ul style="list-style-type: none"> If you cannot attend the huddle, ask help from your partner or call house sup when time permits. We need everybody's cooperation to make this work. 	
New SPA Hand Off Communication	<p>We are trying a new hand off communication for SPA. Goal:</p> <ul style="list-style-type: none"> Consistency in communication Better teamwork Improved workflow <p>We will send out survey after two weeks. We want to hear from you.</p>	Phlebotomist
ED STAT TAT	<ul style="list-style-type: none"> We're not meeting the TAT goal (in lab to verify) for CBC (Hgb) Phlebotomists- Reminder to bring STAT CBCs at the back on a timely manner. Do not wait for the Chemistry in the centrifuge. <p>CLSS- Run and verify all STAT CBCs right away.</p>	All Staff
COVID-19 ED orders	<ul style="list-style-type: none"> Escalated to ED management the following issues: <ul style="list-style-type: none"> Wrong COVID-19 test ordered No orders on UTM swabs or Rapid swabs Have to call ED/nursing sup and sometimes multiple times before order is placed 	ALL STAFF
Reagent storage	<ul style="list-style-type: none"> Reminder to check reagent temperature requirement before storing away. Last month, there were Access 2 calibrators that were put in the refrigerator instead of the freezer. Check the reagent/calibrator/QC box for temperature requirement if you're not sure. There's also a temperature chart posted on Chem freezer. 	CLS
Chemistry QC	<ul style="list-style-type: none"> Unopened Unassayed Chem controls are now stored in BB freezer- bottom shelf 	CLS
New HIV Test Reporting- effective June 2	 <p>05.26.20 Technical Bulletin - Updated Raj</p> <ul style="list-style-type: none"> 	All Staff

This concludes the Minutes of the 6/2/2020 Lab Staff Meeting.

Prepared by: Patricia Chea, Opal Hallman, Marissa G Calilung, Marie Rutledge Date: 6/2/2020

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MVMC Lab Specimen Processing Shift Report

Date _____ Time: _____ (To be completed 30 mins before end of your shift)

Outgoing Phleb: _____ Oncoming Phleb: _____ (File)

ED Paper Checked and Filed

Area Clean and Wiped Down

No specimen in CO2 Incubator/Micro Hood

Quest and ARUP transferred to SO/Pending printed
And Attached

Indicate Number of Totes Ready for Courier Pick up (Packing Slip Closed, Pac Trac Printed, Temperature Logged)

Red tote- RMC

Quest Frozen

ARUP Frozen

Purple tote- CRL

Quest Ref

Incubator- CRL

Pathology Bin- RMC

Quest Ambient

Other: _____

Called A-Line at 0100 for 0400 pick for Pathology. Tracking # _____

Specimen Issue Nothing to report

Computer Issue (Cerner, Printer, Label Printer, Scanner, etc) Nothing to report

Equipment Issue (Centrifuge, Incubator, Hood, Refrigerator, etc) Nothing to report

Miscellaneous (MAYO pick up, Coroner pick up, etc) Nothing to report

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CHECK IF MORE INFORMATION AT THE BACK _____

ALL specimens must be sent to the next available courier

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Laboratory Care Delivery System – 05/26/20

Technical Bulletin

Laboratory Care Delivery System

UPDATED RAPID HIV TEST REPORTING

Effective **Tuesday, June 2, 2020**, the Laboratory Care Delivery System will expand on its reporting of rapid HIV testing – **RAPID HIV TEST (HIV 1 ANTIGEN W HIV 1, 2 ANTIBODY) [87806B]** – which is performed exclusively in L&D units (for previously unknown HIV status patients) and Employee Health. Moving forward, preliminary reports will specify whether any given result applies to the presence of HIV-1 and/or HIV-2 antibodies, HIV-1 p24 antigen, or both.

See table below for more details.

TEST INFORMATION

Test Location	Local Medical Centers
KPHC Order Display Name	RAPID HIV TEST (HIV 1 ANTIGEN W HIV 1, 2 ANTIBODY)
KPHC Order Code	87806B
CPT Code	87806

REPORTING INFORMATION

HIV ANTIGEN	HIV ANTIBODY	FORMER INTERPRETATION	NEW INTERPRETATION
Reactive	Non-Reactive	Preliminary Positive. Pending Confirmation.	Preliminary Positive for HIV-1 p24 antigen. Pending Confirmation.
Non-Reactive	Reactive	Preliminary Positive. Pending Confirmation.	Preliminary Positive for HIV-1 and/or HIV-2 antibodies. Pending Confirmation.
Reactive	Reactive	Preliminary Positive. Pending Confirmation.	Preliminary Positive for HIV-1 and/or HIV-2 antibodies and HIV-1 p24 antigen. Pending Confirmation.

QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- Local Medical Centers
- Jonathan C. Gullett, MD; Physician Director of Microbiology, jonathan.c.gullett@kp.org
- Ken Van Horn, PhD, D(ABMM); Technical Director of Microbiology, ken.van-horn@kp.org

Technical Bulletins are archived on **LABNET** for your convenience.
<http://kpnet.kp.org:81/california/scpmg/labnet/index.htm>

