
	CP 27 Registration and Order Entry into the Laboratory Information Systems	Department:	Central Processing Lab
		Effective Date:	3/25/2019
		Revised Date:	3/21/2019
		Contact:	Central Processing Lab Section Manager
CLIA Medical Director Signature: 		Approved Date:	3/21/19

1. General Procedure Statement:

a. Purpose: To provide laboratory testing personnel with guidelines for order entry from a paper requisition or verbal or telephone communication into the various laboratory information systems.

b. Responsible Department/Scope:

- i. Procedure owner/Implementer: Central Processing
- ii. Procedure prepared by: Jennifer Hausman
- iii. Who performs procedure: Central Processing Team Members

2. Procedure:

a. Requisition and Order Requirements

- i. All specimens must be accompanied by an adequate requisition
- ii. Requisitions, paper or electronic, must include the following elements
 - 1. At least TWO unique patient identifiers
 - a. Patient full name – first and last names
 - b. Patient’s date of birth
 - c. Patient’s medical record number
 - 2. Patient’s sex
 - 3. Name and address (if different than the receiving laboratory) of the ordering physician or name and address of the referring laboratory
 - a. Only legally authorized persons/providers may submit orders
 - i. Providers not in the LIS must provide documentation of his/her National Provider Identification (NPI) number
 - 1. Follow [CP 26 Provider Not in System Reconciliation](#)

4. Tests requested

- a. Test orders must be clearly stated to allow proper ordering in the laboratory information system
- b. Unclear orders must be clarified by the ordering provider before testing is performed
- c. Document clarifying information by the ordering provider on the requisition, including the name of the person providing the information, date and time of the communication, and your name

5. Date and time of specimen collection

- a. If date and time are not provided, contact the collecting location or use the current date and time

6. Relevant clinical information, as applicable

- iii. All orders received via paper requisition or verbal or telephone communication must be entered into the appropriate laboratory information system (LIS) for order tracking
- iv. Verbal or telephone orders must be followed by the receipt of written or electronic authorization within 30 days of the initial order
 1. Orders entered into the LIS using the “verbal with read back” or “telephone with read back” order mode will submit an electronic authorization request to all providers within the health system
 2. For verbal or telephone orders received from providers outside of the health system (i.e. Outreach)
 - a. Request a written order to be submitted within 30 days from receipt of the initial verbal or telephone order
 - b. Scan the written order into the LIS upon receipt following the “Scanning a Requisition/Document into Requisition Entry in Beaker” section
- v. Verbal or telephone orders must be read back in their entirety to the requester by the person receiving the order to ensure accuracy of transcription

b. Specimen and Requisition Verification

- i. Verify at least two unique patient identifiers are on all specimens and the requisition per [CP 4 Patient ID and Identification of Blood, Body Fluids, and Tissue Samples](#)
 1. Verify the identifiers on all specimens and the requisition match

- a. If specimens are not properly labeled, follow [CP 4 Patient ID and Identification of Blood, Body Fluids, and Tissue Samples](#)
 - b. If the requisition is incorrect, but all specimens are properly labeled, request a new requisition be submitted with a copy of the patient's driver's license, state issued identification card or other identifying document to confirm identification
- ii. If registration will be completed by the Client Services team
- 1. Complete the Requisition Checklist
 - a. Determine if the patient identifiers match on all specimens and the requisition
 - i. Check "Yes" or "No"
 - b. Document any specimen or identification issues
 - i. These orders will be entered into the LIS and immediately canceled, using the appropriate cancel reason (i.e. not on ice)
 - 1. Entry in the LIS will allow for documentation of specimen receipt and the reason the specimen was unacceptable
 - 2. Specimens with identification issues will not be ordered
 - c. Document the number of each tube type received
 - d. Document the time the specimens were received
 - e. Record your initials on the form
 - f. Staple the Registration Checklist to the requisition
 - 2. Label the biohazard bag containing the specimens with the patient's last name
 - 3. Place the labeled biohazard bag in the "To Be Registered" bin
 - 4. Deliver the completed requisition with the Registration Checklist attached to Client Services
 - a. Place in the folder on the door to Client Services
 - b. Knock to indicate a requisition was delivered
 - 5. Upon completion of the registration, Client Services will
 - a. Deliver the labels to Central Processing
 - b. Obtain the labeled biohazard bag with specimens from the "To Be Registered" bin
 - c. Place the labels in the outside pocket of the biohazard bag

