Proctor Hospital Laboratory

POINT OF CARE
REAGENT DISTRIBUTION POLICY

POCT Reagent Distribution/version # 5   Effective Date: December 27, 2006

Review Date	Revision Date	Technical Supervisor Signature	Pathologist Signature	
February 19, 10 January 23, 2016	7-13-09,9-14-10 9-12-11 6-13-12 6-6-13 6-17-15			
	January 13, 2017			

Materials			
Policy	Point of Care supplies are stored in the Laboratory and picked up by Nursing Personnel. The log sheet on the Hematology Refrigerator is used as a means of keeping track of the supplies that have been picked up and where they are used. Only areas that have been identified in the policy below can check out supplies. Questions or problems should be directed to the Point of Care Coordinator immediately. Contact information 24 hours a day can be found in the employee phone flip file.		
Quality control	The test cartridges and reagents for Point of Care testing have QC done upon receipt in the lab. The tests results are recorded and a green ready to use sticker is placed on the box/bottle.		

Materials	Reagents/Test Platforms	Supplies	Equipment
	• *EPOC test card* • *ACT-LR cartridge* • *Citrated Protime cartridge* • *Quidel Urine Pregnancy* • Quidel Strep A Screen • MultiStix Urine strip • pH paper for ER • Hemoccult Cards or developer	• *Printer paper for EPOC is the Triage Paper* • *Plastic pipets*	• Blood Glucose Meter • EPOC • Hemochron Signature Elite

Supply	Location and Use		
	Step	**Action**	
EPOC	1	EPOC test cards are used in ICU ,Diagnostic Imaging and Surgery. Surgery should take about 5 at a time. EPOC test cards and paper are found on top of the Hematology refrigerator. Cartridges at room temperature are good until the expiration date on the card.	

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ACT-LR **Activated Clotting Time** **Low Range**	2	ACT-LR cartridges are used by Cath Lab, Peripheral Vascular Lab and MAIN OR for vascular cases. These cartridges are found in the walk-in cooler. The cartridges are good for <u>12 weeks</u> at room temperature and may not be returned to a refrigerated box. **Be careful to read the box.** **All cartridges for the Hemochron look alike.**	
Protime/INR	4	Citrated Protime/INR cartridges are used by Outpatient Surgery Assessment. The cartridges are found in the walk-in cooler. Keep box refrigerated. The cartridges are good for <u>12 weeks</u> at room temperature and may not be returned to the refrigerator. **Be careful to read the box. All cartridges for the Hemochron look alike.**	
Urine Pregancy	5	Quidel Urine Pregnancy kits are used by ER , Surgery Assessment and Diagnostic Imaging. The cartridges are good at room temperature until the expiration Date on the cartridge. A green sticker is placed on the box when the QC is checked upon receipt. QC is performed once a month after the Lot is placed into service.	
Multistix 10 SG	6	Proctor Emergency Room uses the same Urine Multistix lot as the lab. Every 3-4 weeks QC is done on 4 bottles of strips and recorded in the Point of Care QC log. A green sticker is placed on each bottle to signify the QC is complete.	
Strep Screening		Quidel Strep A kits are used by ER. The cartridges are good at room temperature until the expiration on the cartridge. A green sticker is placed on the box when QC is checked up receipt. QC is performed once a month after the lot is placed into service.	
Hemoccult Cards **Developer**	7	Proctor Emergency Room uses the same lot of Hemoccult Cards for Provider Performed Hemoccult testing. Please supply the ED with Cards from our open/QC'd lot of Hemoccult Cards.	
pH paper	8	Proctor Emergency Room uses pH paper for provider performed pH testing in the eye kit. We supply the ED with one roll of pH paper and perform QC according to the Lab pH procedure.	
Blood Glucose **Strips and Controls** **Battery**	9	Each floor orders glucose testing supplies from the Hospital Warehouse. Only in an emergency we can be a good neighbor and supply strips or control material. The unit <u>must</u> replace the product borrowed immediately.	