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|  Cerebrospinal Fluid / Ventricular Fluid / Shunt Fluid Culture |
| **Purpose** | This procedure provides instruction for CEREBROSPINAL FLUID / VENTRICULAR FLUID / SHUNT FLUID CULTURE for the Microbiology laboratory. |
| **Principal and Clinical Significance** | Bacterial meningitis is the result of infection of the meninges. Acute meningitis is a very serious infection. CSF from a patient that has meningitis is an emergency specimen that requires immediate processing to determine the infecting organism. Any positive finding on Gram stain or culture must be reported to the physician immediately. |
| **Policy Statements** | This procedure applies to Microbiologists who perform culture set-up and plate reading. |
| **Test Code** | CSC |
| **Materials** |  |  |  |  |
|  | **Reagents** | **Supplies** | **Equipment** | **Media** |
|  | * Gram Stain reagents
 | * Sterile disposable pipettes
* Glass slide
* Sterile screw-cap container/tube
* BD 0.5 ml saline tubes
 | * Ambient air incubator
* Anaerobic jar
* Centrifuge
* CO2 incubator
* Incinerator
* Inoculating loop
* Microscope
* Vortex mixer
 | Refer to the Sunquest specimen label for media information* Chocolate agar (CHOC)
* Sheep blood agar (SB)
* Thioglycollate (THIO)
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| **Specimen** | 1. Acceptable specimens: SDES codes/Specimen type
* CSF – Cerebrospinal fluid
* LCSF – Lumbar puncture CSF
* RST – Reservoir tap CSF
* SHF – VP shunt fluid
* VF – Ventricular fluid
* VEN – Ventriculostomy
* SUB – Subdural fluid
* SHU – Shunt fluid (shunts other than VP shunts)
* Append code CLTD for “Clotted specimen” to SDES
* Use free text to “low volume” to SDES

