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*Laboratory*  
**Area:** *Laboratory-Chemistry*  
**Key Words:**  
**Applicability:** *Royal Oak*

## Notification Procedure for Instrument Downtime - Royal Oak

Document Type: Procedure

### I. PURPOSE AND OBJECTIVE:

This procedure describes the notification actions to take when the Automated Chemistry Core or Stat Lab is having instrument problems that may significantly impact test turn-around time.

### II. PROCEDURE:

- A. **STAT LAB:** Inform the following nursing staff when significant delays are anticipated for Stat Lab results from the analyzers:

<b>Blood Gas Analyzers, Chemistry/Immunoassay Instruments, Beta hCG or Cardiac Markers</b>	
Emergency Charge Nurse	x87505
Royal Oak Inpatient Nursing	Monday-Friday, 8am - 4pm Nursing Administration, 3 South Tower - x84000  Weekends, off-shifts and holidays Nursing Office, 7x24 hours - x80933
<b>Coagulation or Hematology Problems</b>	
Emergency Charge Nurse	x87505
<b>Pre-OP, Operating Room</b>	North Inner Control Desk x81801 South Inner Control Desk x88990

- B. **CORE LAB:** When there are problems with the Chemistry Automation Line and significant delays are anticipated in chemistry testing/resulting, please inform the following staff. The person(s) contacted will send out a message to all appropriate nursing, Clinical Pathology and Beaumont Reference Laboratory management staff.

<b>Royal Oak Inpatient Nursing</b>	Monday-Friday, 8am - 4pm Nursing Administration, 3 South Tower - x84000  Weekends, off-shifts and holidays Nursing Office, 7x24 hours - x80933
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**Supervisor or Lead Tech will send Smart Web group page to:**

1. (54241) – Royal Oak Clinical Pathology Manager and Lead Technologists
2. (50502) - Outreach Managers, Supervisors and Sales staff
3. Individual pages to Chemistry Pathologists and Chemistry Technical Directors

## Attachments

No Attachments

## Approval Signatures

Step Description	Approver	Date
Medical Director	Ann Marie Blenc: System Med Dir, Hematopath	1/12/2022
Policy and Forms Steering Committee Approval (if needed)	Gail Juleff: Project Mgr Policy	1/12/2022
Policy and Forms Steering Committee Approval (if needed)	Colette Kessler: Mgr Laboratory [RC]	1/12/2022
Lab Chemistry Best Practice Committee	Qian Sun: Tech Dir, Clin Chemistry, Path	12/20/2021
Lab Chemistry Best Practice Committee	Elizabeth Sykes: System Med Dir, Chemistry	12/17/2021
	Colette Kessler: Mgr Laboratory [RC]	12/17/2021

## Applicability

Royal Oak