Haem House Keeping and Admin

16/11/2020

General Information

- a) Please remember to fill out the unplanned personal leave paperwork OOH and refer phone calls to a senior if available.
- b) Please include a comment when running samples on the XNs.
- c) Buffer now in 5L containers

New Policies, Procedures, Alerts or Reminders

- d) Un-Transfused products that have NOT been if placed on a patient, patient bed or unclean surface can be returned to BB. Products from suspected transfusion reactions will also now be turned for testing if the product is from a patient in isolation they will be double bagged. Please use appropriate PPE. Refer to Andrew Webbs email from Friday 13th for details.
- e) PATH73103 Anti-CD47 trial (Magrolimab) HAE_BBK_007
 - PPI comment is to be made in the patient's Cerner PPI (Patient Product Inquiry).
 'MAG' F9 to expand.
 - Remisol rule has been added to prompt check of PPI for trials patients if you are unsure how to update PPI please print and refer to a BB scientist.
 - Pre-therapy baseline: Group and Screen, DAT, Full patient phenotype / Genotype. Sample for ARCBS.

Rosters / Staffing / Recruitment

f) Xmas and NY roster completed. Please notify haem.lab.managers@alfred.org.au any issues or oversights ASAP. Kronos currently being updated.

OH&S or Environmental issues

g) Please continue to practice social distancing and remember the QR code to record use of the tearoom.

Staff concerns or suggestions for future "group consultation"

h) x

IT issues / Network Alerts / Trials / Projects

i) UAT testing completed as much as possible while waiting for fixes from Cerner – Well done Elvira and Penny!

New Staff / Social Events / Congratulations / Conference applications

- j) Welcome Leonie Hynes
- k) Farewell Peter, last day with us Wednesday 18th Nov.
- I) Kris Kringle and XMAS celebration planning underway, Please let Slav know if you would like to participate in KK this year, \$20 limit.