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| **Hospital Alerts & Codes** |
| **Policy** | This policy provides guidance for responding to HOSPITAL ALERTS & CODES. |
| **Purpose** | Brief descriptions are provided for Children’s Minnesota emergency alert codes and the related documents that may be necessary for specific response information. |
| **Alert or Code** | **Dr. Blue** – Medical emergency, cardiac or respiratory arrest.* A specialized team responds immediately to this overhead page.
* Laboratory staff will respond **immediately** with a specimen collection cart and the point-of-care (POC) glucose meter.
* Laboratory staff will obtain samples as needed and deliver to the laboratory for testing.
* All unnecessary personnel are to remain clear of the announced area or room number.

See related documents for more specific response information:* [SCM 19.0 Responding to Dr Blue](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/SpecCol/205662.pdf)
* [360.00 Dr Blue Emergency](http://khan.childrensmn.org/manuals/policy/350/003094.pdf)
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|  | **SAFETY ALERT (FIRE)** – Fire, flames and/or visible smoke, or alarm.* To simplify the fire procedure, the words RACE and PASS have been adopted to indicate the plan of action as well as how to operate a fire extinguisher.

 **R** – Rescue**A** – Alert**C** – Confine**E** – Extinguish or Evacuate* To use a fire extinguisher:

**P** – Pull extinguisher pin**A** – Aim at base of fire**S** – Squeeze extinguisher handles**S** – Sweep side to side from front of fire to back of fire* See related documents for more specific response information:
* [SA 3.01 Safety](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/Safety/SA/207204.pdf) Alert – Fire Safety Plan
* [908.00 Fire Safety Plan](http://khan.childrensmn.org/manuals/policy/900/005308.pdf)
* [SA 8.01 Relocation and Evacuation](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/Safety/SA/204262.pdf)
* [909.00 Shelter-in-Place, Relocation and Evacuation](http://khan.childrensmn.org/manuals/policy/900/005309.pdf)
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|  | **SAFTEY ALERT (INCIDENT COMMAND ACTIVATION)** – Event has occurred where immediate response requiring hospital resources may be needed.* If an emergency situation presents itself in the lab, notify appropriate department (e.g. Security, Facilities) for help then contact the laboratory manager or director.
* See related documents for more specific response information:
* [SA 5.01 Incident](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/Safety/SA/203595.pdf) Command Activation
* [948.01 Incident Command Activation](http://khan.childrensmn.org/manuals/policy/900/013424.pdf)
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|  | **SECURITY ALERT (MISSING CHILD OR PERSON)** – Missing or eloped patient or person. * An organized response will be initiated with a specific action plan for each department.
* See related documents for more specific response information:
* [SA 4.01 Abducted, Eloped or Missing Patient/Person](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/Safety/SA/205279.pdf)
* [911.00 Abducted, Eloped or Missing Infant/Child](http://khan.childrensmn.org/manuals/policy/900/005310.pdf)
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|  | **CODE GREEN** – Restraint personnel requested.* Immediate assistance is needed to protect the safety of patients, visitors, employees or hospital property.
* Only hospital personnel who have received special training and instructions respond.
* See related document for more specific response information:
* [948.04 Code Green/RPR](http://khan.childrensmn.org/manuals/policy/900/005341.pdf)
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|  | **SECURITY ALERT (ACTIVE THREAT)** – Security emergency.* Events may include bomb threat, suspicious mail or package, active shooter or civil disturbance.
* See related document for more specific response information:
* [948.03 Security Emergency](http://khan.childrensmn.org/manuals/policy/900/005340.pdf)
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|  | **TRAUMA TEAM ACTIVATION** – Level I or Level II: Incoming trauma patient/s* A specialized team responds immediately to this overhead page.
* Laboratory staff will respond with a specimen collection tray, appropriate communication device, and trauma forms.
* Laboratory staff will sign in at trauma location.
* Laboratory staff will obtain samples as needed and deliver to the laboratory for testing.
* Laboratory staff responding to trauma activation will assist with transferring blood into tubes and labeling them in trauma rooms only when the following conditions are met:
	+ Lab staff must witness the blood collection taking place. If staff do not witness the draw taking place, then staff cannot be responsible for transferring blood or labeling tubes.
	+ Staff must be able to identify the patient by scanning the patient’s ID band. The patient’s ID band must be on the patient’s extremities.
	+ Orders must be placed ahead of time so that when lab staff scan the patient’s ID band, labels can be generated. If no orders are found during the patient ID process, then temporary labels can be utilized.
	+ If lab staff are not present during the blood draw or are late in responding to the trauma, then trauma staff must put the collected blood into tubes and label. Blood should never be drawn and left for lab staff to transfer into tubes and label.
* See related document for more specific response information:
* [2003.00 Trauma Team Roles and Responsibilities](http://khan.childrensmn.org/manuals/policy/2000/203697.pdf)
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|  | **WEATHER** **ALERT** – Dangerous meteorological event or condition that has the potential to cause damage, disruption, or loss of life.* Weather events may include thunderstorms, tornadoes, blizzards, snowstorms, ice storms or extreme temperatures.
* See related document for more specific response information:
* [948.02 Severe Weather](http://khan.childrensmn.org/manuals/policy/900/005338.pdf)
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|  | **CODE 99** – United Hospital response for medical emergency, cardiac or respiratory arrest.* St. Paul location only.
* Adult medical emergencies inside Children’s and United hospitals.
* Adult medical emergencies in Garden View: alert Security at 1-8899 of an adult, and they will summon Dr. Blue and the appropriate Code 99/EMS team given the location of the emergency.
* See related documents for more specific response information:
* [SCM 19.0 Responding to Dr Blue](http://khan.childrensmn.org/Manuals/Lab/SOP/Gen/SpecCol/205662.pdf)
* [360.00 Dr Blue Emergency](http://khan.childrensmn.org/manuals/policy/350/003094.pdf)
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| **Related Documents** | See related documents listed in the descriptions above. |
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| **Historical Record** | **Version** | **Written/Revised by:** | **Effective Date:** | **Summary of Revisions** |
| 1 | Kerstin Halverson | 10/27/03 | Initial  |
|  | 2 | Kerstin Halverson | 05/05/06 |  |
|  | 3 | Kerstin Halverson | 04/01/07 |  |
|  | 4 | Carol Buhl | 03/04/14 | Added Trauma Team Activation alert.Reformatted.Renumbered from 2.4 |
|  | 5 | Carol Buhl | 03/05/15 | Removed Code Purple (Patient Volume Surge). |
|  | 6 | Carol Buhl & Lab Safety Committee | 03/16/17 | Added Code 99 – United Hospital. |
|  | 7 | Carol Buhl & Lab Safety Committee | 08/17/18 | Code Orange section:Added notification of lab manager or director.Deleted response levels.Trauma Team Activation section: Added Lab sign-in at trauma location.Deleted SCM 18.0 Trauma Team Activations.Clarified Code 99. |
|  | 8 | Andrew Fangel | 09/14/23 | Updated to policy to reflect “plain language” organizational update. Re-titled.  |
|  | 9 | Dawit Getachew / Andrew Fangel | 04/05/24 | Updated trauma response. Staff will assist with transferring of blood and labeling of tubes under specified conditions.  |