

## LAB Dept MEETING – Huddles

**Date of Meeting:** October 8, 2020

**Attendees:** Myrna Ocab, Raquel Lecaro, Lourdes Maniago, Mey Phiri, Yetunde Kosoko, Bill Craig, Michelle Trammell, Mark Gomez, Marietes Gonzales, Juanita Fernandez, Vanessa Cardenas, Erica Torres, Patricia Chea, Marissa Calilung, Theda Bryant

Topic	Details	Action Item, responsible person, date due, or informational only
KUDOS	<p>KUDOS 100% ARUP and Quest logged in as SO.</p> <p>Thank you to Myrna for helping specimen processing area.</p> <p>KUDOS to all Phlebs, 3<sup>rd</sup> highest STATs in all 15 facilities. Great work done.</p> <p>Thank you to all CLS and Validators for completing the 2020 competency</p> <p>Service awardees: (give engraved pen and letter)</p> <ul style="list-style-type: none"> <li>✓ Raquel Lecaro – 10 years</li> <li>✓ Theda Bryant- 10 years</li> <li>✓ Janet Gerges – 5 years</li> </ul> <p>Congratulations and thank you for your years of service at KP!</p>	Informational
SAFETY	<ul style="list-style-type: none"> <li>• Due to the Statewide Drill being cancelled because of the pandemic, each department is required to complete and validate the Annual Safety / Disaster Training review for all staff. We'll be doing this in the next few weeks, completing the Annual review checklist - work practices, Department resources and Department tour.</li> <li>• Annual Environment Health &amp; Safety and Chemical Hygiene Training is also coming up. This includes a KP Learn course training and a quiz.</li> </ul>	
Manual Time Log	<ul style="list-style-type: none"> <li>• Need to reduce use of manual time log</li> <li>• Some suggestion <ul style="list-style-type: none"> <li>✓ Let the automated voice finish</li> <li>✓ Use speaker</li> <li>✓ Use #</li> <li>✓ Listen before walking away</li> </ul> </li> </ul>	

24 hour Urine	Give all urine Cerner labels to CLS. CLS need the labels to identify if it is a Quest or RRL test.	
ARUP	Send transfer list that has Patient Name and MR number to ARUP. They cancel orders if paperwork does not have two patient identifiers	
Medicopia	<ul style="list-style-type: none"> <li>From Bruce Golovkin <ul style="list-style-type: none"> <li>✓ Drawing extra tube is non compliant. Only ED is allowed to do pre-emptive draws</li> <li>✓ Pushing orders early is not a regional workflow.</li> </ul> </li> </ul>	
STAT centrifuge	<ul style="list-style-type: none"> <li>Reminder to use the STAT Spin centrifuge for all ED chemistries and the Lactic acid centrifuge for all lactic acid tests. <b>DO NOT use the 15- minute big centrifuge for ED STATs.</b></li> </ul>	ALL STAFF
STAT TAT	<ul style="list-style-type: none"> <li>We're still not meeting our STAT turn around time for ED CBC. The regional goal is 20 minutes from in lab to verify. We need to keep on working on this. <ul style="list-style-type: none"> <li>➤ Phlebotomists- bring all ED CBC's to testing area as soon as logged in. Do not wait for the Chemistry in the centrifuge. Announce the STAT CBCs. DO NOT batch CBC's, always bring to CLS as soon as logged in. Do not wait to log in the specimens that just got in before taking all at the back.</li> <li>➤ CLSs- analyze promptly as soon as receive in the back. Release the Hgm part right away. Do not wait for the manual diff or smear review if there is. You can check the parameters that can be released and leave the ones that needs to be reviewed like the platelet count, etc.</li> </ul> </li> <li>Some suggestions: <ul style="list-style-type: none"> <li>➤ Phleb to log in using Specimen Log In instead of ORV</li> <li>➤ CLS to log in ED specimens (CBCs only? but have the same acc # as some Chem and Coag)</li> </ul> </li> </ul>	ALL STAFF
For non-HC send out orders (Quest, Mayo, Arup)	<ul style="list-style-type: none"> <li>Cerner Miscellaneous Outside Lab Order <ol style="list-style-type: none"> <li>Physician ordered test that is not orderable in HealthConnect</li> <li>Fill out the requisition form</li> </ol> </li> </ul>	Phlebotomist

