

# Immunology House Keeping and Admin 08 | 13/12/21

## Staffing

- a) Lynsey requesting change of hours for 2022. Mon&Tues fixed days, flexi Wed/Fri. -Steve to look into change of days. Ok from Jan 3<sup>rd</sup>?

## Changes to existing tests or requests for changes

- a) DsDNA pos results not coming up in review queue.

## New Tests or equipment

- a) Would like to send 4 pipettes for calibration first- I1, I2, I19 and I27 (multichannel). We can operate with min 2 of our multichannel pipettes.
- b) EVOLIS "Real estate"- Will we still have the space? Are we able to get a second computer?
- c) VWM Electrophoresis tank- still awaiting reimbursement. Lynsey as emailed Steve and Noelene.

## Quality Assurance

- a) Immunotrol trial run continuing. We have been running neat and some saline dilutions. Looking stable. Will trial for 20 runs. Buy 6 months or 1 years worth? Price.
- b) Next Immuno Tech Comm meeting tomorrow 11am. Is the validation report distributed before the meeting? Running result Cerner today.
- c) Jocelyn to set up Sys QC in cerner once EVOLIS ENA screen assay is retired. Can this be done today? Test Rabbit Accession # to add sys tests to today.

## Stock / Inventory

- a) ANCA pos controls to expire Dec 30. Supplier has no new stock until late Dec. May be unable to run Mpo/Pr3s for a week in Jan22. Will speak to

## IT issues / Network Issues

- a)

## Projects / Trials

- a)

## Attendee list

Steve Schischka, Lynsey Peach, Jocelyn Shackles, Mayumi Knight

*Sign off will be reviewed during each Performance appraisal cycle – please sign off in MTS*