Blood Bank Staff Meeting

September 23, 2014

Present: Kay Schanuel, Chris Zalocusky, Nicole Settle, Bruce Reese, Jennifer Harris, Glenda Martiszus, Kathy Stanley

* No one had any new business for the blood bank. Jennifer didn't have any new business since second day back. All blood bank business deferred until Oct. 2014 meeting.
* People
	+ Full-time tech position
		- Jim B is moving to full time eve/nights
		- This will open up a PT or FT position
	+ Jan G is working on the weekend schedule for next year.
	+ Micro supervisor
		- Still interviewing
	+ Histo Lead tech
		- Still interviewing
	+ PT Histo tech
		- Newly open
	+ 4 Phlebotomy positions
		- 2 have been hired. Started 9/22.
		- 2 positions still open. Will hire for off-sites
* Financial
	+ Hospital is meeting its financial goals, need to improve HCCAP scores to get bonus
	+ Lab will be getting merit increases this year.
	+ Self-evaluations will be released **9/25/14** for MANDATORY completion. Must be completed by Oct. 10th.
	+ Evaluations will be completed with supervisor between Nov. 7-Nov. 24.
* New hospital
	+ Belleville Mem. East is getting a roof this week!
	+ Furniture, equipment and staff are being evaluated now for the new lab.
	+ Computer system will be the same and access to BMH records will be available at new site. If you have any further questions, contact Kathy.

Respectfully submitted,

Jennifer L. Harris, MT(ASCP)SBBCM

Blood Bank Supervisor