SCPMG - SCAL KAISER PERMANENTE  
 NON-HEALTH-COVERED / OUTSIDE LABORATORY TEST REQUEST FORM

**KAISER PERMANENTE**  
 Kaiser Permanente Medical Group

PATIENT NAME (Last, first) \_\_\_\_\_ ORDER DATE: \_\_\_\_\_  
 MEDICAL RECORD # \_\_\_\_\_ GENDER  Male  Female DATE OF BIRTH: \_\_\_\_\_  
 ORDERING PHYSICIAN (WRITE LEGIBLY): \_\_\_\_\_ SIGNATURE (required): \_\_\_\_\_  
 Phone # (\_\_\_\_\_) \_\_\_\_\_ LOCATION: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_  
 TEST REQUESTER: \_\_\_\_\_ TITLE: \_\_\_\_\_ DIAGNOSIS: \_\_\_\_\_  
 TEST CODE: \_\_\_\_\_ ICD 10 (REQUIRED): \_\_\_\_\_

---LAB USE ONLY---

Medical Center Area Invoice Remittance Information. Check appropriate box:

<input type="checkbox"/> Antelope Valley (Fairfield)	<input type="checkbox"/> Fontana	<input type="checkbox"/> Brea/Costa	<input type="checkbox"/> West Los Angeles
<input type="checkbox"/> Claremont & Eldora	<input type="checkbox"/> Timothy S. Cottrill	<input type="checkbox"/> Denise V. Topf	<input type="checkbox"/> Karen G. Schellhaas
<input type="checkbox"/> Anaheim	<input type="checkbox"/> Kase	<input type="checkbox"/> Reg. Genetic Counselor	<input type="checkbox"/> Howard J. Bink
<input type="checkbox"/> Redlands	<input type="checkbox"/> Los Angeles (Downtown)	<input type="checkbox"/> Reg. Ref. Lab	<input type="checkbox"/> Henry Beckner
<input type="checkbox"/> Pasadena	<input type="checkbox"/> Julia A. Toy	<input type="checkbox"/> Peter J. Rogers	<input type="checkbox"/> NUID: 1591254
<input type="checkbox"/> Burbank	<input type="checkbox"/> K084521	<input type="checkbox"/> SL: 0006-42343-5891-59035	
<input type="checkbox"/> Pomona	<input type="checkbox"/> Doreen	<input type="checkbox"/> Sam Diego	
<input type="checkbox"/> Fullerton	<input type="checkbox"/> Marissa C. Bonin	<input type="checkbox"/> Dawn L. Giles	
<input type="checkbox"/> Orange	<input type="checkbox"/> Susan E. Day	<input type="checkbox"/> Judith Day	
<input type="checkbox"/> Newport	<input type="checkbox"/> Sunny Ghazalpour	<input type="checkbox"/> Janice M. Wolf	
<input type="checkbox"/> San Juan Capistrano	<input type="checkbox"/> NUID: 5786445	<input type="checkbox"/> SL: 0006-80200-5891-59035	

Send invoice with this form to:  
 Secure Encrypted Email: #@#-Business-Services@kpa.org  
 Or  
 SCPMG Regional Reference Laboratories  
 ATN: Business Services Dept. 2nd fl  
 13668 Sherman Way  
 North Hollywood, CA 91605  
 Or  
 Fax: 818-503-6782

Send Results To:  
 SCPMG REGIONAL REFERENCE LABORATORIES  
 CLIENT SERVICE CENTERS  
 13668 SHERMAN WAY  
 NORTH HOLLYWOOD, CA 91605  
 TELEPHONE: 818-503-7077  
 FAX: 818-503-8850

OUTSIDE LAB SEND OUT INFORMATION:  
 DIAGNOSIS: \_\_\_\_\_  
 ICD 10 (REQUIRED): \_\_\_\_\_  
 LAB NAME: \_\_\_\_\_  
 STREET ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_  
 STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: (\_\_\_\_\_) \_\_\_\_\_

TEST NAME: \_\_\_\_\_  
 COLLECTION DATE: \_\_\_\_\_  
 SPECIMEN INFO: \_\_\_\_\_  
 SENT VIA:  FedEx  UPS  USPS  OTH  
 TRACKING #: \_\_\_\_\_  
 NUID of person sending specimen: \_\_\_\_\_

**CLEAR FORM**

3. Order Miscellaneous test in Cerner- see Powerpoint
4. Send labeled specimen with the req form to reference lab- process and track as usual
5. Go to ref lab website to enter accession number.



