



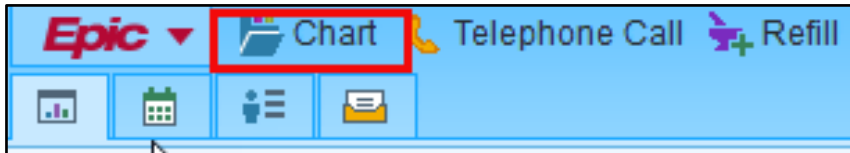
If Point of Care (POC) Test results needs editing, follow the steps below to make the appropriate chart corrections.

## Clerical Errors Policy Statement

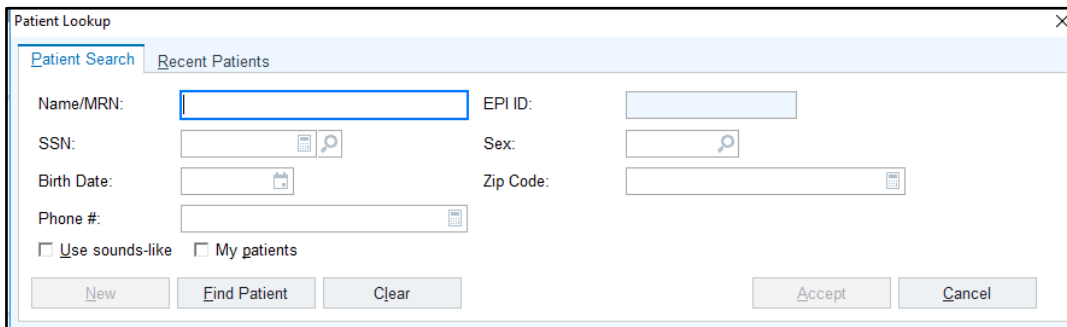
- **Immediately** notify providers of the affected patients.
- If results are already posted in WakeOne or other electronic health records, it is imperative that incorrect results be **corrected immediately**.
- The **testing staff member is responsible for correcting** the electronic health record and all associated documentation.
  - Ensure that the result printouts or other documentation in the user site are corrected.
- **Corrections should always include the following information:**
  - **Full name and credentials** of the provider that was notified
  - **Date and Time** of notification
  - **Name of the person** that notified the provider
- File an RL6 report

### Try It Out

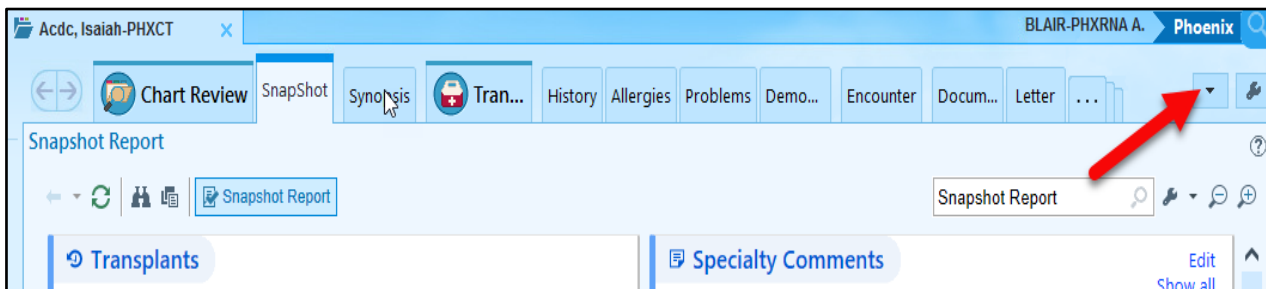
1. Click **Chart** (or open the patient's active encounter).



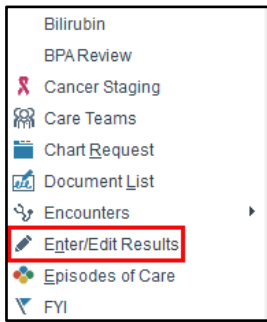
2. Search and Select **patient**.



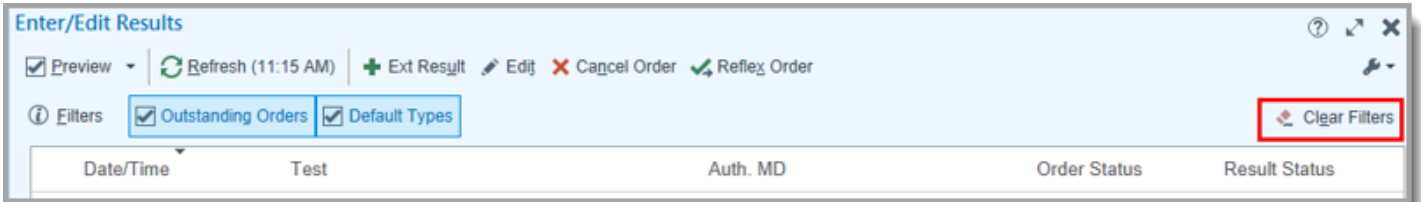
3. Once the patient's chart is open, find the dropdown next to the activity tabs.