- d. Place the biohazard bag with the specimens and labels into the “Stat” accession bin for labeling and receiving by the Central Processing team members

c. Care Evolve Registration and Order Entry (X Locations)

- i. Using a web browser, navigate to the Care Evolve login page
 1. <https://wfubmc.careevolve.com/doctors/framepage.asp>
- ii. Login to Care Evolve
 1. Username - Same as your Medical Center ID
 2. Password
 - a. Initially set as PASSWORD1. You will be prompted to change at your initial login
 - b. Will expire if not periodically logged in
 - c. Passwords can be updated by Path Tech or Client Services
 3. Location – CS
- iii. Select the ordering location
 1. Use the Common Accounts dropdown box and type in the location’s name
OR
 2. Enter an Account using the X location code
- iv. Click Search
 1. Once the location is selected, the main screen for the selected location will appear
- v. Enter the patient’s last name in the Search box and press Enter
 1. All patients with that last name will display
- vi. If the desired patient is not listed, create a new patient
 1. Hover over the Patients Tab
 2. Choose Add Patient
 3. On the Add Patient screen, enter the available information given on the requisition
 4. Entries in **red** are required

5. Correctly complete the following:
 - a. Demographics section
 - b. Guarantor
 - c. Insurance
 - i. Some patients will have a primary and secondary insurance. Input the primary insurance first (Insurance-1) including the policy ID, then input the secondary insurance and so forth including the policy ID.
- vii. Click Save & Place Order
 1. Required information not entered will produce a notification in red. Input the missing information to proceed with registration
- viii. Select Order Type “Draw Now”
- ix. Select Bill Type
 1. Client
 2. Patient
 - a. Selected on requisition and no insurance information has been provided
 3. Third Party
 - a. Patients with insurance information provided, including insurance company and policy ID
 4. If bill type is not indicated
 - a. During regular business hours of the client, contact the client to determine appropriate bill type and obtain necessary information
 - b. After regular business hours of the client, select “Client” and place all paperwork with a note to follow-up on bill type in the Manual Requisitions folder
- x. Select the Ordering Provider
 1. Type in the provider’s last name and select the provider, if available
 2. If the provider is not available in the drop down list, choose “Outreach, Not on Staff”
- xi. When you have all green checks, click Next
- xii. Search for orders in the “Selected Tests” box using the provided test name or Lab Number indicated on the requisition.

- xiii. When all the tests are listed, verify the ordered tests have a check in the box
- xiv. Click Next
- xv. Enter the Collection Date and Time
- xvi. Enter Call To information in the Report Comments box, if applicable
- xvii. Click Complete
- xviii. If call to information, print Care Evolve requisition and bring to testing section, as applicable

- xix. Print the labels from Beaker
 - 1. Login to Beaker
 - 2. Open Specimen Inquiry by Patient
 - 3. Enter the patient's name in the "Name/MRN" box
 - 4. Enter the X location code in the "Submitter" box
 - 5. Select "Find Patient"
 - 6. Select the requisition hyperlink (RQ12345)
 - 7. Select "Labels and Docs"
 - 8. Select "Print new"
 - 9. Select "WF Main Campus Nurse Collect Accession..." from the dropdown menu
 - 10. Click "Accept"
 - 11. Select the desired printer
 - 12. Click "Print"
 - a. All labels for the orders on that requisition will print
 - b. Repeat steps vi through xii for all requisitions entered