Cerner MISC Order  
 Pilot Pilot MARCH 202

Courier Pathology Form

- Under Lab Staff name and NUID- Who fills up this up- the one who prepared the bin or the lab staff in processing when courier picks this up?
- Lab staff to sign when courier is here. Need **WARM** Hand Off.

Phlebotomist

Phleb Workflow Reminders

1. **Lab Collect vs RN Collect.**
  - Lab Collect- Lab responsibility.
  - RN Collect- RN responsibility.
  - If Lactic acid reflexed which is a lab collect, while patient is still in ED, do we transfer to RN draw? **Remember, lab collect orders is our responsibility so no. Call ED to collect and if they don't we have to draw.**
2. **RN does not want the order anymore. What do you do?**  
 See policy MVPH4270. Do not transfer the order to RN collect.

Phlebotomist

If an RN is asking to change the time and/or date of collection, or to cancel an order; the lab assist should instruct the RN to discontinue the lab order in KP Health Connect. Instruct RN to re-order the lab order(s) as appropriate.

In order to update the collection list in the KPPI, the lab assistant must update the handheld (wireless) or dock (in non-wireless). If after 30 minutes the lab order is not discontinued, the lab assistant will proceed to collect the lab order(s).

3. You have a hard stick patient for routine; phleb tried 2x; nurse wants next shift to try. What do you do?  
See Venipuncture policy. You still have to follow CPOE guidelines (TC= 15 mins, Routine= 1.5 hours, Stat= Now or <30 mins)

- Draws are limited to 2 [two] attempts per phlebotomy for hard draws. A second person may attempt the draw with a limit of 2 [two] attempts.
  - Ask patient permission for additional draws after each attempt is missed.
  - If unable to draw the blood, refer patient to a supervisor [outpatient] or nurse [inpatient] per local policy.
  - Inpatient – after first phlebotomist misses, inform nurse of inability to draw specimen and ask for instructions.

4. Can phleb modify the time bec it's a hardstick?

- Follow the rules for modifying orders. If it does not fall on any of those then no. Must follow CPOE guideline.
  - Patient not in room.
  - Patient receiving blood
  - Patient having procedure
  - Patient refused
  - Unable to draw 1<sup>st</sup> try
  - Unable to draw 2<sup>nd</sup> try



5. Can phleb cancel duplicate orders? Only if you are consolidating orders. E.g you have CBC and H&H order, you can consolidate by cancelling H&H.  
See policy MVPH4270

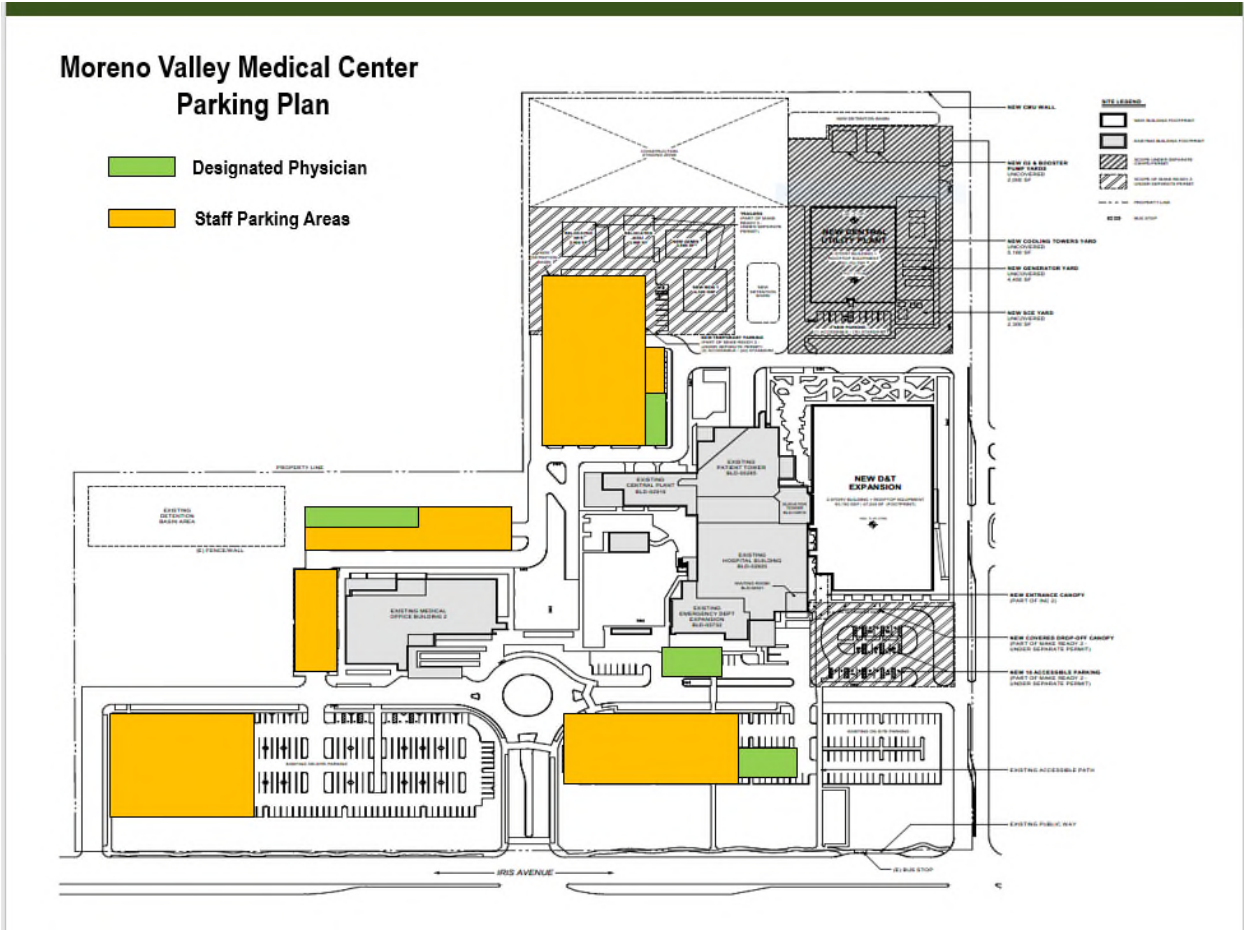
Phlebotomists are NOT ALLOWED to cancel any lab order(s) in any circumstances, except ONLY when he/she is consolidating laboratory tests into one specimen tube. Use cancellation reason code: "consolidate test".

