Blood Bank Meeting Minutes

November 20, 2014

Present: Thelma Thurnau, Jennifer Harris, Kathy Stanley, Brandon Mason, Doug Auffarth

* Old Business
  + General
    - Nights would like to have the opportunity to have 2 weeks off together. Kathy was agreeable to that.
  + Blood Bank
    - Antigen typing-There is no procedure. I sent a memo out to everyone via MTS. Please make sure that you sign off.
    - Reminder-If you perform workup on a patient with and antibody who is pre-testing, make sure to put a note in the incomplete file for 1-2 days, if possible, before the procedure to find antigen negative units.
    - Reminder-Please make sure that you are cleaning up the racks before you put them away.
    - The refrigerator has been moved to the other side of the lab and 220V plug is being put in in order to move the freezer next to the plasma thawer.
  + Chemistry
    - Carmella will be training nights on maintenance of Cobas very soon.
    - Phlebotomists will be trained to help cover processing when they are not drawing.
    - It appears that there was some issue that Susan S is aware of regarding faxing to Gamma between 2200 and midnight. More to follow.
  + Hematology
    - Nothing

* People
  + Self-scheduling-plan to put in ETO and weekends and then nights can self schedule.
  + Nights would like to be able to look at schedule before it is finalized to check balance of areas worked and charge tech etc. No feedback yet on process.
  + Due to the insurance changes taking affect next year, management has decided to divide up the open part-time position among those techs who need the extra hours to keep their medical benefits. Those five people will be picking up extra weekends in order to cover the holes in the schedule as a result.
  + Histo Lead tech
    - Still interviewing
  + Phlebotomy position
    - 1 position still open.

* Financial
  + Raises will be effective starting on 11/21/14 paycheck. This will be retroactive back to 10/1. The lump sum of this retroactive pay will be included on a check between now and the end of the year.

* New Business
  + We are trying out a new Fetal Hemoglobin Kit by Simmler. More information to come. It was discussed that perhaps it wasn't the kit that techs don't like, but instead the way that the controls stain with the kit.
  + Make sure you cast your vote for the holiday food.

Respectfully submitted,

Jennifer L. Harris, MT(ASCP)SBBCM

Blood Bank Supervisor