- xx. Label Samples ensuring all patient identifiers match
- xxi. Receive samples in Beaker following [CP 28 Specimen Receipt and Tracking](#)

d. Epic Beaker Requisition Entry Order Entry

- i. Refer to [CP 25 Beaker Submitter Testing](#) procedure

e. Epic Beaker One-Click Registration and Order Entry

- i. Orders that must be entered using Beaker One-Click may be submitted on a variety of requisitions types, including but not limited to:
 - 1. Wake Forest Baptist Diagnostic Laboratories POPL requisition
 - 2. Prescription script that includes the name and address of the ordering provider
 - 3. Printed orders from an electronic medical record that include the name and location of the ordering provider
 - 4. Piedmont Dialysis requisition
 - 5. North Side Dialysis requisition

6. Helms Home Care requisition
 7. Advance Home Care requisition
 8. Blood Bank requisitions
 9. High Point Medical Center bone marrow orders
- ii. Login to Epic using your medical center ID and password
 - iii. Select "Patient Station"
 - iv. Enter the patient's Medical Record Number (MRN)
OR
 - v. Enter the patient's demographics
 1. Last Name, First Name
 2. Sex
 3. Date of birth
 - vi. Click "Find Patient" or press Enter
 - vii. Verify if the patient is already in the LIS by confirming the patient's demographics
 1. If the patient is in the LIS
 - a. Click on the appropriate record
 - b. Click "Select"
 2. If the patient is not in the LIS
 - a. Click "Go Back"
 - b. Enter all of the available demographics
 - i. If SSN is not available, select the magnifying glass next to the field
 1. Select "Standard Unknown SSN"
 2. Click "Accept"
 - ii. Click "New"
 1. You have now created a new patient medical record
 - viii. Click on the "One Click" lightning bolt icon below the patient information bar
 1. To create an available appointment for the current date
 - a. Select the first available appointment
 - b. Click "Accept"
 - c. Click "Continue Check In"
 - d. If a message box appears, Click "Continue"
 - e. Click "Accept"

2. To create an appointment for a previous date
 - a. Follow [Job Aide CP 27.1 Creating a Back-Dated Beaker One-Click Appointment](#)
- ix. Under the Encounter list, select the appointment for the correct date and Unit/Dept
MC SB M BKR CLINICAL CORE LABS
- x. Click “Open Chart”
- xi. Click “Order Entry” on the left menu bar
- xii. Click in the “New Order” field
- xiii. Enter the test name or lab code (LAB1234)
- xiv. Click “Enter”
 1. If the test does not appear, click the “Database” tab
- xv. Select the test name
- xvi. Click “Accept”
- xvii. Repeat steps xii – xvi for each test ordered
- xviii. Verify all tests on the requisition match the tests ordered in the LIS
- xix. Click in the “Add Diagnosis” field at the bottom of the screen.
- xx. Enter the diagnosis code listed on the requisition
 1. If no diagnosis code is provided
 - a. Enter Z00.00 - Routine general medical examination at health care facility
 - b. Note on the requisition diagnosis Z00.00 was entered
 - c. Place completed requisition with note in Client Services for follow-up
 - d. Client Services will contact the ordering provider for the appropriate diagnosis code and make changes, as applicable
 2. Click “Accept”
- xxi. If multiple diagnosis codes exist, enter all diagnosis codes provided
- xxii. Click “Associate All”
- xxiii. Click the “Sign Orders” green checkmark icon below the patient information bar
- xxiv. Enter the provider’s last name in the “Authorizing Providers” field
 1. Use the magnifying glass to search providers in the system
- xxv. Click “Accept”
- xxvi. Collect the specimens in Beaker following [Job Aide CP 27.2 Collecting Orders in Beaker](#)

