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| **Manual Sample Barcode Entry on IH-500** |
| **Purpose** | This procedure provides instructions for manually entering a sample barcode on the IH-500. |
| **Policy Statements** | * This procedure applies to anyone who operates the IH-500.
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| **Procedure** |  |
|  | **Step** | Action |
|  | 1 | Load sample onto analyzer. |
|  | 2 | Select the sample with the barcode unreadable symbol. The screen ‘Manual Barcode Input’ is displayed. |
|  | 3 | Remove the rack to identify the sample. |
|  | 4 | Input the barcode or scan with the handheld scanner. The barcode must be scanned or entered twice.  |
|  | 5 | Confirm the entry and re-load the sample in the same rack in its original position. Failure to do so may cause an error on the analyzer.  |
|  | 6 | Sample will be rescanned and will begin processing. |
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| **References** | 1. IH-500 User Manual NA V1.0-07/2017, Chapter 7.4.8
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| **Approval****Workflow** | Transfusion Service/Medical Director |
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| **Historical Record** | **Version** | **Written/Revised by:** | **Effective Date:** | **Summary of Revisions** |
| 1 | J. Hudgens | 02/17/2023 | Initial Version |