

How to Correct or Amend Microbiology Laboratory Test Results

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When and Why Corrections or Amendments May Be Needed

- Clerical Errors in reporting
- Omissions of information critical to the reporting or interpretation of test results
- Receipt of new information critical to the reporting or interpretation of test results
- Patient identification errors
- Order entry errors detected after the performance of laboratory testing.

!!!CRITICAL POINT!!!

**THE PRIMARY CAREGIVER MUST
BE INFORMED IMMEDIATELY OF
ANY RESULT CORRECTIONS OR
AMENDMENTS.**

**TELEPHONE NOTIFICATION
IS
REQUIRED!**

Serology & Rapid Test Results

- a. Wrong Patient Source
- b. Correction of Critical Values
- b. Correction of numerical values (i.e. titers)

WRONG Patient Source

Notification After Results In Patient Chart

Add result comment –

Previously resulted as (stated the result) on (state the date/time) by (state the tech ID).

“DISREGARD PRIOR TEST RESULT – LABORATORY NOTIFIED OF WRONG PATIENT SOURCE”

The comment button activates when the cursor is in the result field



	T Ord	TA	T Ind	T Name	Result
1	MTEST		MTEST	MONO TEST	Negative
2	INQC8		INQC8	MTEST INTERNAL C	Valid

IMMEDIATELY NOTIFY THE PRIMARY CAREGIVER

Correction of Critical Values

IMMEDIATELY NOTIFY PRIMARY CAREGIVER

- Delete previous verified result
- Enter correct result and verify the result
- Open Call Log and document telephone notification of the primary caregiver
- Save the result entries
- The system auto-appends the notice of correction on the report (Example below):

Result "Positive" by SS corrected by SS on 06/13/2019 20:01

- **NOTE:** Results entered using the Resulting Worklist function will auto-save when verified and will immediately transfer to the patient's electronic medical record and related external records (i.e. Chesapeake Regional Information Sharing Project – CRISP)

Correction of Numerical Values

IMMEDIATELY NOTIFY PRIMARY CAREGIVER

- Delete previous verified result
- Enter correct result and verify the result
- Open Call Log and document telephone notification of the primary caregiver
- Save the result entries
- The system auto-appends the notice of correction on the report (Example below):

Result "Titer = 1:8" by SS corrected by SS on 06/26/2019 12:40

- **NOTE:** Results entered using the Resulting Worklist function will auto-save when verified and will immediately transfer to the patient's electronic medical record and related external records (i.e. Chesapeake Regional Information Sharing Project – CRISP)

Microbiology Test Results

- a. Comments
- b. Organism Identifications
- c. Antimicrobial Susceptibility Test Results

WRONG Patient Source

Notification After Results In Patient Chart

- If previous result is in a Preliminary or Interim status the correction will be made and placed in Final status
- If the previous result is in a Final status, you must release the status to enter your results and re-status as Final when the corrected report is completed.
- Suppress Identification and Susceptibility test results
- Enter as an Amended Report:

*****AMENDED REPORT*****

DISREGARD PRIOR TEST RESULT – LABORATORY NOTIFIED OF WRONG PATIENT SOURCE

Results amended from Organism ID and Susceptibility by (your tech ID) on (date amended) at (time amended).

IMMEDIATELY NOTIFY THE PRIMARY CAREGIVER

Correction of Organism Identification Notification After Results In Patient Chart

- If previous result is in a Preliminary or Interim status the correction will be made and placed in next status (i.e. Preliminary to Interim)
- If the previous result is in a Final status, you must release the status to enter your results and re-status as Final when the corrected report is completed.
- Suppress the original identification with an isolate letter and enter the new identification with an isolate number
- Enter as an Amended Report in the isolate comment:

*****AMENDED REPORT*****

Organism Identification from Original Organism ID by (your tech ID) on (date amended) at (time amended).

IMMEDIATELY NOTIFY THE PRIMARY CAREGIVER

Correction of Antimicrobial Susceptibility Results Notification After Results In Patient Chart

- If previous result is in a Preliminary or Interim status the correction will be made and placed in next status (i.e. Preliminary to Interim)
- If the previous result is in a Final status, you must release the status to enter your results and re-status as Final when the corrected report is completed.
- Change the original value, interpretation or suppression status
- Enter as an Amended Report in the isolate comment:

*****AMENDED REPORT*****

Antibiotic result for (name of the antibiotic) amended from (enter original value or interpretation) by (your tech ID) on (date amended) at (time amended).

IMMEDIATELY NOTIFY THE PRIMARY CAREGIVER

Release of Antimicrobial Susceptibility Results Notification After Results In Patient Chart

- If previous result is in a Preliminary or Interim status the correction will be made and placed in next status (i.e. Preliminary to Interim)
- If the previous result is in a Final status, you must release the status to enter your results and re-status as Final when the corrected report is completed.
- Verify testing and reporting guideline and get pathologist approval for release if needed.
- If approved by pathologist, unsuppress the result.
- Enter as an Amended Report in the isolate comment:

*****AMENDED REPORT*****

Antibiotic result for (name of the antibiotic) requested by (name of the requesting physician) and approved for release by (enter name of pathologist). Report amended by (your tech ID) on (date amended) at (time amended).