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| **Lot Look Back in IH-Com** | | | | | |
| **Purpose** | This procedure provides instructions to print a list of samples tested using a particular reagent lot number. | | | | |
| **Procedure** |  | | | | |
|  | **Step** | Action | | | |
|  | 1 | To display or print a list of reagent lots used select at test on the right side of the **RESULTS** window | | | |
|  | 2 | Select **Lot Lookback** with the content menu. The **Lot Lookback** window opens. Reagent lots used for the selected test are displayed. | | | |
|  | 3 | Select the required lot. | | | |
|  | 4 | To search for a different lot, enter the lot number or the expiry date in the **Search** field and validate. Note: It is also possible to scan a reagent barcode. | | | |
|  | 5 | Open the print preview window. Print or save the report. | | | |
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| **References** | 1. IH-Com User Manual NA V1.2-02/20221, Chapter D Section 3.8 | | | | |
| **Approval**  **Workflow** | Transfusion Service/Lab Director | | | | |
|  |  | | | | |
| **Historical Record** | **Version** | | **Written/Revised by:** | **Effective Date:** | **Summary of Revisions** |
| 1 | | S. Cassidy | 02/17/2023 | Initial Version |