

# POLICY

## Corewell Health East - Reporting Outside Laboratory Results - All Beaumont Hospitals

**This Policy is Applicable to the following Corewell Health sites:**

Corewell Health Beaumont Grosse Pointe Hospital, Corewell Health Beaumont Troy Hospital, Corewell Health Dearborn Hospital, Corewell Health Farmington Hills Hospital, Corewell Health Taylor Hospital, Corewell Health Trenton Hospital, Corewell Health Wayne Hospital, Corewell Health William Beaumont University Hospital (Royal Oak)

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| <b>Reference #:</b>     | 33468                              |
| <b>Version #:</b>       | 2                                  |
| <b>Effective Date:</b>  | 07/09/2025                         |
| <b>Functional Area:</b> | Clinical Operations, Laboratory    |
| <b>Department Area:</b> | Lab - General, Laboratory Policies |

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### 1. Purpose

Situations may arise where laboratory results from outside laboratories need to be accessible to the provider. This policy describes how results are incorporated into the patient's chart in Epic. This excludes send out laboratory tests that Corewell Health East Laboratory holds agreements with and are part of the test formulary. Send out or reference laboratory tests (laboratory testing initiated by Corewell Health East to a reference laboratory) is described in the laboratory sites procedure for [Corewell Health East - Selecting and Evaluating a Referral Laboratory - Royal Oak](#).

### 2. Responsibilities

Personnel who have completed the competency requirements will perform these tasks.

### 3. Policy - Guidelines for Handling Outside Laboratory Results

- A. Corewell Health East utilizes Epic One Chart as the integrated Electronic Health Record for the Hospital Information System. Epic has the functionality to scan external laboratory results when lab results need to be entered into Epic from non-Corewell Health East Laboratory performed sources. Scenarios and sources where this may occur include:
  1. Point of care results performed in a physician office: These are scanned or manually entered as OFFICE tests. OFFICE tests will not trend with Corewell Health East Laboratory tests and clearly indicate that they are performed separate from the hospital laboratory.
  2. Physician Offices that send lab work directly to external laboratories (e.g. Quest): These are scanned and appear in the Media tab in EPIC. These tests will not trend with Corewell Health East Laboratory tests and clearly indicate that they are performed separate from the hospital laboratory.
  3. Laboratory tests performed in a physician office laboratory (POL): These results are accessible utilizing Epic data sharing features (e.g. Care Everywhere, Happy Together). These are scanned or manually entered as OFFICE tests. OFFICE tests will not trend with Corewell Health East Laboratory tests and clearly indicate that they are performed outside of the hospital laboratory.

- B. For patient safety, the integrity of laboratory data must be preserved to verify consistency in care. There must be continuity of units, sensitivity, specificity, correlation of data etc. Quality of the lab is evaluated by the Laboratory and/or System Medical Director based on the following criteria:
  - 1. Laboratory holds a valid Clinical Laboratory Improvement Amendments (CLIA) certification or equivalent license.
  - 2. Consistent reference intervals and/or units of measure.
  - 3. Units of measurements and reference intervals included on the laboratory report.
  - 4. An official laboratory result is generated.
- C. Approval by the Corewell Health East Laboratory medical director must be obtained to verify that patient safety is not put at risk and the above criteria is reviewed and met.

#### **4. Revisions**

Corewell Health reserves the right to alter, amend, modify or eliminate this document at any time without prior written notice.

#### **5. References**

- A. Lab General Checklist, GEN.41077 Reporting Outside Test Results. College of American Pathologists, Northfield, IL.
- B. All Common Checklist, COM.04250 Comparability of Instruments and Methods - Nonwaived Testing. College of American Pathologists, Northfield, IL.
- C. All Common Checklist, COM.04300 Comparability Criteria - Nonwaived Testing. College of American Pathologists, Northfield, IL.
- D. All Common Checklist, COM.04050 Error Detection and Correction, College of American Pathologists, Northfield, IL.
- E. Point of Care Checklist, POC.03700 Error Detection and Correction. College of American Pathologists, Northfield, IL.

#### **6. Policy Development and Approval**

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**7. Keywords:**  
GEN.41077