

PROCEDURE

Corewell Health East - Notification Procedure for Instrument Downtime - Grosse Pointe, Farmington Hills, Troy

This Procedure is Applicable to the following Corewell Health sites:

Corewell Health Beaumont Grosse Pointe Hospital, Corewell Health Beaumont Troy Hospital, Corewell Health Farmington Hills Hospital

Applicability Limited to: N/A

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Functional Area: Clinical Operations, Laboratory

Lab Department Area: Lab - General

1. Principle

This procedure describes the notification actions to take when Automated Chemistry, Hematology or Urinalysis is having prolonged instrument problems that may significantly impact turn-around time and patient care.

2. Responsibility

Personnel who have completed the competency requirements will perform these tasks.

3. Procedure

This procedure describes the notification actions to take when Automated Chemistry, Hematology or Urinalysis is having prolonged instrument problems that may significantly impact turn-around time and patient care.

- A. Communication must be initiated to affected users. Notify the following:
 1. Administrator on Call: via Mobile Heartbeat.
 2. Emergency Center (EC) Charge Nurse: call EC desk or via Mobile Heartbeat
 3. Nursing Supervisor House: Via Mobile Heartbeat.
 4. Pharmacy and all other areas impacted during the downtime.
- B. Explain the reason for the delayed lab testing and inform them they will be contacted when the instrument is operational.
- C. Communicate which tests cannot be performed and outline the plan to address the issue.
- D. When instrument is operational, notify the above users.
- E. Enter the information on the inter-shift report
- F. This information is also communicated during the hospital's daily morning huddle whenever significant analyzer delays are expected.

Entities will reference associated Documentation contained within this document as applicable
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4. Revisions

Corewell Health reserves the right to alter, amend, modify, or eliminate this document at any time without prior written notice.

5. Procedure Development and Approval**Document Owner:**

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6. Keywords

Not Set

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