1. Labelling:
	1. 2 patient identifiers must be used prior to labelling
	2. Recent errors have been noticed where barcodes are placed on the wrong patient’s tube
2. Telephone:
	1. If ringing answer it
	2. If already on a call you can place the first call on hold to answer the second
3. Hand Hygiene Audit:
	1. Training will commence soon
	2. Elwood is scheduling
4. DynaLife has requested “STAT” stickers be added to all STAT and time sensitive requests
5. Fire Extinguisher Training:
	1. Please complete the LMS’s 10 minute power point presentation before Sept 10th
	2. Elwood will provide additional hands on training
6. Heel Warmer Recall:
	1. Due to a recall (not approved for use with infants) we are sourcing a new vendor
	2. A few old vendor heel warmers are available on Mike’s desk and available for adult patients only
7. CSA Standard:
	1. All appliances and equipment used in the hospital, including staff room, must be CSA approved or are deemed a fire hazard
	2. If you bring something in ensure it has the CSA sticker
8. Slide Containers:
	1. Stores has a large supply
	2. Carolyn will suggest they redistribute to our Health Centers
9. When opening glass vials use the rubber safety device to break
10. Gamunex backorder:
	1. 20gram vials are not available until the end of August
	2. Hold of ordering unless needed and then obtain 10gram size
11. Term positions ending:
	1. Kristen’s last day is Friday August 21st
	2. Viola’s last day is next Wednesday August 26th (party to celebrate will be tomorrow 7pm at After 8 Pub) HA!
	3. Joel’s last day is Friday August 28th
12. Micro roundtable:
	1. Moses re: Reference Lab – RFP complete and will go out once we know more about the state of the Alberta system
13. Chemistry labels:
	1. This is an interim measure until the 5600 is fully operational
	2. “08” and “33” extensions should always be on bottom
	3. “04” extensions should always be the top label
	4. Alternately you can label showing a small stripe of both barcodes (see picture on right)
	5. Core Tech’s will need to watch for the few TSH’s that print on an “04” label and program 5600 manually



1. Advia:
	1. Shear Valve:
		1. Remember to clean daily, this may have an impact on the number of damaging clots we have seen recently
	2. Autosampler:
		1. Remember to clean on the weekend because it may impact the vacuum pressure
		2. Continue to run samples individually in other modes because the autosampler is no longer calibrated and it previously gave variable results with no known reason
	3. Management hopes to replace early next fiscal year
2. Medevac’s:
	1. Tagging units:
		1. Do not tag unit with patient identifiers if patient is unknown or identity not confirmed at STH. Only tag if patient is at STH.
		2. Obtain as much information about the patient for follow-up final disposition. This can wait until after box packed.
		3. Always pack 2 units per box. Mike will follow-up with Medevac Team Supervisor to ensure their staff are aware that this is how we will pack.
3. Core Lab Roundtable:
	1. Viola suggests initialling the requisition barcode as proof of who labelled samples
	2. Mike notified staff that smear review job aid is now approved by Dr Brown and sent to Carolyn for formatting and STH management approval. Mike also reminds staff to ensure they watch the LIS reflexing MDIFF, MORPH or PLTR; reflexing will not match the new rules until LIS Admin has the resources to work on it.
	3. Jen
		1. Syphilis validation incomplete as there were problems with the correlation with DynaLife; Ortho investigating
		2. Run ViroClear and Virotrol Syphilis controls daily
		3. Run all Syphilis samples onsite prior to forwarding to DynaLife
			1. Do not run using accession #; can leave ID blank on instrument
			2. Can always pour off a small amount from sample and cap for running a batch later
		4. Infectious Testing:
			1. LIS Script Validation is complete and waiting for final DynaLife approval
			2. Theresa will run the 5600 show while Jen is on vacation beginning Friday 17:01
		5. Sept 9th will be the go live date for the remaining 5600 tests
	4. Theresa advises staff to calibrate both 5.1 and 5600 when a cal kit is thawed. Also you can use the same cartridge on both instruments for the analytes with 50 tests/cartridge