# PPID & eOrders

# Correctly identifying patients and

Successful completion of electronic collection process

# PPID (Positive Patient Identification)

• Three points of identification are required to complete PPID.

Inpatient	Outpatient
Full name	Full name
<ul> <li>Date of birth</li> </ul>	<ul> <li>Date of birth</li> </ul>
• Medical Record Number (MRN)	Residential Address

- Ask the patient to state their full name and DOB
- Scan the patients wristband
- Confirm that the MRN on the wristband matches the e-orders.

### **Exceptions and Variables**

• Unresponsive and non-English speaking patients

It is sufficient to confirm identity against the wristband and in electronic collection system

• Unable to scan wristband (Incorrect details/Damaged wristband) DO NOT proceed with the collection. Liaise with the nurse for clarification/replacement wristband.

#### Labels must be printed BEFORE blood is collected

 Under no circumstances should you bleed a patient without printed labels as this will create a scenario where specimens are left UNLABELLED while rectifying the printer / device issue.

This is a breach of protocol in twofold:

leaving the unlabelled tubes unattended
 leaving the patient bedside BEFORE labelling

ALWAYS wait for the labels to be printed first.

# Protect yourself and your patients

- Only use labels you have printed yourself.
- Do not use your device to scan bloods collected by other phlebotomists or ward staff.
- If you take over an unsuccessful bleed, perform your own PPID and print your own labels, even if you were present when the identification process was first performed.
- If you have already printed labels and bled the patient but your device runs out of battery, you must use your **own ID** to log in another device on the ward or a replacement device before scanning the specimen(s) as collected.

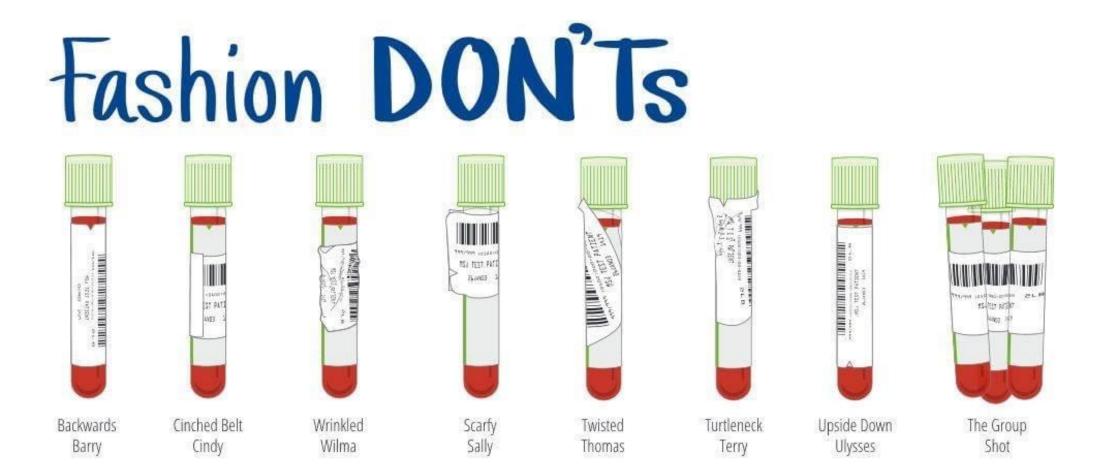
# Labelling Specimens

- Label the specimen before scanning.
- Use the large label with all information presented. (Smaller label is not for labelling specimens.)





- Accession number must be at the top (cap end) of the tube
- Labels must be aligned with the sticker on the tube. Make sure the volume is clearly visible



# **Electronic Certification**

- Check the details on the label against the e-Orders.
- Electronically sign specimens by scanning each <u>labelled specimen</u>.
- Blood bank tube MUST also be signed with collection time, date and collector's signature.

#### Overall collection workflow for APS phlebotomists

- 1) Take trolley to bedside (as close as is possible with consideration to the surroundings)
- 2) Greet patient, identify yourself, and explain procedure
- 3) Scan patients wristband
- 4) Ask Pt to state their full name and DOB
- 5) Compare/confirm MRN on wristband and e-Orders
- 6) Print specimen labels
- 7) Perform specimen collection
- 8) Affix labels on collected specimens
- 9) Scan specimens
- 10) Electronically sign specimens within the online collection system. Certify Blood bank tubes with collection time, date and signature.