

General Information

- a) Recall notification on DXH concerning possible carryover due to bent aspiration probe checked and will be updated in troubleshooting and preventative maintenance
- b) 2nd phadia arrived today – waiting on bench removal to install.

New Policies, Procedures, Alerts or Reminders

- c) Interface of DIESSE Mini cube ESR completed by Cerner- currently validating/ correlating and doing IT result testing in new position on General wet bench.
- d) ICU 3 – green canisters, right hand lamson tube, use arrows to assign if manually required
- e) Please advise Jocelyn of all duplicate accession numbers – these are all being riskman'd. Remember to label the tubes as 1 and 2 when identifying reruns, blood groups etc

Rosters / Staffing / Recruitment

- f) A maternity position for a grade 1/2 scientist is currently being advertised.
- g) A grade 3 senior scientist for Automated haematology (Haematology/ Coagulation) is currently being advertised
- h) A grade 2 scientist position is to be advertised (asap) for Special coagulation/ Haematology – grade 3 can be attained by merit
- i) Core staff roster is posted on the noticeboard on the opposite the haematology reception desk - This is overseen by Marion Black who also changes times in Kronos - However core staff whilst in haematology will be posted on the Haematology rosters in the sections required.
- j) The current draft roster needs to be finalised BEFORE swap requests are confirmed. Swaps will be held until the roster is confirmed and put into Kronos to retain pattern input as much as possible.

OH&S or Environmental issues

- k) A riskman and engineering job has been raised to seek possibility of moving the 2x safety showers and to determine if the second safety shower is currently in use
- l) Collection of reagents from the Hazmat (external flammable stores) requires 2 staff members, mobile phone, and trolley and mobile spill kit kept in AP. (OH&S recommendation in the last emergency exercise assessment)
- m) There were no EOI for the OH&S representatives in haematology. Slavica and Wendy have signed on for the next 3 years in the absence of any other staff interest.
- n) Yellow bins for biohazard waste only please
- o) Dry ice into CSR if possible – not automatically left in Blood Bank

Staff concerns or suggestions for future “group consultation”

p)

IT issues / Network Alerts / Trials / Projects

- q) Downtime for Cerner Thursday the 24th 0100-0200 – overnight staff notified, downtime BB data base checked and downtime procedures left on bench.
- r) Trial centrifuge in Blood Bank needs to be wiped out weekly for condensation.

New Staff / Social Events / Congratulations / Conference applications

- s) An email is out for Andrew Wallis departure- Please keep Friday night the 8th of November open in your social calendar.
- t)