Specimen Collection and Transport and Specimen assessment, refer to the [Lab Test Directory – CSF Culture and Gram Stain](https://www.childrensmn.org/Manuals/Lab/MicroBioViral/033038.asp)1. Special instructions
* Handle CSF as a STAT specimen
* Report the Gram stain within 60 min of receipt.
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| **Special Safety Precautions** | Microbiologists/virologists are subject to occupational risks associated with specimen handling.1. [*Biohazard Containment*](file:///%5C%5Ckidsnet.childrenshc.org%5Cchcdfs%5Cdept%5CLab%20Procedures%5CMicro%20Procedure%20Manuals%5CMC%20200%20%20%20%20Safety%5CMC%20201%20%20%20Biohazard%20Containment.doc)
2. [*Biohazardous Spills*](file:///%5C%5Ckidsnet.childrenshc.org%5Cchcdfs%5Cdept%5CLab%20Procedures%5CMicro%20Procedure%20Manuals%5CMC%20200%20%20%20%20Safety%5CMC%20204%20%20%20Biohazardous%20spills.doc)
3. [*Safety in the Microbiology/Virology Laboratory*](file:///%5C%5Ckidsnet.childrenshc.org%5Cchcdfs%5Cdept%5CLab%20Procedures%5CMicro%20Procedure%20Manuals%5CMC%20200%20%20%20%20Safety%5CMC%20202%20%20%20Safety%20in%20the%20Microbiology%20Lab%20Policy.doc)
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| **Procedure** | 1. **Specimen Processing**
	1. Process tube 2 or 3. Tube 1 should not be used because of possible contamination.
	2. Prepare Gram Stain
		1. **Cytospin smear method**: Place 250 µl uncentrifuged CSF into a cytospin specimen chamber. Refer to the Cytocentrifuge procedure for operation. [**Cytocentrifuge**](file:///G%3A%5CLAB%5CMicro%20Procedure%20Manuals%5C1NEW%20Micro%20Procedure%20Manual.%20%28same%20as%20in%20Starnet%29%5CMCVI%206%20Equipment%5CMCVI%206.1%20%20%20Cytocentrifuge%20Slide%20Prep.doc)
		2. **If volume is insufficient** **for cytospin**, **(<0.5µl),** place 1 to 2 drops of CSF specimen on the slide, allowing the drop(s) to form a heap. Do not spread.
		3. **If 1-5 drops;** (<250 µl total volume), Use a portion (1 drop) of the specimen to make a gram. Do not spread.
		4. **If clotted specimen is received, prepare smear AFTER plate inoculation. Diluted specimens are** **not acceptable** for CSF gram stains. The BD Normal Saline (0.5 ml tubes) and THIO periodically contain non-viable gram staining organisms, leading to misinterpretation and false positive gram stains.
	3. Dry and heat fix slide in bio-safety hood on the slide heater.
	4. If **>1 ml**, centrifuge for 20 min at 2500 x g,
		1. Remove the supernatant with a sterile pipette, leaving approximately 0.5 to 1.0 ml of fluid in the tube. Transfer the supernatant to a sterile screw-top tube and store in the refrigerator for 1 week for additional studies.
		2. Vortex the sediment for 30 seconds to resuspend the pellet. **This step is** **critical**. Do not use a pipette to mix the sediment because the bacteria and cells may adhere to the side of the tube, resulting in false-negative findings.
	5. If the volume is **<1 ml**, (but >250 ml), vortex the specimen before specimen inoculation.
	6. If **1-5 drops** (<250ml total volume) of specimen in a syringe or CSF tube is received: note “low volume” in SDES.
		1. **Syringe**: Rinse with 0.5 ml of BD saline or THIO to capture the specimen from the syringe. Expel the contents of the syringe into a sterile labeled Falcon tube for culture. Vortex the tube for 30 seconds to resuspend the specimen.
		2. **CSF tube:** Rinse with 0.5 ml of BD saline or THIO to capture the specimen. Vortex the tube for 30 seconds to resuspend the specimen.
		3. Use the entire diluted specimen to inoculate the plates/THIO.
	7. If **clotted** CSF specimen is received: **Note “clotted specimen” in SDES**
		1. Use a sterile swab, “wring out” the clot to express any caught up CSF and remove the swab and clot from the CSF tube.
		2. Inoculate the plates with the swab (clot)
		3. If there is expressed CSF remaining in the tube, aspirate with a sterile pipette and inoculate each plate in the first quadrant with a small drop.
		4. Inoculate the THIO broth with the clot from the swab. Break the shaft above the liquid level and leave in the tube. Do not invert.
		5. Use a second swab (or sterile pipette, if there is expressed CSF) to make the gram with the remaining specimen in the CSF tube.
2. **Specimen inoculation**
	1. Warm all media before inoculation.
	2. Label all plates, tubes and slides properly with the patients name, accession number and date.
	3. Inoculate the media. Refer to the Sunquest specimen label for the order of inoculation.
	4. Using a sterile pipette, place 2-3 drops onto a CHOC and SB.
	5. Inoculate THIO with remaining CSF by displacing the air from the pipette, placing the tip half way down into the broth and gently releasing the fluid without introducing air bubbles. Do not invert.
	6. Always inoculate the culture media first before preparing the slide when using the same pipette.
	7. Streak plates semi-quantitatively for primary isolation.
3. Sterilize the inoculating loop in the incinerator for 5 s to 10 s. Allow the loop to cool.
4. Pass the loop back and forth through the inoculum in the first quadrant several times, covering approximately ¼ of the plate.
5. Flame the loop, turn the plate a quarter turn and pass the loop through the edge of the first quadrant approximately 4 times while streaking into the second quadrant. Continue streaking in the second quadrant without going back into the first quadrant 3-4 times.
6. Flame loop again, turn the plate another quarter of a turn, and pass the loop through the edge of the second quadrant approximately four times while streaking into the third quadrant. Continue streaking in the third quadrant without going back into the second quadrant 3-4 times.

