

Beaumont

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Last2/15/2024

Approved

Effective2/15/2024

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Document

Kelly Walewski:

Contact

Supv, Laboratory

Area

Laboratory-
Chemistry

Applicability

Royal Oak

Notification Procedure for Instrument Downtime - Royal Oak

Document Type: Procedure

I. PURPOSE AND OBJECTIVE:

This procedure describes the notification actions to take when the Automated Chemistry Core or Stat Lab is having instrument problems that may significantly impact test turn-around time.

II. PROCEDURE:

- A. **STAT LAB:** Inform the following nursing staff when significant delays are anticipated for Stat Lab results from the analyzers:

Blood Gas Analyzers, Chemistry/Immunoassay Instruments, Beta hCG or Cardiac Markers	
Emergency Charge Nurse	x87505
Royal Oak Inpatient Nursing	Monday-Friday, 8am - 4pm Nursing Administration, 3 South Tower - x84000 Weekends, off-shifts and holidays Nursing Office, 7x24 hours - x80933
Coagulation or Hematology Problems	
Emergency Charge Nurse	x87505
Pre-OP, Operating Room	North Inner Control Desk x81802 South Inner Control Desk x88990

- B. **CORE LAB:** When there are problems with the Chemistry Automation Line and significant delays are anticipated in chemistry testing/resulting, please inform the following staff. The person(s) contacted will send out a message to all appropriate nursing, Clinical Pathology and

Beaumont Reference Laboratory management staff.

Royal Oak Inpatient Nursing	Monday-Friday, 8am - 4pm Nursing Administration, 3 South Tower - x84000 Weekends, off-shifts and holidays Nursing Office, 7x24 hours - x80933
Supervisor or Lead Tech will send Smart Web group page to:	<ol style="list-style-type: none">1. (54241) – Royal Oak Clinical Pathology Manager and Lead Technologists2. (50502) - Outreach Managers, Supervisors and Sales staff3. Individual pages to Chemistry Pathologists and Chemistry Technical Directors

Approval Signatures

Step Description

Approver

Date

CLIA Directors	Ann Marie Blenc: System Med Dir, Hematopath	2/15/2024
System Medical Director	Caitlin Schein: Staff Physician	1/11/2024
Medical Director	Subhashree Mallika Krishnan: Staff Physician	12/28/2023
Technical Director	Qian Sun: Tech Dir, Clin Chemistry, Path	12/19/2023
Policy and Forms Steering Committee Approval (if needed)	Kelly Walewski: Supv, Laboratory	12/19/2023
Lab Manager	Leah Korodan: Mgr, Division Laboratory	12/19/2023
	Kelly Walewski: Supv, Laboratory	12/19/2023

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