**Consolidation process is used primarily to avoid unnecessary repetition of tests and large blood draw volumes.**

**NOTE: Consolidate ONLY laboratory tests for the following scenarios:**

1. Lab tests ordered with the same priority (stat, timed critical, routine) and collection time and date.
2. Other scenarios: (see below)

<p>CLS annual competency</p>	<ul style="list-style-type: none"> <li>• Thank you for submitting your annual competencies. In process of being reviewed and graded.</li> <li>• Reminder to complete all assigned quizzes on Med Training. This is part of your annual competency.</li> </ul>	<p>CLS</p>
<p>Urinalysis</p>	<ul style="list-style-type: none"> <li>• Heads up! UA area will be transferred to Immuno area to give way to additional bio hood. More on this to follow</li> </ul>	<p>ALL STAFF</p>
<p>UBT</p>	<p>Do you have a good idea to improve workflow? Volunteer to be a UBT representative Reach out to Mitch or Suzanne</p> <div data-bbox="467 646 755 737"> <p> Mitchell L. Marsile 8:41 PM MMarsile@seiu-uhw.org (626)644-2819</p> </div> <div data-bbox="467 768 781 821"> <p> Suzanne M Bulf 8:41 PM Susie Bulf 949-929-3017 cell</p> </div> <div data-bbox="475 835 764 863"> <p>Meeting ended 18m 48s 8:46 PM</p> </div>	





# Ambulatory KEY MESSAGES

**Effective: September 25, 2020**  
**Clinical Users**

**New Panel Order for Asymptomatic COVID-19 Testing**

Based on recommendation from the SCAL COVID-19 Regional Command Center, we created a new order panel in support of COVID-19 testing expansion to asymptomatic patients.

The **ASYMPTOMATIC COVID-19 SCREENING PANEL** is under the **Panels** section during order search.

Open the attached PDF to review the entire Key Message.



COVID Asx PNL -  
SCAL - EffSep2...

# Technical Bulletin

## Laboratory Care Delivery System

### CYSTATIN-C ADDED TO LAB FORMULARY

Effective immediately, **CYSTATIN C WITH ESTIMATED GLOMERULAR FILTRATION RATE** will be available for manual orders using the attached form (or [click here](#) to access the form on LabNet). Please complete the form and send it to your local laboratory or have the patient bring it with them. This form is also available in LabNet:

- Cystatin C, like creatinine, is filtered by glomeruli, but unlike creatinine, cystatin C is reabsorbed and metabolized by the proximal renal tubules.
- Calculation of eGFR using cystatin-C may be preferable to using creatinine in particular situations including the following: extremes of muscle mass (low or high), extremes of protein intake (low or high), concern about the validity of race adjustment for eGFR creatinine, and the need for confirmation of borderline low eGFR without other risk factors.
- Ordering is currently restricted to nephrologists and pediatric nephrologists.

