

September Core Lab Department Meeting
Wednesday, September 11, 2013

Attending: Joyce Kniepmann, Vicky Douglas, Carmella Blacet, Paula Swierczek, Anita Konieczny, Diane Weihrauch, Susan Rowan, Patty Isbill, Kathy Stanley, and Evan Evans.

1. Meditech Upgrade – October 1st
 - a. 0100 - ~0700 – extra techs scheduled to help. We will still have some in at 0500, others coming in at 0700 to help with recovery.
 - b. New downtime forms – We realized during the June downtime that our downtime forms badly needed revising. We hope to have the revised forms out by the September 20th routine downtime, if not, then for the October 1st downtime.
2. HVAC (Heating, Ventilation, Air Conditioning) - this project has been moved to a 2014 time frame. This will allow us to move up the addition of the new c501 in chemistry.
3. Low Census/Productivity – A big thank you to everyone who has taken low census – the last pay-period we met the goal that was set for us (105% productivity measured as test/hrs worked)! We need to keep this up, as we are still running a lighter test volume. Also, all salaried positions (supervisors) have been asked to take 12 PTO days between now and the end of the year as our contribution to low census.
Also – I want to thank everyone's hard work on making sure ED tests are run quickly – in August we far exceeded the TAT goals set for Chem and Heme.
Heme (Ave. TAT < 20 minutes, 90% of the time) - August 2013 - 13.23 minutes, 91.86%
Chem (Ave. TAT < 35 minutes, 85% of the time) - August 2013 - 28.69 minutes, 90.46%
4. Clinical Engineering is now also overseeing all service contracts. If we call a vendor for service and they are coming in we must also inform Clinical Engineering (ex 5127). If they are not here, or after hours, leave a message.
 - a. IRIS now part of Beckmann-Coulter – see new stickers on the analyzers for service numbers to call.
5. Competencies – Everyone is doing a good job getting their competencies completed. Vicky and Carmella are working hard to make sure the individual competency spreadsheets are as up-to-date as possible. They are located in the burgundy binders on the lead techs desk so you can review what you have completed and what needs to be done. If you have done a survey and it has not been marked off yet it means we are waiting for results to make sure they were done correctly.
6. SWIC MLT students – Lisa has been creating daily guidelines for Chemistry to help guide the techs each day they have a student. Once they are finalized I will put them out for review.
7. Lab Processing
 - a. Remember when receiving blood culture bottle in Iatrics you must scan each bottle. IF the bottle lists a draw location, you will need to enter that, if the label has no

handwriting, we'll assume the phlebotomist already entered the draw location. As with other blood draw tubes, if it is a line draw they will write the RN initials and highlight it – this must be entered as a comment.

- b. We created a specific ED tracker for LP (LPED) to watch for orders on ED tech drawn specimens.
- c. Stat calls from the floor – please continue to call out front or on the radio.

8. Chemistry items:

- a. Centaur XP – Vitamin D went live on Monday (no issues so far). C-peptide testing goes live on Tuesday, September 17th.
- b. The Liaison will be removed on Friday (September 13th). Once we have the 250 line in place, we will move the Centaur to where the Liaison is now.
- c. Cobas – new c501 module we are now looking at October dates to bring in the new c501 for the Cobas 2 line.

9. Heme items:

- a. Sysmex XN-2000 – Nancy and Melissa will be working on the interface testing on Tuesday (September 17th). IF that goes well, I will set up training dates and a go-live date for October.
- b. Daily e-tech checks – IN May we talked about having each Heme bench check the previous days' work for that bench. We were just starting that when the downtime hit in June and it's kind of fallen by the wayside. We will resume this practice. I will write a new procedure detailing the e-tech process.

10. Kathy's section.

- a. MobiLab productivity – Robyne has had productivity reports set up in MobiLab that allow her to look at the peak and lull times for blood draws. Due to this she has been able to cut the night shift phleb staff from 3 to 2 phlebs (a big boon to the low census cause).
- b. UPC (Unit Practice Council) – we have 19 nominees. Kathy will shortly begin the interview process for each.
- c. UHC contract – while there is an agreement on a contract for the Hospital, we are waiting for a better deal for the MMG physicians. We feel that the Medicare reenrollment period that starts on October 15th will put pressure on UHC to give us an acceptable deal.
- d. HealthStream – you should have two new courses, one is a brief how-to on filling out the self-evaluation, which should be available soon. Also there is a hazardous communication test. There are new guidelines in place (no more blue/red/yellow diamond, but pictographs) that require the new educational section.