

ANNUAL REVIEW OF BEAUMONT LABORATORY COMPLIANCE PLAN REVISIONS: YEAR 2016

Beaumont Laboratory Lab Section & RC: _____

Lab Leadership / Management Team: The Beaumont Laboratory Compliance Plan was updated in February 2016. All approved Department Compliance Plans are posted to the Corporate Compliance Website. **The revised Plan can also be accessed using the hyperlink below or the quick access links on the Laboratory Services web site.** *Inside Beaumont Online > Departments > "All Departments" link > Laboratory Services > Laboratory Compliance > Laboratory Compliance Plan link.*

- [Inside Beaumont - Laboratory Compliance](#)

Annual review of the current Beaumont Laboratory Compliance Plan is a mandatory compliance education activity for all Beaumont Laboratory employees/workforce with content change notification being handled in the following manner:

- **For Beaumont Laboratory Compliance Committee:** Meeting attendance log and minutes will be used to document annual review and approval by BL Compliance Committee membership.
- **For Pathologists, Administration, and Lab Section Supervisors:** E-mail will be used to notify management staff about Plan changes and message receipt tracking as documentation of annual review.
- **For all other lab staff (assistant supervisors, technical and support staff):** Lab section supervisors will be asked to communicate revisions as outlined below to their employees. Supervisors may also utilize e-mail to notify staff about Plan changes and message receipt tracking as documentation of annual review. An optional log is provided on the reverse side of this memo to assist supervisors with documenting staff review. Other means of recording staff review includes staff meeting agenda/minutes or notations in employee files. Regardless of how the supervisor elects to document this activity, the supervisor must have these records readily available for compliance auditing purposes.

Only minor changes to the Plan for year 2016:

- Updated Laboratory Leadership job titles and names.
- Added new RC for Beaumont Laboratory Quality.
- Reinstated Billing and Coding primary risk category to show which lab related risk areas are currently monitored under the Financial Services Compliance Plan.
- Listed Marketing Related Non-Monetary Compensation as a monitored activity under the *Arrangement with Physicians and Provider Customers* primary risk category.