g. Completing a Full Registration from a One-Click Registration

- i. Login to Epic using your medical center ID and password
- ii. Select "Patient Station"
- iii. Enter the patient's Medical Record Number (MRN)
OR
- iv. Enter the patient's demographics
 1. Last Name, First Name
 2. Sex
 3. Date of birth
- v. Click "Find Patient" or press Enter
- vi. Select the correct patient and verifying their demographics
- vii. Click "Select"
- viii. Under the Encounter list, select the appointment for the correct date and Unit/Dept
 1. Winston Campus Lab is **MC SB M BKR CLINICAL CORE LABS**
 2. High Point Laboratory is **HPMC 02 LABORATORY**
- ix. Double click on the appropriate appointment to open the registration workflow
- x. On the left registration menu bar, begin at "Referring Provider" and complete all pages by clicking "Next" at the bottom of each screen
 1. Referring Provider
 - a. If the Referral source field has a red stop sign, enter the ordering physician
 - i. If the physician is not in the system, click the "Service Now" icon and follow [CP 26 Provider Not in System Reconciliation](#)
 2. Encounter Info
 - a. For Accident related? field, click the magnifying glass and select "No"
 3. Research
 - a. No information is entered on this page
 4. Hospital Accounts
 - a. Verify the Patient class field is "Outpatient"
 - b. Verify the selected account is for the correct visit date
 - i. If the correct date does not appear, click "Create New Account"

1. Click “Yes” in the pop-up box
 2. A warning pop-up box will appear indicating the current account may be removed
 - a. Click “Yes” to proceed
 3. Click on “Create Hospital Account”
 - a. An account will be automatically assigned
 4. Click “Accept”
 5. Click “Finish”
 - a. A new account is now created
 6. Click “Accept”
5. OP – Patient Name
- a. Verify information is correct
 - b. Make any necessary changes
6. Coverage Info
- a. Verify the displaced information matches the information submitted on the requisition or insurance document
 - i. If incorrect, click “Add” to start the insurance wizard
 - b. If patient does not have insurance, check the “Self-pay” box
7. Claim Info
- a. Click in the “Occurrence Code” field
 - b. Enter “11” – Onset of Symptoms/Illness
 - c. Click in the “Date” field
 - d. Enter the “date the labs were collected”
8. Documents
- a. Click in the “Status” field for “Healthcare Consent – Clinic English”
 - b. Use the magnifying glass to view selections
 - c. Select “Unable to Obtain”
 - d. Click in the “Date Received” field for “Healthcare Consent – Clinic English”
 - e. Enter the “date the labs were collected”

- f. Click in the “Status” field for “HIPAA Notice of Privacy”
- g. Use the magnifying glass to view selections
- h. Select “Unable to Obtain”
- i. Click in the “Date Received” field for “HIPAA Notice of Privacy”
- j. Enter the “date the labs were collected”

9. Checklist

- a. All items should have a green circle with a white check mark, green check mark, yellow triangle with a green check mark, or a yellow triangle with a black exclamation mark
- b. If items have a red square with a white X or a red stop sign
 - i. Click on the item to run the check manually to determine what further investigation is needed
 - ii. Click on each item in the pop-up box to verify the information entered matches the information received
 - iii. **Registration must be completed within 3 working days**
- c. If “MSPQ” has a red square with a white X or a red stop sign beside it, Complete MSPQ
 - i. Click on “Complete MSPQ”
 - ii. Click “Next” until you see Part IV-Age
 - iii. Click “Finish”
 - iv. Use the magnifying glass in the dialogue box to view selections
 - v. Select “Patient Representative Unavailable”
 - vi. Click “Accept”
 - vii. Click “Leave Incomplete and Close”
 - viii. Click “Accept” to finish registration

h. Add Faxing Information in Beaker

- i. Verify if a fax request for results was indicated on the requisition
- ii. If a fax request was submitted
 - 1. Login to Epic using your medical center ID and password
 - 2. Select “Specimen Inquiry (by Patient)”
 - 3. Enter the patient’s Medical Record Number (MRN)
OR
 - 4. Enter the patient’s demographics, as applicable
 - a. Last Name, First Name

- b. Sex
 - c. Date of birth
5. Click “Find Patient” or press Enter
 6. Select the correct patient and verify their demographics
 7. Click “Accept”
 8. Click on the specimen or requisition hyperlink for all orders to be faxed

a. In Specimen Inquiry

- i. Scroll down to CC List
- ii. Click on the Modify hyperlink
 - 1. OR
- iii. Select “Specimen Update” from the menu bar
- iv. Click on CC Results