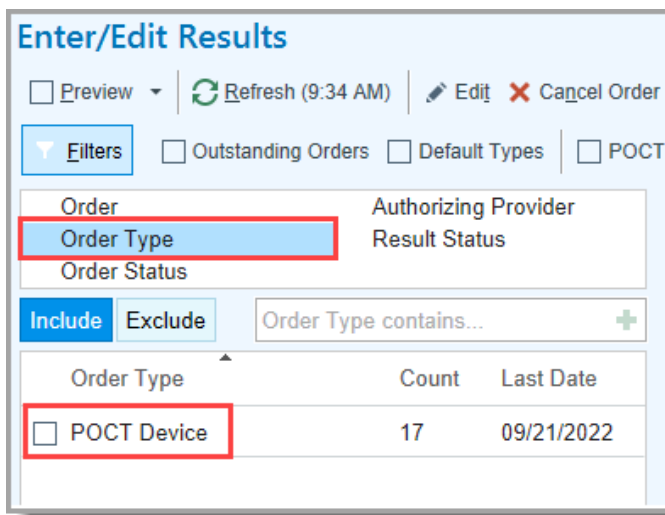
4. Select **Enter Edit Results** activity.



5. Click **Clear Filters** button.



a. If you want to filter your 'clear filters' results, click the Filter button and select the checkbox next to your desired result type.



6. Single select the correct result to edit, and then select the **Edit** button to proceed.



7. The documentation pane will open.

8. Update the below fields accordingly.

**Note:** If you are not the person that collected the sample, remove your name in the **Collected by** field and leave blank.

**Note:** Remove results from the **Value** field and leave blank.



Collected by:  Technician:

Collection date: 9/3/2022

Collection time: 10:50 PM

No collection information available

Providers

Billing: RODRIGUEZ, RICARDO JORGE

Resulting:

Component	Value	Flags	Low	High	Ref Range	Units	Comment
ISTAT - SAMPLE							
POC POTASSIUM							Out of Instrument Range-Questionable results-repeated- Lab billing notified 9/6/22

### Correct a Sample Misidentification:

1. Clear the erroneous documentation in the **Value** field. This field should now look blank.
2. Enter a **Comment of Invalid Result, Patient Sample Misidentification, Notified** <enter the full name of the provider that was notified with credentials and the date and time of notification **BY** the name of the person that notified the provider>.
3. Click **Accept**.

Component	Value	Flags	Low	High	Ref Range	Units	Comment
ISTAT - SAMPLE							
POC PH							
POCO <sub>2</sub> POC					mmHg		
POC PO <sub>2</sub>					mmHg		
HCO <sub>3</sub> POC	Not Calculat				mmo...		
POC BASE EXCESS	Not Calc...				mmo...		
POC O <sub>2</sub> SAT	Not Calculat				%		
POC FIO <sub>2</sub>	Not Entered						

Result

Result date: 9/21/2022

Result time: 12:55 PM

Abnormal: Abnormal

Status: Final-Edited

### Correct Erroneous Temperature Corrected Blood Gas Results in WakeOne:

1. Clear the erroneous documentation in the **Value** field. This field should now look blank.
2. Enter a **Comment of Invalid Patient Temperature, Notified**, <enter the full name of the provider that was notified with credentials and the date and time of notification **BY** the name of the person that notified the provider>.
3. Click **Accept**.

Component	Value	Flags	Low	High	Ref Range	Units	Comment
ISTAT - SAMPLE							
POC PH							
POCO <sub>2</sub> POC					mmHg		
POC PO <sub>2</sub>					mmHg		
HCO <sub>3</sub> POC	Not Calculat				mmo...		
POC BASE EXCESS	Not Calc...				mmo...		
POC O <sub>2</sub> SAT	Not Calculat				%		
POC FIO <sub>2</sub>	Not Entered						

Result

Result date: 9/21/2022

Result time: 12:55 PM

Abnormal: Abnormal

Status: Final-Edited

### Flag Questionable i-STAT Results if Posted to WakeOne:

1. Clear the erroneous documentation in the Value field for ALL questionable results. This field should now look blank.
2. In the first COMMENT section, enter the following text: **QUESTIONABLE i-STAT RESULTS, NOTIFIED**, <enter the full name of the provider that was notified with credentials and the date and time of notification BY the name of the person that notified the provider>.
3. Click **Accept**.

Component	Value	Flags	Low	High	Ref Range	Units	Comment
ISTAT - SAMPLE	UMBILICAL						
POC PH							
POC2_POC						mmHg	
POC PO2						mmHg	
HCO3_POC	Not Calculat					mmo...	
POC BASE EXCESS	Not Calc...					mmo...	
POC O2 SAT	Not Calculat					%	
POC FIO2	Not Entered						

Result  
Result date: 9/21/2022  
Result time: 12:55 PM  
Abnormal: Abnormal  
Status: Final-Edited

Accept Accept/Next Discard Changes

### Flag Tests that were Not Ordered by the Physician:

1. DO NOT REMOVE ANY TEST RESULTS
2. In the first COMMENT section, enter the following text: **TESTING PERFORMED WITHOUT PHYSICIAN ORDER – CREDIT PENDING, NOTIFIED**, <enter the full name of the provider that was notified with credentials and the date and time of notification BY the name of the person that notified the provider>.
3. Once the result has been correct, file an RL6 with Compliance.