

Blood Bank Huddle Notes

6/29/2023

Please make sure you sign off in the Huddle Note Binder located on the Triage work bench or click the download and read box on MTS.

A. Human Resources Policies and Changes

a. Transfers

- i. No probationary period
- ii. Eligible after 6 months
- iii. Can interview while on leave but cannot transfer until return
- iv. Effective date a Sunday – no longer start of pay period

b. Job Postings

- i. Remain posted for 3 days instead of 5 days
- ii. An application is required for all positions

c. Attendance

- i. Points are called occurrences
- ii. Part time = 2 occurrences, full time = 3 occurrences
- iii. Occurrences counted in a 3 month rolling period instead of 6 months
- iv. Time missed < 4 hours = 0.5 occurrence
- v. Time missed > 4 hours = 1.0 occurrence
- vi. 0-6 minutes after the start of the shift is not considered an “occurrence” but will apply to a “pattern of behavior” that will be considered for professional expectations.
- vii. Missed punches will not count toward an occurrence but will instead be addressed by professional expectations.

B. Professional Behavior and Expectations

- a. As a laboratory professional you are expected to display appropriate technical skills as well as interpersonal communications. This means certain behavior is not acceptable in the workplace.
 - i. No profanity
 - ii. Do not talk about other team members in a negative or gossipy way
 - iii. Do not use Teams chat to complain to others

C. Expiring Blood and Utilization

- a. **Currently:** As many of you already know, when we joined with Spectrum our contract with Versiti was renegotiated. In the negotiations, Corewell East was reduced approximately 333 units of RBCs!! This is part of the low inventory problem. Leadership is currently working to add additional suppliers to replace the lost units.
- b. **Component Conservation:**
 - i. During an MTP, we can switch a patient from O negative RBCs to O positive RBCs if it is a male >18 years old or female >50 years old.
 - ii. When selecting units for a patient with an antibody, don't just grab the closest O negative because it is already antigen typed.
 - iii. Practice good stewardship of our resources.
 - iv. Neonate units should be moved to the allogeneic shelf as the expiration date approaches.
 - v. Everyday leadership investigates blood usage to determine where we can conserve. Please be cognizant of the shortage and use blood wisely.

D. Quality

a. Liquid Plasma

- i. Only meant for adult sized patients – do not use for pediatric patients.
- ii. Two units of Liquid plasma may be emergency issued when plasma is requested by an Emergency Center physician as a part of the Coumadin Injury Profile for patients on Coumadin that suffer a head injury.
- iii. Liquid plasma should not be used as a substitute for thawed plasma for any other reason than indicated above without the prior approval of the Blood Bank supervisor or designee.
- iv. When the expiration date of the liquid plasma is within 5 days of the current date, the units can be sent to Royal Oak for use.
- v. Replacement units of group A liquid plasma are ordered from Royal Oak Blood Bank.
- vi. Has decreased amounts of clotting factors so only 6 total units can be transfused to a single patient.

b. QC Reminders

- i. Add the **NEXM** to all patients with antibodies
- ii. Patients with unexpected antibodies also need a **FLAG** in Epic.
- iii. Make sure the QC rack is correct before verifying patient results.

E. Life Outside the Lab

- a. Congratulations to **Jillian Sinelli** on getting married to the man of her dreams!
- b. Way to go **Nayna Rath**! Congratulations on getting into med school! Go GREEN!
- c. Congratulations to **Salah Uddin** on his new job! You are going to do a great job running the lab! Way to go!!
- d. Welcome to Corewell Health **Shelley Wojdacki** – New hire for the PM shift.
- e. A big welcome back to **Reta Slaiwa** after the birth of her third bundle of joy!
- f. Congratulations to **Mais Zahroon** on her dream wedding and finding her soul mate!

F. The Corewell Health Code of Excellence (The Code) sets clear expectations for our shared commitment to ethics and integrity and means making compliance a key part of our culture. The Code is foundational to our mission, vision and values and the great work we do to improve health, instill humanity and inspire hope.

- a. We do the right thing.
- b. We make sure everyone has a voice.
- c. We treat everyone with compassion, dignity and respect.
- d. We value diversity, equity and inclusion.
- e. We maintain a healthy workplace.
- f. We are good stewards of our resources.
- g. We code and bill our services appropriately.
- h. We are transparent with quality and pricing.
- i. We protect the confidentiality and privacy of our patients and health plan members.
- j. We are honest, accurate and fair in our business relationships.

G. Save the Date

- a. MABB - 69th Annual Meeting of the Michigan Association of Blood Banks
- b. September 20, 2023; 8 am to 4:30 pm
- c. September 21, 2023; 8 am to 4:30 pm
- d. Schoolcraft College VisTaTech Center, Livonia, MI