- 1. CC Results may be on your menu bar or in the ... dropdown menu

b. In Requisition Inquiry

- i. Scroll down to Procedures
- ii. Click on the Modify hyperlink
 - 1. OR
- iii. Select “Requisition Entry” from the menu bar
- iv. Click on CC Results

9. Click in the CC Recipient field
10. Enter * (space) and the name of the recipient (e.g. * Vista)
11. Click in the Fax number field
12. Enter the 10-digit fax number
13. Click “Accept”

i. Scanning a Requisition/Document into Media Manager in Beaker

- i. Open the Media Manager activity
 - 1. Epic > Patient Care > Media Manager
- ii. The Patient Lookup Screen will open
 - 1. Enter the patient’s Medical Record Number (MRN)
OR
 - 2. Enter the patient’s demographics, as applicable

- a. Last Name, First Name
- b. Sex
- c. Date of birth

3. Click "Find Patient" or press Enter
4. Select the correct patient and verify their demographics
5. Click "Select"

iii. In the Media Manager module

1. Click on the drop down arrow next to "Patient"
2. Scroll and select "Choose an Encounter"
3. Select the encounter/visit the document(s) will be attached to
4. Place the document(s) face down in the scanner
5. Click "Scan"
6. Click on the drop down arrow for Scan Source
7. Select "Paper Stream"
8. Click "Start Scanning"
9. When the picture is displayed
 - a. Confirm patient identification on scanned items with patient's chart
 - b. Click on the drop down arrow for Document Type
 - c. Select "Physician Orders" or "ABN" based on the document scanned
 - d. Click on the drop down arrow for Document Description
 - e. Enter "Doctors Orders" or "ABN"
 - f. Click "Index"
- i. If information is incorrect or missing
 1. Click the "Trash can" icon to discard
 2. Begin scanning process again, as applicable
10. Click "Exit Scan Server"

j. Scanning a Requisition/Document into Requisition Entry in Beaker

Scanning into Requisition Entry will electronically store the document(s) as an image attached to the specific electronic requisition number for access via the Requisition Inquiry activity

- i. Open Requisition Entry for the orders associated with the paper requisition/document
- ii. Click on the "Scan" icon in the Requisition Entry menu bar
- iii. Click on "Select Scanner"
- iv. Choose your designated scanner
- v. Place the document(s) face down in the scanner
- vi. Click "Acquire" to scan the document(s)

vii. In the Description field, enter a title or description for the document

1. Physician Order
2. Add-on
3. Change of Demographics
4. Call Back Request
5. ABN

viii. When finished, click “Save doc”

3. Review/Revision/Implementation:

- a. All procedures must be reviewed at least every 2 years.
- b. All new procedures and procedures that have major revisions must be signed by the CLIA Laboratory Medical Director.
- c. All reviewed procedures and procedures with minor revisions can be signed by the designated section medical director.

4. Related Procedures:

- a. [CP 4 Patient ID and Identification of Blood, Body Fluids, and Tissue Samples](#)
- b. [CP 26 Provider Not in System Reconciliation](#)
- c. [CP 28 Specimen Receipt and Tracking](#)
- d. [CP 25 Beaker Submitter Testing](#)

5. References

6. Attachments

- a. [Form CP 27.1 Requisition Checklist](#)
- b. [Job Aide CP 27.1 Creating a Back-Dated Beaker One-Click Appointment](#)
- c. [Job Aide CP 27.2 Collecting Orders in Beaker](#)
- d. [Wake Forest Baptist Health POPL Requisition](#)
- e. [Wake Forest Baptist Health Vista Diagnostics \(XVIST\) Requisition](#)

7. Procedure Distribution Outside of Central Processing

8. Revised/Reviewed Dates and Signatures

Review Date	Revision Description	Signature
3/21/2019	Original document written.	Jennifer A. Hausman, MLS(ASCP)SBB ^{CM}

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)

Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)

Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)

Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)

Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)

Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)

Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)

Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)

Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)

Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)

Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

Registration Checklist

Specimen Identification Matches?