1. **Incubation**
	1. Incubate CHOC and SB in 4-10% CO2 at 35ºC.
	2. Place THIO in ambient air incubator at 35ºC.
2. **Gram stain examination**
	1. Perform and interpret all CSF Gram stains within 60 minutes of receipt.
	2. Quantitate WBC and bacterial morphotypes.
	3. Any bacteria are considered significant. However, confirm low numbers only seen in one or two fields with a second smear.
	4. Critical Value: Report all positive and negative CSF Gram stains immediately to the physician or nursing unit by telephone.
	5. Document called results on the Gram stain log sheet AND in the LIS, Sunquest Direct Exam tab.
	6. Blot excess oil from slide. Hold slide for one week.
	7. If a Gram stain QA failure should occur, review slide and culture. Hold culture plates an additional day if necessary.
3. **Culture examination**
4. Day #1
5. Examine aerobic plates and THIO.
6. Examine negative plates daily for 3 days before discarding.
7. Examine THIO daily for 7 days before discarding.
8. Plated media- Notify physician or patient’s nurse of positive culture findings.
9. Gram stain each colony type and perform initial identification procedures (i.e., catalase, oxidase, etc.).
10. Semi-quantitate growth in plate.
11. Correlate colony types with the direct Gram stain.
12. Set up definitive biochemical or identification procedures on all organisms if well isolated (i.e., VITEK MS, VITEK 2).
13. Perform antimicrobial susceptibility testing on significant organisms if well isolated.
14. If an organism is determined to be a contaminant by the physician, a complete identification or AST may not be required. Consult physician as needed. Document in culture work-up, if AST not performed per physician request.
15. Subculture organisms that are not well isolated to appropriate media for further work-up.
16. Perform β- lactamase testing on *Haemophilus influenzae* and *Neisseria* sp.
17. MRSA isolation requires a “Called to” if not from E.D. (disc), or it is a repeat isolate. Freeze isolates for future reference.
18. Re-incubate primary plates and subcultures for an additional days.
19. Report preliminary results.
20. THIO broth
21. Visually inspect THIO.
22. If growth is observed, perform gram stain on THIO.
23. Correlate the culture result with the Gram stain of the THIO. Do not subculture the THIO if the smear correlates with the growth on the plates. Discard after 2 days.
24. If there appears to be additional organisms in the THIO that are not on the plates, determine if Anaerobic Culture has been ordered. If Anaerobic Culture has been ordered, subculture to appropriate aerobic media. Identify appropriate organisms. If organism in THIO appears to be an anaerobe, hold THIO for 5 days. After 4-5 days, confirm isolation of organism in Anaerobic Culture before finalizing culture. If Anaerobic Culture has not been ordered, subculture to appropriate aerobic and anaerobic media. Identify appropriate organisms. Add bill code ANAID.
25. Day #2
26. Examine primary plates from the previous day for additional microorganisms.
27. Read and record identification tests and susceptibilities from the previous day.
28. Set up additional tests as needed.
29. Visually inspect THIO. If growth is observed, perform gram stain on THIO. Refer to section ‘4’ above for further instructions.
30. Ensure THIO with growth was gram stained for 2 consecutive days.
31. Send updated report.
32. Send *S. pneumoniae, H. influenzae, N. meningitidis*, *S. agalactiae* and *Listeria* isolates to MDH as EIP organisms. [MDH EIP Submission](file:///G%3A%5CLAB%5CMicro%20Procedure%20Manuals%5C1NEW%20Micro%20Procedure%20Manual.%20%28same%20as%20in%20Starnet%29%5CMCVI%204%20Result%20Notification%5CMCVI%204.1%20IP%20Notification%2CEIP.doc)
33. If there is no growth on the plates, they can be tossed at 3 days. Culture is held open while THIO continues to incubate.
34. Hold negative THIO for 7 days. If no growth in THIO, final the report as “No Growth, 7 days”.
35. Save a representative primary plate, whether a complete work-up was performed or not, at room temperature for 14 days in case a physician calls for further studies.
36. Save a representative primary plate for anaerobes in an anaerobic jar or bag, whether a complete work-up was performed or not, at room temperature for 14 days in case a physician calls for further studies.
37. Additional Days
38. Complete identification and susceptibility testing procedures until all significant isolates are finished.
39. Send updated report and finalize.
40. **Send invasive pathogens cultured from sterile sites to MDH for the EIP program. Refer to procedure notes and MDH EIP notice located in the Microbiology Procedure Manual Vol. 1 for further information.**
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| **Method Performance Specifications** | * 1. Lack of WBCs in CSF does not rule out infection, especially in Listeriosis.
	2. The most common cause of community acquired bacterial meningitis is *S. pneumoniae.*
	3. Isolation of Enterococcus from CSF may be an indication of strongyloidiasis.
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| **Result Reporting** | 1. Critical Value: Report all Gram stains and positive cultures by telephone to the physician or patient’s nurse. Document in the computer, the person called, first name, first initial of last name, appropriate credentials and the date/time of the call.
2. Culture results: Record culture results and culture work-ups in Sunquest MRE. Report results semi-quantitatively, i.e. 1+, 2+, 3+ or 4+.
3. No growth cultures: Update NG cultures daily in *Microbiology Automatic No-Growth Result Entry*. If cultures remain negative, culture will be automatically finaled in the computer on day 7.

 Enter worksheet in worksheet box and click **Add**Worksheet entry: CSC LAST UPDATE COMPLETED 07/07/2006 AT 1302Worksheet entry: CSC2 LAST UPDATE COMPLETED 07/07/2006 AT 0757Selected worksheetsCSC CEREBROSPINAL CULTURES CSC2 CEREBROSPINAL CULTURES, STPClick **Start Update**1. Positive cultures: Record culture results and culture work-ups in Sunquest MRE *Culture Entry* tab in Observations or Workups by using customized keyboards or by entering a code in the result box.

