

**General Information**

- a) Blood Group display in powerchart has been updated with (see Summary-Transfusion) in the Assay name. This is a requirement from CORC. A reminder to staff to always redirect clinical staff to the Summary – Transfusion page to view sample validity and crossmatch status.
- b) Max relocating on Thursday – Maxine will follow some time later
- c) Please take care loading APTT and CaCl<sub>2</sub>. Have had reagents swapped and multiple partial sets on board. Should always be loaded as a pair.

**New Policies, Procedures, Alerts or Reminders**

- d) CAR T cell patients require Irradiated products, they fall under the Auto-SCT and the indications in powerchart ordering will be updated to reflect this.
- e) Duplicate samples are still an issue. Refer to Jocelyn's email from 29/03. The transfusion nurses have required that we use "duplicate accession" or "duplicate" in the summary line to help direct these to the right people.

**Rosters / Staffing / Recruitment**

- f) Some roster crunches due to prolonged unplanned leave. If you see any short days and can work extra days/hours please let us know.
- g) Roster has been published in the excel file until Mid-July. There are still some gaps that we are working on filling towards the end of the roster. This roster also includes the Queens Birthday PH. Please confirm default shifts or volunteer via [haem.lab.managers@alfred.org.au](mailto:haem.lab.managers@alfred.org.au) by 9th May 2022

**OH&S or Environmental issues**

h)

**Staff concerns or suggestions for future "group consultation"**

- i) Any concerns can be brought to this meeting, personally brought to a senior, emailed or anonymously put into the "silver" box.

**IT issues / Network Alerts / Trials / Projects**

- j) Fast-track portal lost some haematology documents again – please let a senior know if a document appears to be missing.

**New Staff / Social Events / Congratulations / Conference applications**

- k) Fotini will be covering G3 automation for 8 weeks as Vaahini begins her Mat leave, please make her feel welcome while she learns this new role.
- l) Leonie and Trent have been successful in securing permanent positions
- m) Ellouise will be sadly leaving us at the start of May to join CTU

*Sign off will be reviewed during each Performance appraisal cycle – please sign off in MTS*