(patient identifiers match on all samples and requisition, including spelling)


Yes No

Specimen or ID Issues (Explain)

Tubes Received (# of each)


Gold _____
Lavendar _____
Blue _____
Red _____
Urine - UA, UC, Chem - VOL _____
Other (describe) _____

Time _____ Initials _____

	Job Aide CP 27.1 Creating a Back-dated Beaker One-Click Appointment	Department:	Central Processing Lab
		Effective Date:	3/25/2019
		Revised Date:	3/21/2019
		Contact:	Central Processing Lab Section Manager

Procedure

1. Select the correct patient via Patient Station
2. Click on the “One Click” lightning bolt icon below the patient information bar
3. Select the “Manual” icon
4. Select the date of service on the calendar in the right menu bar
 - a. Date of service is the collection date of the sample or the end date of a 24-hour collection
5. Click “Search” on the bottom menu bar
6. Click “Continue” to bypass the Date Warnings
7. Select an open appointment time by double clicking on the time
8. Click “Continue” to bypass the Appointment Warnings
9. Click “Schedule” on the bottom menu bar
10. Click “Accept” to bypass the Appointment Review pop-up
11. Click “Accept” on the Registration screen

	Job Aide CP 27.2 Collecting Orders in Beaker	Department:	Central Processing Lab
		Effective Date:	3/25/2019
		Revised Date:	3/21/2019
		Contact:	Central Processing Lab Section Manager

Procedure

1. Login to Epic using your medical center ID and password
2. Select "Patient Station"
3. Enter the patient's Medical Record Number (MRN)
OR
4. Enter the patient's demographics
 - a. Last Name, First Name
 - b. Sex
 - c. Date of birth
5. Click "Find Patient" or press Enter
6. Select the correct patient and verify their demographics
7. Click "Select"
8. Under the Encounter list, select the appointment for the correct date and Unit/Dept
MC SB M BKR CLINICAL CORE LABS
9. Click "Open Chart"
10. Select "Order Inquiry" on the left menu bar
11. Select the "Current" tab from the Order Inquiry menu bar
12. Select the test(s) to be collected
 - a. Multiple tests may be selected at one time by holding the <Ctrl> key while selecting tests or by selecting the first test and dragging down to the last test
13. Select "Collect Specimens" from the Order Inquiry menu bar
14. Click "Print Labels"
15. Enter the collection information for each specimen by scanning the barcode or clicking the hyperlink "Scan the label or click to document collection"
16. Label the specimens, as applicable
17. Receive specimens following [Job Aide CP 28.1 Receiving Specimens in Beaker](#), as applicable



MUST FILL IN COMPLETELY OR ATTACH LABEL BELOW--- PLEASE PRINT

FX: Bill: Account Medicare A Patient

NCBH Medical Record Number:		NCBH Account Number:		Patient Address:						
Name: (Last)		(First)		(MI)		Sex:	City:	State:	Zip:	Phone:
Location: POPL	Date of Birth		Social Security Number:		Insurance Name: <small>Please attach copy of Card</small>					
Attending Physician: (Last) (First)			List ICD-9 Codes Or Diagnosis			Subscriber Name: (Last) (First)		Relationship:		
Ordering Physician: (Last) (First)						Subscriber ID # :		Group # :		
Collect Date:	Collect Time:	Collected by :			<small>* Medicare will only pay for services that it determines to be reasonable and necessary under section (a)(1) of the Medicare Law. The starred(*) tests are only covered under certain ICD9 diagnosis codes specified by Medicare. If ordered with a code not specified by Medicare, an Advance Beneficiary Notice indicating patient responsibility for payment must be obtained.</small>					
Specimen Type/Source:		Gold Tops _____ Lt Blue Tops _____ Red Tops _____ Purple Tops _____						Total Specimens _____		
		Swabs _____ Urine _____ Stool _____ Other(specify) _____ # _____						Total Test/s _____		
Call:					Fax:					

