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| **BloodHub- Reference Lab Ordering and Reports** | | | | | |
| **Purpose** | This procedure provides instructions for entering reference lab orders and extract reference lab patient reports through BloodHub. | | | | |
| **Procedure** |  | | | | |
|  | **Step** | Action | | | |
| Entering Reference Lab Orders | 1 | Sign into BloodHub | | | |
|  | 2 | Click on “New Order” or “Create a new order”. | | | |
|  | 3 | Select delivery type and order type. | | | |
|  | 4 | Select type of service required. | | | |
|  | 5 | Select test required | | | |
|  | 6 | Fill in **Patient Information**. **(any field with an asterisk needs to populated)** | | | |
|  | 7 | Fill in **Clinical History. (any field with an asterisk needs to populated)** | | | |
|  | 8 | Fill in **Unit Request. (any field with an asterisk needs to populated)** | | | |
|  | 9 | Click Blue Arrow. | | | |
|  | 10 | Review Order | | | |
|  | 11 | Click Blue Arrow | | | |
|  | 12 | Click Submit | | | |
|  | 13 | Write Order # number on blue requisition and print two copies of the reference lab order. One copy to send with sample and attached the other copy to blue requisition sheet. | | | |
|  |  | | | | |
|  | **Step** | Action | | | |
| Printing off Reference lab patient reports | 1 | GroupWise notification that a reference lab report is available. (Note: preliminary reports will still called) | | | |
|  | 2 | Open email and click on “**BloodHub Order XXXXX**” | | | |
|  | 3 | Sign-in to BloodHub | | | |
|  | 4 | Scroll down to the bottom of the page to **“Attachments”** and download and print both patient’s report | | | |
|  | 5 | View billing Slips for Testing Service Orders (billing slips with a summary of charges will be available in BloodHub once the order is in the Billing Complete Status.) Click on Billing Slip and print out charges. Follow the same process for antigen negative unit orders. | | | |
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| **Approval**  **Workflow** | Transfusion Service/Transfusion Medical director | | | | |
|  |  | | | | |
| **Historical Record** | **Version** | | **Written/Revised by:** | **Effective Date:** | **Summary of Revisions** |
| 1 | | S. Cassidy | 09/12/18 | Initial Version |
|  | 2 | | S. Cassidy | 5/20/2021 | Updated to printout billing |

IBR Reference Lab Tests

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| Billing Code | Description |
| ABID | Antibody Identification |
| ABID + DAT | Antibody Identification Plus DAT |
| ABS | Antibody Screen Only |
| ABSBT | Antibody Screening and Blood Type |
| Adsorption | Adsorption |
| AFHRS | On-Call Charge |
| AGN-S | Unit Antigen Screening |
| AGN-T | Unit Antigen Typing |
| CSEP | Cell Separation |
| DATB | DAT Battery-Polyspecific IgG C3 AHG |
| DTTP/S | DTT Plasma/Serum Treatment |
| ELU | Elution |
| GENOCP | Genotyping Common Panel |
| HGB S | Sickle Cell test |
| HLA/HPA | HLA/HPA Platelet |
| HLAID1 | HLA Antibody ID Class High Resolution |
| HLAPHE | HLA-AB Low Resolution |
| INH | Inhibition/Neutralization |
| PLCT | Platelet Compatibility Panel |
| PLTXM | Platelet Crossmatch |
| RARE5 | Rare Unit (Frequency 5%) |
| RBCPANL | Red Cell Panel |
| RBCPHEN | Red Cell Phenotyping |
| RBCXM | Red Cell crossmatch |
| RHGENO | RHD or RHCE Genotype |
| RHPHEN | Rh Phenotyping |
| SCRPS | Unit Screening with Patient Serum |
| SFEE | Search Fee |
| STROMAADSS | Stroma Adsorption (Single) |
| STROMAADST | Stroma Adsorption (Triple) |
| THAWRRC | Thawing of Rare Reagent Cells |
| TITR | Titration |
| TRT-Chem | Treated Cells-Chemical |
| TRT-ENZ | Treated Cells-Enzyme |
| TYPE | Blood Type Only- ABO& D |