






LAB Dept MEETING – Huddles

Date of Meeting: August 13, 2020

Attendees: Juliet Garlejo, Lourdes Maniago, Mey Phiri, Yetunde Kosoko, Bill Craig, Mark Gomez, Marietes Gonzalez, Juanita Fernandez, Vanessa Cardenas, Erica Torres, Mariela Mora, Sandy Burciaga, Patricia Chea, Marissa Calilung, Marie Rutledge.

Topic	Details	Action Item, responsible person, date due, or informational only
<p>SAFETY TIP</p> 	<ul style="list-style-type: none"> • For employees who need PAPR, use one per day/per shift. You can get it from SPD at the beginning of your shift then return before you go home. • From Infection control- we are having challenges with blood stream infection- please pay attention to our practices, make sure to clean venipuncture sites properly. • New ductless hood installation- location suggestions- ESR area, UA, Lockers, SPA- more info to follow 	<p>Informational</p>
<p>KUDOS</p>		<p>ALL STAFF</p>
<p>Micro Plates</p>	<p>All non BBL vendor plates, send to CRL for QC same process as Choc QC (like Hardy and Remel vendor).</p> <p>Send 3 plates for TSA, MAC, CNA, Bi-plate, and Choc</p>	<p>Phlebotomist</p>
<p>Phleb inventory and ordering</p>	<p>Looking for phleb volunteer to do weekly supply and reagents inventory and ordering.</p> <p>Please approach any manager if you want to volunteer.</p> <p>Reminder, it is everybody's responsibility to order and communicate if you opened the last box of supply and out them the deliveries away.</p>	<p>Phlebotomist</p>

<p>Great news! Lab Appt now available</p>	<p style="text-align: center;">LABORATORY CARE DELIVERY SYSTEM</p>  <p style="text-align: center;">Skip the line and schedule your laboratory services now</p> <p>Kaiser Permanente is proud to announce a new scheduling option through kp.org. Members can now schedule their laboratory appointments at any of our medical centers that offer laboratory services. Save time and skip the long wait by scheduling your laboratory appointment today.</p> <p>We look forward to seeing you at your next lab draw!</p> <p style="text-align: center;">  Appointments can be made on kp.org and the KP app </p> <p style="text-align: right;"></p>	<p>ALL STAFF</p>
<p>QUEST 24 hour urine volume process</p>	<ol style="list-style-type: none"> 1. Lab receives 24 hour urine drop off 2. Phleb- log specimen under MVH MC then give to CLS 3. CLS- will measure and enter urine volume in Cerner BEFORE returning specimen to phleb 4. Phleb- to log and track to MVH SO Quest. Packing slip will show if total volume is missing. <p>If any of the process is skipped, CLS must performed corrected report by calling QUEST to provide urine total volume.</p> <p>If we transfer to SO Quest before entering the volume, QUEST will not see it and it will not calculate right result.</p>	<p>ALL STAFF</p>

<p>FOLATE Cancellation</p>	<table border="1" data-bbox="448 191 1216 285"> <thead> <tr> <th>FACILITY</th> <th>JAN</th> <th>FEB</th> <th>MAR</th> <th>APR</th> <th>MAY</th> <th>JUN</th> </tr> </thead> <tbody> <tr> <td>MV</td> <td>7</td> <td>9</td> <td>3</td> <td>2</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>We did great in May. 😊 We have two cancellations in June (1 from Iris 2 and 1 from MVMC) 😞</p> <p>Reminder to aliquot Folate to Amber tube</p>	FACILITY	JAN	FEB	MAR	APR	MAY	JUN	MV	7	9	3	2	0	2	<p>Phleb</p>
FACILITY	JAN	FEB	MAR	APR	MAY	JUN										
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<p>Body Fluid in big containers</p>	<p>Found Body Fluid in 2 big bottles and 1 in IV bag with tubings in Chemistry refrigerator</p> <ul style="list-style-type: none"> • Cytology order? Send the whole bottle without preservative • No order? Do not accept • BF in IV bag? Return to them and have then transfer in sterile cup. This is unsafe. <p>Summary: we do not need to save any big Body Fluid containers in the lab</p> 	<p>Phleb</p>														
<p>Lactate Process</p>	<p>We heard your request- since majority of the phlebs approve the aliquoting the gray top tube to increase Lactic acid stability- we will start a test of change- more information to follow.</p> <p>Any volunteers to create a workflow for phlebs?</p>	<p>All Staff</p>														
<p>Aliquoted sample to RRL</p>	<p>There were a couple of calls from RRL that we're sending aliquoted specimen in nesting cup from Chemistry to RRL. This is not acceptable. Transfer to amber aliquot tube and label properly if needed to send to RRL.</p>	<p>Phleb</p>														

UA QC	<ul style="list-style-type: none"> • Reminder to run UA QC at 0530 +/- 30 minutes (0500-0600) • Please follow MVMC QC schedule consistently. 	CLS
iChem Velocity weekly maintenance	<ul style="list-style-type: none"> • Reminder to check maintenance log before loading strips. Perform weekly maintenance if not done that week. Weekly maintenance on the Velocity is performed when we load new strips to prevent from wasting strips and desiccant. 	CLS
Blood Bank incompatible XM	<ul style="list-style-type: none"> • Blood release waiver required for incompatible crossmatch (If not then this is an FDA reportable) Please see attached release for all the reasons to obtain a signed waiver from provider. Marie will be discussing with all staff as of 8/13/2020 regarding the required uses for obtaining a signed blood release waiver 	CLS
Coagulation QC	<ul style="list-style-type: none"> • Due to the increase in testing of covid patient there has been an increase usage of FIB, DD, XA, NEO, PTT reagent ALL QC have to be run at the stated times of 0400, 1200, 2000. Even if you had to run the QC on a new reagent because you ran out (for example running QC at 0300, 1030, 1850. It is not acceptable to not run the QC at the designated times this leads to tests being run without valid QC which is >8 hrs from the last run. 	CLS

This concludes the Minutes of the __8/13/2020_____ Lab Staff Meeting.

Prepared by: _Patricia Chea, Marissa Calilung, Marie Rutledge_ Date: 8/21/2020

EMERGENCY BLOOD RELEASE/WAIVER



KAISER FOUNDATION HOSPITAL
SCPMG Regional Laboratory System
RL Transfusion Service

IMPRINT KAISER PERMANENTE ID CARD HERE

TO BE COMPLETED BY PHYSICIAN

I, (print name) _____, M.D., certify that the urgency of my patient's medical condition is sufficiently grave as to warrant the use of (check all that apply):

RBC: # Units _____ Platelets: # of Units _____ Plasma: # Units _____ Other: (List)

Signature: _____, MD Date: _____

RETURN A SIGNED COPY TO THE TRANSFUSION SERVICE AS SOON AS POSSIBLE

TO BE COMPLETED BY LABORATORY

- Uncrossmatched blood
- Crossmatched, incompatible blood due to:
 - Warm autoantibodies, no underlying alloantibodies detected.
 - Warm autoantibodies, unable to determine if there are underlying alloantibodies
 - Unidentified antiglobulin reactions, cannot determine specificity
- Providing Rh positive blood to an Rh negative patient due to shortage of Rh negative blood.
- Patient Testing pending
- Unit not fully tested. Following tests not performed (LIST): _____
- Other: _____