Chemistry Panels/Profiles

- G *Basic Metabolic Panel
- G *Comprehensive Metabolic Panel
- G *Hepatic Function Panel
- G *Electrolyte Panel
- G *Renal Function Panel
- G *Lipid Profile
- G *Free Thyroxine Index
- G *Iron Profile

INDIVIDUAL TESTS

- GN Ammonia(Draw on ICE)
 - G Amylase
 - P BNP(Brain Natriuretic Peptide)
 - G Carbamazepine
 - G *CEA
 - G *Cholesterol
 - G CK
 - G CK ISOENZYMES
 - P Cyclosporine
 - G *Digoxin
 - P FK506 (Tacrolimus)
 - G *Folate
 - P RBC Folate (purple top)
 - G *GGT
 - G *HCG
 - P *Hemoglobin A1C
 - GY Lactate
 - G Lipase
 - G *Magnesium
 - G *Phenytoin
 - G Pregnancy Test (Quantitative)
 - G Protein Electrophoresis
 - G *PSA (Circle Screen or Diagnostic)
 - G *TSH
 - G *Thyroxine (T4)
 - G *T3
 - G Troponin I
 - G *Vitamin B12
 - G Valproic Acid
 - G Antibiotic Level
- Peak ___/Trough ___ & Name _____

Quantitative Urine Chemistry

- (Random ___/Interval ___ Hr)
- Urine Protein
 - Urine Creatinine
 - Urine Na/K
 - Urine Pregnancy Test(Qualitative)

Urinalysis & Fecal testing

- Routine Urinalysis and Culture
- *Routine Urinalysis
- *Urinalysis with Microscopic
- Urine Osmolality
- Serum Osmolality
- *Fecal Occult Blood

Hematology / Coagulation

- P *CBC
 - P *DIFF
 - P *PLT
 - P *CBCD-CBCD with Diff
 - P *WBC
 - P *ESR
 - P RETIC
 - P Sickle Cell
 - B *PTE(Prothrombin Time including INR)
 - B *PTT Activated
 - B Fibrinogen
 - B Dimertest
 - B Factor Assays (specify ___)
- (Consult Lab First 716-4509)

CSF / BODY FLUIDS

- Protein
- Glucose
- Cell Count & Diff

Blood Bank (Outpatient Use Only)

- PK ABO/RH
- PK Antibody Screen
- PK Direct Coombs

Microbiology

- *Bacterial Culture
- Gram Stain
- Rapid Strep Screen (Group A only)
- Urine Culture

AFB/ Mycology/ Parasitology

- AFB Smear
- AFB Culture
- Fungal Smear
- Fungal Culture
- Ova & Parasite Exam

Virology

- Chlamydia Culture
 - GC/Chlamydia Amp.
 - Clost. Diff. Toxin
 - CMV Culture
 - R *HIV Antibody
 - HSV Culture
 - Rotavirus
 - Rapid RSV
 - Rapid Influenza A & B
 - Viral Culture
 - R Toxoplasma Antibody
 - R CMV Antibody-IgG
 - R CMV Antibody-IgM
 - R Hep B Surface Antigen
 - R Hep A Atb (IgM)
 - R Hep B Core (IgM)
 - R Hep B Core, Total
 - R Hep C Antibody
 - R Hepatitis Panel
- (Hep B(s) Ag, Hep A Total, Hep B(c) Total, Hep C Atb)

Tube Type Abbreviations

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> R Red Top | <input type="checkbox"/> GY Gray Top |
| <input type="checkbox"/> G Gold Top | <input type="checkbox"/> P Purple Top |
| <input type="checkbox"/> GN Green Top | <input type="checkbox"/> B Light Blue Top |
| | <input type="checkbox"/> PK Pink Top |

OTHER:



Wake Forest™
Baptist Health

Diagnostic Laboratories

Medical Center Boulevard
Winston Salem, NC 27157
Client Services: 877-933-9522
Fax: 336-716-8866

Location:

XVIST

Vista Clinical Diagnostics
3303-C North Main Street
Danville, VA 24540
Phone : 434-214-6009
Fax: 434-836-1375

PLEASE FILL IN COMPLETELY OR ATTACH LABEL BELOW—PLEASE PRINT

STAT	Call To:	Fax To:	Bill Type:	__ Client				
Office ID:	Patient Name:		Sex:	D.O.B:				
Ordering Physician Name:	Collect Date and Time:	Collector:						
List ICD-10 Codes (must be provided):	Specimen Source/ Type:	Tube Type Abbreviations and Totals:						
		Red (R)	Gold (G)	Lavender (L)	Lt. Blue (B)	Green (GR)	Pink (P)	Gray (GY)
		Swab:	Urine:	Stool:	Other (specify) #:	Total Specimen (s):	Total Test (s):	

STAT LAB TEST MENU			PLEASE CIRCLE ORDERING LOCATION			WELLINGTON OAKS		
G	LAB45	Albumin				Fax: 336-553-3920		
G	LAB112	Alkaline Phosphatase						
G	LAB3033	ALT/SGPT				WHITESTONE COMMUNITY		
G	LAB3032	AST/SGOT				Fax: 336-510-4924		
GR	LAB47	Ammonia (frozen plasma)	AUTUMN CARE OF MOCKSVILLE					
G	LAB15	Basic Metabolic Panel	Fax: 336-751-0028					
	LAB462	Blood Culture(Bld Culture Collection Bottles)	AVANTE OF THOMASVILLE					
G	LAB52	Bilirubin, Direct	Fax: 336-472-8312 or 336-472-5226					
G	LAB50	Bilirubin, Total	AVANTE OF WILKESBORO					
L	LAB2803	BNP	ICF Fax : 366-838-0903					
G	LAB3054	BUN	SNF Fax: 336-838-4019					
G	LAB53	Calcium	BLUMENTHAL NURSING & REHAB					
L	LAB294	CBC	Fax: 336-540-9426 or 336-540-9430					
L	LAB293	CBC/D	DURHAM NURSING & REHAB					
G	LAB59	Chloride	Fax: 919-383-8580					
G	LAB3246	CO2	FOREST HEIGHTS					
G	LAB17	Comprehensive Metabolic Panel	Memory Care Fax: 336-728-7479					
G	LAB62	CPK	2 nd Floor Fax: 336-728-7476					
G	LAB2857	CPK with MB Fractionation	3 rd Floor Fax: 336-728-7478					
G	LAB3249	Creatinine, Serum	GOLDEN LIVING MT AIRY					
G	LAB23	Digoxin	Fax: 336-789-0528					
G	LAB3005	Dilantin (Phenytoin)	GUILFORD HOUSE					
G	LAB16	Electrolyte Panel	Fax: 336-553-0651					
G	LAB2907	Glucose	SALEM TERRACE					
L	LAB289	Hematocrit	Fax: 336-785-2735					
L	LAB291	Hemoglobin	STARMOUNT HEALTH & REHAB					
L	LAB90	Hemoglobin A1C	Fax: 336-292-5259					
G	LAB20	Hepatic Function Panel	UNIVERSAL HEALTH OF KING					
G	LAB103	Magnesium	Fax: 336-983-6082					
G	LAB114	Potassium						
B	LAB3144	PT/INR						
B	LAB3146	PTT						
G	LAB122	Sodium, Serum						
G	LAB52	Total Bilirubin						
G	LAB3012	Total Protein, Serum						
G	LAB747	Troponin						
	LAB348	U/A with microscopic						
	LAB2739	U/A without microscopic						
	LAB239	Urine Culture						
	LAB4639	Urine Culture if Indicated						
G	LAB3345	Valproic Acid						
G		Vancomycin Peak Trough						
	LAB503	Wound Culture						