### TEST INFORMATION

Quest Test Name [Code]	<a href="#">Cystatin C with Glomerular Filtration Rate, Estimated (eGFR) [94588]</a>
Test Location	Quest Diagnostics, Nichols Institute, San Juan Capistrano, CA
Specimen Requirement	1 mL Serum, drawn in GLD6 and separated from cells
Transport Temperature / Stability	Room Temperature / 28 days

### QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077





**Indicate Med Center Lab:**

- Antelope Valley**  
43112 107<sup>th</sup> St. W, Lancaster, CA 93534  
(951) 726-2229
- Baldwin Park**  
1011 Baldwin Park Blvd., Baldwin Park, CA 91706  
(926) 851-6144
- Downey**  
9333 E. Imperial Highway, Downey, CA 90242  
(952) 957-8952
- Fontana**  
9361 Sierra Avenue, Fontana, CA 92335  
(909) 352-8060
- Kern County**  
3501 Stockdale Hwy, Bakersfield, CA 93309  
(951) 398-0013
- Los Angeles**  
4867 W. Sunset Blvd, 1<sup>st</sup> Fl, Los Angeles, CA 90027  
(323) 783-4961
- Ontario**  
2295 S. Vineyard Ave, Ontario, CA 91761  
(909) 724-2970
- Orange County - Anaheim**  
3440 E. La Palma Ave., Anaheim, CA 92806  
(714) 644-6110
- Orange County - Irvine**  
6640 Alton Parkway, Irvine, CA 92618  
(949) 932-6100
- Pasadena City**  
13652 Castana St, Pasadena City, CA 91402  
(818) 375-3850
- Riverside**  
10800 Niagara Ave., Riverside, CA 92505  
(951) 353-4150
- San Diego - San Diego Medical Center**  
8455 Clarendon Mesa Blvd, San Diego, CA 92123  
(858) 286-2310
- San Diego - Zion Medical Center**  
4647 Zion Ave, San Diego, CA 92120  
(619) 528-0380
- South Bay**  
25825 S. Vermont, Harbor City, CA 90710  
(310) 517-2620
- West Los Angeles**  
6041 Cadillac Avenue, Los Angeles, CA 90034  
(323) 857-2792
- Woodland Hills**  
5921 DeSoto Ave., Woodland Hills, CA 91365  
(818) 719-2620
- Regional Reference Laboratories - N. Hollywood**  
11668 Sherman Way, N. Hollywood, CA 91605  
(818) 503-7077
- Regional Reference Laboratories - Chino Hills**  
1300 Peyton Drive, Chino Hills, CA 91709  
(918) 503-7077

Patient Name: \_\_\_\_\_

MR# \_\_\_\_\_ DOB: \_\_\_\_\_

Sex: F  M

Ordering Location: \_\_\_\_\_

Ordering Provider: \_\_\_\_\_

Signature: \_\_\_\_\_

NPI / UPIN: \_\_\_\_\_

**PROVIDER INSTRUCTIONS:**

- Complete this fillable pdf form and forward to patient (print or e-mail)

**PATIENT INSTRUCTIONS:**

NOTE: LAB APPOINTMENTS FOR BLOOD DRAW CAN BE SCHEDULED ONLINE FOR YOUR CONVENIENCE. GO TO KP.ORG OR THE KAISER PERMANENTE MOBILE APP.

- REPORT TO THE LAB WITH THIS FORM. THE LAB WILL PERFORM THE BLOOD COLLECTION.
- SPECIAL PATIENT PREPARATION INSTRUCTIONS: NONE