Observations: 1. 4+ HAEMOPHILUS SPECIES Further identification to followWorkups: Wkup # 1 Workup Components Med : CHOC SC : CHOC  Desc : TAN GMS : HAE ID : HAEM BL : POS1. If growth is only in the THIO, report as:

Observations: 1. SCANT PROPIONIBACTERIUM ACNES ISOLATED FROM BROTH ONLY **SCAN-PACN-BO**Workups: Wkup#10 Workup Components Med : THIO SC : SB ASB2  Desc : CLDY GMS : PACN ID : PACN1. Gram stains: Report Gram stain results by selecting the *Direct Exam tab*. Follow Gram stain procedure for interpretation and resulting. Quantitate WBCS and bacteria.
	* If no WBC seen, report NWBC
	* If no bacteria seen, report NOS

Observations: 1. 2+ GRAM POSITIVE COCCI 2. 4+ WBC'S1. Review **Culture Summary** for accuracy before filing report.
2. **Call Infection Control with Gram stain results that appear to be gram-negative cocci/gram-negative diplococci. Also, call if *Neisseria meningitidis* is isolated.** Document date and time called in the computer.
3. If growth should occur or additional testing should be requested after the culture has been finalized, remove the final status and send out a supplementary report. The code SRPT (supplementary report) must be used in SREQ or *Culture Observations* as follows:
* Updated or new culture information: In the *Culture Entry* tab, enter SRPT on an observation line followed by new results.
* Requests for additional testing: In the *Misc. Updates* tab, enter SRPT in SREQ followed by the request.
* Refinal the culture when identifications and/or testing are complete.
1. 10. If a culture requires a correction, the code **CORR** (corrected report) must be reported on an observation line in the *Direct Exam* or *Culture Entry* tab. Refer to the procedure [Labeling Errors/Specimen Mix-ups and Correcting Patient Data](file:///G%3A%5CLAB%5CMicro%20Procedure%20Manuals%5C1NEW%20Micro%20Procedure%20Manual.%20%28same%20as%20in%20Starnet%29%5CMCVI%205%20Computer%5CMCVI%205.10%20Labeling%20Errors%2C%20Specimen%20Mixup.doc)

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| **References** | 1. York, M., Section 3, Aerobic bacteriology, 3.7, *In* L.S. Garcia (ed) *Clinical Microbiology Procedures Handbook*, 2010, American Society for Microbiology, Washington, D.C.
2. Pezzlo, M., Section 1, Aerobic bacteriology, 1.9, *In* H.D. Isenberg (ed) *Clinical Microbiology Procedures Handbook*, 1994, Vol. 1, American Society for Microbiology, Washington, D.C.
3. Isenberg, Henry D., *Essential Procedures for Clinical Microbiology,* American Society for Microbiology, D.C., 1998, pg.67-71
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| **Appendices** | WORKLABEL MEDIA-FORM DEFINITIONBATTERY: CSCSPEC MEDIA0 CENT, CHOC, SB, THIO, GMST |
| **Training Plan/ Competency Assessment** | **Training Plan** | **Initial Competency Assessment** |
| 1. Employee must read the procedure.
2. Employee will observe trainer performing the procedure.
3. Employee will demonstrate the ability to perform procedure, record results and document corrective action after instruction by the trainer.
 | 1. Direct observation.
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| **Historical Record** |  |  |  |  |
|  | **Version** | **Written/Revised by:** | **Effective Date:** | **Summary of Revisions** |
| 1.0 | Pat Ackerman | 11/01/1982 | Initial Version |
| 1.1 | Pat Ackerman | 01/18/1992 |  |
| 1.2 | Pat Ackerman | 12/25/1995 |  |
|  | 1.3 | Pat Ackerman | 09/10/2001 |  |  |  |
| 1.4 | Pat Ackerman | 07/10/2003 |  |
| 1.5 | Pat Ackerman | 09/11/2004 |  |
|  | 1.6 | Pat Ackerman | 07/16/2007 | Updated Sunquest 6.2 reporting and recording. Revised SRPT and CORR reporting statement. Added hyperlinks. |
|  | 1.7 | Becky Carlson | 02/29/2008 | Revised critical value to include negative gram stain to correlate to Critical Value Policy. |
|  | 1.8 | Becky Carlson | 10/2/2013 | Updated into CMS online format. |
|  | 1.9 | Becky Carlson | 8/14/2014 | Revised WBC reporting |
|  | 2 | Becky Carlson | 4/15/2015 | Re-numbered from MC 412 for CMS formatting |
|  | 3 | Becky Carlson | 5/17/2016 | Added clarification and instructions regarding clotted specimens. |
|  | 4 | Susan DeMeyere | 11/14/2018 | Removed anaerobic culturing |