







LAB Dept MEETING – Huddles

Date of Meeting: 12/31/2020

Attendees: Juliet Garlejo, Raquel Lecaro, Lourdes Maniago, Mey Phiri, Yetunde Kosoko, Bill Craig, Michelle Trammell, Mark Gomez, Juanita Fernandez, Mariela Mora, Sandy Burciaga, Sumera Nazir, Patricia Chea, Marissa Calilung

Topic	Details	Action Item, responsible person, date due, or informational only						
KUDOS SAFETY TIP	<ul style="list-style-type: none"> • Perfect attendance for 2020 1st and 2nd quarters: <ul style="list-style-type: none"> ➢ Myrna Ocab ➢ Priscila Dar ➢ Lourdes Maniago ➢ Quang Trinh <p>Thank you and Congratulations!!!</p>	Informational						
	<ul style="list-style-type: none"> • 	ALL STAFF						
New KPPI Hard case	<ul style="list-style-type: none"> • Two different kinds of KPPI case. Try them and give us your feedback. • <table border="1" data-bbox="542 1136 1284 1545" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4f81bd; color: white;"> <th style="width: 20%;">Product Image</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"></td> <td>Zebra SG-MC5511110-01R Carrying Case (Holster) Handheld PC Mfr: ZEBRA TECHNOLOGIES CORPORATION UNSPSC : 53121705</td> </tr> <tr> <td style="text-align: center;"></td> <td>Zebra SG-MC5521110-01R Carrying Case (Holster) Handheld PC - Fabric Mfr: ZEBRA TECHNOLOGIES CORPORATION UNSPSC : 53121705</td> </tr> </tbody> </table>	Product Image	Description		Zebra SG-MC5511110-01R Carrying Case (Holster) Handheld PC Mfr: ZEBRA TECHNOLOGIES CORPORATION UNSPSC : 53121705		Zebra SG-MC5521110-01R Carrying Case (Holster) Handheld PC - Fabric Mfr: ZEBRA TECHNOLOGIES CORPORATION UNSPSC : 53121705	Phlebotomist
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Workflow Reminders	<ul style="list-style-type: none"> • FOLATE- no need to aliquot. Place in Blue Rack right away after centrifuging. • Patients with IV Lines- if ordered as Lab Collect- it is lab responsibility- follow same process as a regular draw. 	Phlebotomist						

DXC 600 service	<ul style="list-style-type: none"> • For DXC600 #2- Beckman warranty expired already. Start calling Sherman Way Lab Instrumentation effective immediately for service and repair. • For DXC600 #1- Beckman warranty expires on January 28, 2021. Call Sherman Way Lab Instrumentation for service and repair starting on January 28,2021. 	CLS
UBT		

This concludes the Minutes of the _December 31, 2020 Lab Staff Meeting.

Prepared by: _Patricia Chea, Marissa Calilung Date: _1/4/2021_____