**LAB INSTRUCTIONS:**

**CYSTATIN C WITH GLOMERULAR FILTRATION RATE, ESTIMATED (EGFR)**

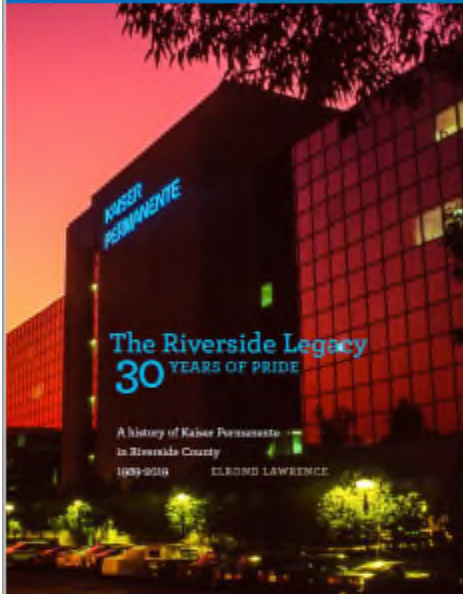
Test Information	
Alternative Names:	+CysC +CysC
KRMS Procedure Code:	Order Manually
Health Connect Order Code:	Order Manually
CPT Code:	82610
Methodology:	Particle Enhanced Turbidimetric Immunoassay (PETIA)
Performed At:	Quest Diagnostics, Inc. <a href="#">94588</a> Via Medical Center
Formulary Status:	*Formulary
Special Instructions:	<a href="#">Manual Order Form Cystatin C with EGFR</a>
Specimen Collection Information	
Specimen Container:	<a href="#">GLO6</a>
Specimen Requirements:	1 mL serum
Minimum Test Volume:	0.3 mL serum
Pre-Analytical Handling and Transport	
Transport Temperature:	Ambient
Specimen Stability Ambient:	26 days
Specimen Stability Refrigerated:	26 days
Specimen Stability Frozen:	10 years

COLLECTED BY: \_\_\_\_\_ DATE/TIME: \_\_\_\_\_



## The Riverside Legacy: 30 Years of Pride

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Kaiser Permanente ONE Riverside is excited and proud to offer for sale our new book: **The Riverside Legacy: 30 Years of Pride**. This beautiful book tells the history of the Kaiser Permanente Riverside Service Area with lively stories and hundreds of photos starting with the early days planning Riverside Medical Center's construction continuing documenting 30 years of expansion across Riverside County.

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volunteer services gift shop.**

For more information, contact Luz Soto, Volunteer/Events Supervisor at 951-353-5759 or [Luz.M.Soto@kp.org](mailto:Luz.M.Soto@kp.org)



# Technical Bulletin

## Laboratory Care Delivery System

### MODIFICATIONS TO RAPID ABBOTT ID NOW MOLECULAR COVID-19 TEST

Effective immediately, sample collection instructions for the rapid Abbott ID NOW SARS-CoV-2 assay have been updated to reflect a recent Technical Brief distributed by Abbott entitled "ID NOW COVID-19 Labelling Updates".

The changes can be summarized as below:

- Swab is to be placed into a sterile labeled tube without media, preservatives or anticoagulants. It is then to be capped, transported at ambient temperature (15 – 30°C), and tested within one (1) hour of collection.
  - Do not return swab to original plastic sleeve for transport.
  - Ensure the swab fits securely within the tube and the cap is tightly closed.
  - If greater than a 1-hour delay occurs, properly dispose of the sample and recollect.
  - Avoid touching the swab to the outside of the original wrapper or transport tube.
- Previous instructions to test within 2 hours, or store refrigerated up to 24 hours is no longer acceptable.

### TEST INFORMATION

KPHC Order Display Name [Code]	COVID-19 (SARS-COV-2), (RESTRICTED) PCR KP LAB RAPID [87635P]
KRMS Procedure Name [Code]	8763504
Test Location	Medical Center Laboratories
CPT Code(s)	87635
Specimen Requirement	<u>Do not use transport media.</u> Please use the swab provided in the Abbott test kit, provided by your Local Command Center, for optimal test performance. Alternative swabs will not be accepted for testing.
Transport Temperature	Ambient
Stability	1 hour

### QUESTIONS?

- Client Service Center: 1-888-4LAB NFO, or tie line 8-397-7077
- Jonathan C. Gullett, MD; Physician Director of Microbiology, [jonathan.c.gullett@kp.org](mailto:jonathan.c.gullett@kp.org)
- Ken Van Horn, PhD, D(ABMM); Technical Director of Microbiology, [ken.van-horn@kp.org](mailto:ken.van-horn@kp.org)
- Tam Van, PhD, D(ABMM); Technical Director of Microbiology, [tam.t.van@kp.org](mailto:tam.t.van@kp.org)

Technical Bulletins are archived on **LABNET** for your convenience.  
<http://kpnet.kp.org:83/california/scpmg/labnet/index.htm>



This concludes the Minutes of the \_October 8, 2020 Lab Staff Meeting.

Prepared by: Patricia Chea, Marissa Calilung Date: 10/20/2020\_