# Beaumont

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#### Hematology Manual Resulting in Beaker Workflow-RO

Document Type: Guideline

## I. PURPOSE AND OBJECTIVE:

The purpose of this workflow is to define a clear process which staff can use to manually result in the Laboratory Information System (LIS).

### **II. ACRONYMS:**

- A. Laboratory Information System (LIS)
- B. polymorphonuclear neutrophil (PMN)

### III. PROCEDURE:

- A. Perform testing according to the procedure for the test to be performed.
- B. To manually result in Beaker:
  - 1. Go to the Result Entry activity. Then scan the sample barcode.
    - a. Alternatively, go to the Outstanding list. Then bridge to the Result Entry activity by scanning the barcode.
  - 2. Verify patient demographics using at least two identifiers. The patient name, medical record number (MRN), date of birth (DOB), specimen number, and instrument identification (ID) number will appear on the display monitor. The technologist then verifies the patient's identity before entering or accepting the results. Non-autoverified results must be reviewed and accepted by the technologist before they are transmitted. (Refer to General Directives for Policies of the Division of Hematopathology- RO)
  - 3. Select the test from the specimen hierarchy. Click "Edit" and input the results.
  - 4. See Attachment A for test-specific manual resulting workflow.
  - 5. Once results are entered, click "Save." Review results in non-editable result window and confirm results were entered correctly.
  - 6. Click "Verify."

- a. Select "Final Verify" if testing is complete.
- b. Select "Prelim Verify" if a pathologist review or further testing is pending.

#### **Attachments**

Manual Resulting in Beaker Workflow-RO.pdf

#### **Approval Signatures**

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