



Original Effective Date:	5/2010
Last Approved Review Date:	2/2016
Last Approved Revision Date:	3/2016
Responsible Department:	Laboratory
Responsible Person:	Laboratory Medical Director

Signature:

A handwritten signature in black ink, appearing to be 'C. M. M.', is written over a horizontal line.

Blood Bank Specimen General Policies

- 1.0 Properly labeled specimens are acceptable for blood bank testing for 72 hours from date/time of collection.
- 2.0 Blood specimens used for any type of compatibility testing or product assignment must not be obtained from any other department.
- 3.0 Blood bank specimens are retained for fourteen (14) days from date of collection.
- 4.0 If a specimen is transferred to another location (ex. Cord blood, reference specimen), an aliquot of the original specimen should be retained in the blood bank.
- 5.0 Specimens tested for outpatient transfusion can be used within 72 hours if the patient leaves and comes back as long as the patient arrives with the armband on and the specimen is in date.
 - 5.1 If armband has been removed, a new specimen will be collected and required testing will be performed.
- 6.0 Cord blood specimens are delivered with the Meditech label attached to the specimen as well as a pink label with handwritten information.
 - 6.1 The name and medical record number (MRN) on the label must match the printed order.
 - 6.2 The mother's first name (and possibly middle initial or name), mother-baby ID number and random number of the baby will be handwritten on the pink cord blood label and must match the printed order.
 - 6.2.1 If mother's name or ID number does not match, verify what is on the baby ID band.
 - 6.2.1.1 If the tube is labeled correctly from the band, the nursing unit may place a new order with the corrections.
 - 6.2.1.2 If the tube is labeled incorrectly a new specimen must be collected.
- 7.0 Extra blood bank specimens may be stored in the current day rack.
 - 7.1 Document patient name and collection date on extra specimen white board.
 - 7.2 Specimens are acceptable for testing for three (3) days from date of collection.

Blood Bank Specimen General Policies

BBSGL 1.2

PROCEDURE AND FORM CHANGE CONTROL

Title: Blood Bank Specimen General Policies										
Written		Validated		Path Review		Review		Effective		Reason for Revision
Date	By	Date	By	Date	By	Date	By	Date	By	
4/20/10	PAB	4/21/10	GJM	4/25/10	ESB			5/3/10	PAB	
Revised										
						8/2/12	PAB			
8/29/12	PAB			8/30/12	ESB			9/6/12	PAB	Deleted transfer of MRN to cord blood label
7/23/13	PAB			7/25/13	ESB			7/25/13	PAB	Clarification of cord blood labeling
						7/22/14	PAB			
12/9/15	JLH							12/9/15	JLH	New header and BB #
2/2/16	JLH							2/2/16	JLH	New header
3/15/16	JLH			3/16/11	ESB			3/28/16	JLH	Removed the extended specimens for "PNEG"

Location of any copy(s) of the procedure:

Out of use:

Date: _____ By: _____ Reason: _____